

**2013 06-03**

**Town of Windham**

**Board of Selectmen—Regular Meeting**

**Date of Meeting: June 3, 2013**

**Present: Mary Boyer Select Board Chair**

**Margaret Dwyer Selectman**

**Frank Seawright Selectmen**

**Peter Chamberlain Town Treasurer**

**Rodney Watkins Road Foreman**

**Jerry Dyke Lister**

**Heath Boyer Town Rep. to Windham Regional Commission**

**Alison Trowbridge Clerk**

**Called to order at 6:34 by Mary Boyer.**

**Loan Extension:** The bank loan from People's United Bank for \$100,000 is due on June 20, 2013. The Town is still awaiting reimbursement from FEMA. The Town has the option to extend the loan for 3 months, to September 20 for \$412.49 service charge, or for four months, to October 20 for approximately \$500 service charge.

**Motion:** Mary made a motion to extend the \$100,000 loan from People's United Bank for four months, until October 20, at 1.65% while waiting for \$160,000 from FEMA. Margaret seconded. The Board voted all in favor and the motion carried.

**Amended Resolution for Bank Loan in Anticipation of Taxes:** At its 5/20/13 meeting, the Select Board approved a loan for up to \$500,000 from People's United Bank to cover expenses until FEMA and tax monies come in. After applying to the bank for this loan the Town has been informed that the amount of the loan would be for \$250,000.

**Motion:** Margaret made a motion to amend the motion of 5/20/13 to read \$250,000 instead of up to \$500,000. The new motion would read as: to borrow \$250,000 from People's United Bank to cover expenses until FEMA and tax monies come in. Frank seconded, the Board voted all in favor and the motion carried.

**Listers' Reappraisal:** Jerry updated the Select Board on the approximate estimated timeline and cost of the upcoming property reappraisal. The money to pay for the reappraisal will come from the reappraisal fund that has been contributed to annually for the last several years by a vote at Town Meeting. The whole reappraisal is estimated to be done in January of 2015 and cost about \$76,000.

**Health Insurance Reform Meeting:** Tanya Chambers, from VLCT, will meet with Town Officials at the Windham Town Office on June 11 at 10 am. Alison will inform the road crew.

**Town Plan Update:** Heath Boyer, as the Select Board liaison to the Planning Commission, gave a progress report on the Town Plan rewrite. Due to the quickly approaching deadline of September 2013 for the current plan's expiration and the amount of time required for posting the plan for public review and comment, the Planning Commission has decided to re-adopt the existing plan while they continue developing the new one. The Planning Commission will be starting the re-adoption process very soon.

**Unlicensed Dogs:** The Town is still waiting for the dog count and Billie Clay said she will bring it tomorrow, June 4. Alison will send a letter to the unlicensed dog owners that they will have until June 15 to come in and get their licenses. After that date the list of unlicensed dogs goes to the Select Board and then to the Sheriff.

**Emergency Culvert Repair:** A memo from Todd Menees at the Vermont Department of Environmental Conservation granted approval for emergency replacement of bridge 34 on Rt. 121. The Select Board will follow up to find out more information. Memo attached.

**Tax Abatement Board:** Alison will call the Tax Abatement Board to check their availability for a meeting on June 17, 2013, at 6 pm to resolve the mistake made with Ernie Friedli's 2012 property taxes.

**Watkins/Bigwood Lawsuit:** Stephanie Amyot has finished going through three years of payroll accounting and is starting on the fourth. The Select Board has two questions for VLCT: who will reimburse the Town for Stephanie's wages and what is the Statute of Limitations for Bill Bigwood's employment?

**Minutes of 5/20/13: Motion:** Frank made a motion to approve the minutes as presented. Margaret seconded, the Board voted all in favor and the motion carried.

**Select Board's Authority to transfer money within the Town Budget:** Mary referred to an Opinions article that said the Select Board can allocate money from one category to another in the Town Budget as necessary except for the Highway Fund and any funds created or funded by a separate article.

**Pay orders signed.**

**Motion to adjourn:** Frank made a motion to adjourn. Margaret seconded, the Board voted all in favor and the motion carried.

Meeting adjourned at 8:53 pm.

Approved by Select Board \_\_\_\_\_ (date) \_\_\_\_\_ Town Clerk