

2013 02-18

**Town of Windham
Select Board Meeting
February 18, 2013**

Attending: Mary Boyer, Selectman, Chair

Margaret Dwyer, Selectman

Frank Seawright, Selectman

Mary McCoy, Interim Select Board Secretary

Peter Chamberlain, Town Resident

Alison Trowbridge, Town Resident

Call to Order: The meeting was called to order at 6:28PM by Mary Boyer with all members present.

Minutes: The minutes were reviewed from the February 4, 2013 meeting. Mary moved to approve as presented; Margaret seconded; all approved.

Clerk's Pay: Mary B. told Mary M. to prepare an order for her pay before the next meeting. Mary B. will sign it.

Meadowsend: A meeting has been set for Thursday, April 4 with the select board and the planning commission. It will be open to the public.

Road Crew Payroll: Mary contacted Stephanie Longo regarding Rodney Watkin's payroll. Next week, Stephanie will review the last five years of Rodney's payroll related to his health savings account and retirement funds. Ernie Friedli will assist her.

Budget Correction: The \$20,000 approved last year for the Listers' town-wide reappraisal was not added to last year's tax rate and was never collected. Surplus funds from last year's budget will be applied to correct this error. See memo enclosed.

Amsden Property: A conference call is planned between Steve Amsden, Zoning Officer Michael Simonds, and the state representative who deals with southern Vermont flood plains. That call has not yet taken place. Mary has notified Bob Fisher, town attorney, regarding the matter.

Culvert Inventory: We have 38 culverts to replace. Five of these are in critical condition, including two on Route 121. This will be costly. The select board needs to discuss this with Rodney and will ask him to come to meet with them after town meeting.

White Road: The select board will also discuss with Rodney on at that time the best repair for White Road. Input will also be sought from John Alexander, VTrans district

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2013 03-18

Town of Windham, Vermont

Board of Selectmen Regular Meeting

Date of Meeting: March 18, 2013

Attending: Mary Boyer Selectman, Chair

Margaret Dwyer Selectman

M. Franklyn Seawright Selectman

Imme Maurath Auditor

Stephanie Amyot Accounting Researcher

Alison Trowbridge Clerk

Call to order: Regular meeting called to order at 6:40 pm at Windham Town office by Chairman Mary Boyer.

White Road Repaving: Imme Maurath presented a list of issues involved with repaving White Road (see attached list.) Concerns listed in not repaving the road include decline in property values of houses on White Road and costs as well as increased wear and tear on maintenance vehicles. Price quotes from O'Brien Paving Company ranged from \$87,000 to \$117,000 per mile.

Road Material Deliveries: Town oversight on deliveries of road materials: Imme expressed concerns from the auditors about the lack of checks on the quality of road materials and that the quantities delivered are consistent with what the Town is charged. The Select Board agreed on the need to improve the current system.

Watkins/Bigwood Lawsuit: Stephanie reported on the bookkeeping research she is conducting for the lawsuit that Rodney Watkins and Bill Bigwood are bringing against the Town regarding their pay in the past. She has found some errors made in their pay, however many were fixed and there are no findings of fraud or intentional wrongdoing. Problems include not tracking correctly retirement contributions for taxes in the Quickbooks system, mistakes with w2s and Health Savings Accounts were not done correctly. Stephanie made corrections on the computer to address these problems. VLCT has helped redesign the annual report. A corrected w2 from Rodney's accountant was looked at.

Minutes from 3/4/13 and 3/11/13: Minutes from the regular Selectboard meeting on March 4, 2013 and the special Selectboard meeting on 3/11/13 were distributed. No changes were found to be necessary for the minutes from 3/4/13. For the minutes from 3/11/13, corrections in the spelling of Alison's name and a slight shift in her hours were made. Mary made a motion to approve the minutes from 3/4/13 as presented and 3/11/13 with

2013 01-07

Town of Windham
Select Board Meeting
January 7, 2013

Attending: Mary Boyer, selectman, chairwoman

Margaret Dwyer, selectman

Frank Seawright, selectman

Mary McCoy, interim select board secretary

Bob Bingham, town resident

Kathy Scott, town resident

Peter Chamberlain, town resident

1. The regular selectman's meeting was called to order at 6:30 PM by chairwoman, Mary Boyer with all members present. Mary Boyer presented the agenda for the meeting.

