

**2013 02-18**

**Town of Windham  
Select Board Meeting  
February 18, 2013**

**Attending:** Mary Boyer, Selectman, Chair

Margaret Dwyer, Selectman

Frank Seawright, Selectman

Mary McCoy, Interim Select Board Secretary

Peter Chamberlain, Town Resident

Alison Trowbridge, Town Resident

**Call to Order:** The meeting was called to order at 6:28PM by Mary Boyer with all members present.

**Minutes:** The minutes were reviewed from the February 4, 2013 meeting. Mary moved to approve as presented; Margaret seconded; all approved.

**Clerk's Pay:** Mary B. told Mary M. to prepare an order for her pay before the next meeting. Mary B. will sign it.

**Meadowsend:** A meeting has been set for Thursday, April 4 with the select board and the planning commission. It will be open to the public.

**Road Crew Payroll:** Mary contacted Stephanie Longo regarding Rodney Watkin's payroll. Next week, Stephanie will review the last five years of Rodney's payroll related to his health savings account and retirement funds. Ernie Friedli will assist her.

**Budget Correction:** The \$20,000 approved last year for the Listers' town-wide reappraisal was not added to last year's tax rate and was never collected. Surplus funds from last year's budget will be applied to correct this error. See memo enclosed.

**Amsden Property:** A conference call is planned between Steve Amsden, Zoning Officer Michael Simonds, and the state representative who deals with southern Vermont flood plains. That call has not yet taken place. Mary has notified Bob Fisher, town attorney, regarding the matter.

**Culvert Inventory:** We have 38 culverts to replace. Five of these are in critical condition, including two on Route 121. This will be costly. The select board needs to discuss this with Rodney and will ask him to come to meet with them after town meeting.

**White Road:** The select board will also discuss with Rodney on at that time the best repair for White Road. Input will also be sought from John Alexander, VTrans district

representative.

**Town Clerk's Position:** Alison Trowbridge asked questions regarding the town clerk's position, in particular what hours are required. The select board told her that the clerk sets his or her own hours; however, they would like to see the office open more than 15 hours a week. An assistant town clerk can run the office when the clerk is not present. The select board wants the town clerk to keep the office in good order, to be available to help residents, and to bring the office into the 21<sup>st</sup> Century, using computer programs to make town more efficient.

**Orders:** Orders for payments were reviewed and signed.

**Correspondence Received:**

- Second letter from Norman Watts, regarding Rodney's payroll complaints.
- Letter from the select board to Norman Watts, Rodney's attorney, regarding Rodney's payroll complaints. See enclosed.
- Letter from Ernie Friedli, regarding the sale of parcel #070213 on Woodburn Road, which is apparently abandoned. See enclosed.
- Final agreement from USDA regarding Garrett property.
- Notice from Peoples Bank regarding a town CD. It is now a sweep account; the new treasurer needs to turn this into a regular account.
- Contract with Sovernet for Internet services.
- Application for Highway Grant Program. This will be held until after town meeting.
- VLCT Liability Insurance information related to equipment.
- VTrans Road and Bridge Standards. This needs to be reviewed by Rodney before the select board signs in agreement.
- Info from VT Recycling regarding recycling for electronic equipment.

**Adjournment:** Margaret moved that the meeting be adjourned and Mary seconded it. All approved, and the meeting was adjourned at 7:44 PM.

The minutes approved: \_\_\_\_\_

As amended March 4, 2013 Recorded by Interim Town Clerk, Mary McCoy