2. The minutes were reviewed from the Emergency Meeting of January 4, 2013. Margaret moved to approve the minutes and Frank seconded. All approved.

3. Town Clerk Transition: Mary Boyer moved to appoint Mary McCoy as interim town clerk. Margaret seconded, and all approved.

Mary Boyer moved to appoint Frank Seawright as interim treasurer and to hire a bookkeeper to manage our finances until a new treasurer is elected at Town Meeting. Kathy Scott commented and questioned this motion. Margaret seconded the motion, and all approved. Frank needs to become a bank signatory at People's United Bank. [See January 14, 2013 minutes for change to this decision.]

Mary Boyer reported on possible bookkeepers she has contacted. Other names were suggested. New office hours were reported. See attached.

Mary McCoy will be a second signer for checks in her capacity as interim town clerk.

4. L&GUHS Budget Election: An election will be held on February 6 for the Leland & Gray Union High School budget. The posting has been done. Mary Boyer asked that there be fewer election officials for this, as there are fewer voters. She also asked that more officials be used by having shorter shifts.

5. Town Budget for 2013: The budget was the main concern of the meeting. The board worked on the budget which was projected onto a screen from a computer spreadsheet. Budget figures for 2013 were based on the proposed budget for 2012. (Actual figures are not yet available.)

2013 01-07

Town of Windham
Select Board Meeting
January 7, 2013

Attending: Mary Boyer, selectman, chairwoman

Margaret Dwyer, selectman

Frank Seawright, selectman

Mary McCoy, interim select board secretary

Bob Bingham, town resident

Kathy Scott, town resident

Peter Chamberlain, town resident

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2013 01-21

**Town of Windham
Select Board Meeting
January 21, 2013**

Attending: Mary Boyer, select board chairwoman

Margaret Dwyer, selectman

Frank Seawright, selectman

Mary McCoy, interim select board secretary

Jerry Dyke, town resident

Nancy Dyke, town resident

Peter Chamberlain, town resident

Call to Order: The regular Selectman's Meeting was called to order by Chairwoman Mary Boyer at 6:35 PM with all members of the board present.

Public Comment: Nancy Dyke stated her concern that Vermont statutes were not followed after Carol Merritt's resignation. Mary B. assured her that they were.

Approval of Minutes:

- The board reviewed the minutes from November 27, 2012. Mary B. moved to approve the minutes. Margaret seconded. All approved.
- The board reviewed the minutes from the special meeting held in the AM on December 3, 2012. Frank moved to approve the minutes with changes and to attach Carol Merritt's handwritten notes. Margaret seconded. All approved.
- The board reviewed the minutes from regular meeting held December 3, 2012. Mary B. moved to approve the minutes with edits and additions. Margaret seconded. All approved.
- The board reviewed the minutes from December 17, 2012. Margaret moved to approve the minutes. Frank seconded. All approved.
- The board reviewed the minutes from December 18, 2012. Margaret moved to approve the minutes as amended. Mary B. seconded. All approved.
- The board reviewed the minutes from January 14, 2013. Margaret moved to approve the minutes as amended. Frank seconded. All approved.

4. **Budget Preparations:** The board reviewed the budget for All Roads. This needs further

2013 02-04

**Town of Windham
Select Board Meeting
February 4, 2013**

Attending: Mary Boyer, Selectman, Chair

Margaret Dwyer, Selectman

Frank Seawright, Selectman

Mary McCoy, Interim Select Board Secretary

Call to Order: The meeting was called to order at 6:31PM by Mary Boyer with all members present. The meeting had been postponed from the night before, due to bad weather.

Adjournment: Frank moved that the meeting be adjourned and Mary seconded it. All approved, and the meeting was adjourned at 10:29 PM.

The minutes approved: _____

February 11, 2013 Recorded by Interim Town Clerk, Mary McCoy