

Town of Windham Selectboard Meeting

Monday, May 1, 2017

Town Office

Present:	Kord Scott	Selectman
	Maureen Bell	Selectwoman
	Kathy Scott	Assistant Town Treasurer
	Peter Chamberlain	Treasurer
	Claudia Voight	Select Board Secretary
	Meredith Tips-McLaine	911 Coordinator
	Jerry Dyke	
	Louise Johnson	
	Tom Johnson	
	Teresa Farace	

Meeting was called to order at 6:30 by Kord Scott

Agenda additions/deletions:

- Business of overweight permits as noted under Overweight Permits below
- The process for overweight permit presented to be typed up for electronic transfer

Adopt minutes:

- Minutes reviewed by Board members
- Maureen Bell moved to accept as updated

Public Comments:

- There were no public comments

Roads Issues:

Road Foreman's report:

- Kord speaking on behalf of Josh who was not present at meeting
 - Roads are dry and have rough grading, this is a multi-step process to get rid of ruts
 - All roads have been done however there are still a few rough spots
 - Moving on to ditches
 - Josh took grading class – instructor will come to town to watch them implement process on roads

Financing for new truck:

- Kord gave update
 - A price has been agreed to and sales order sent to Company
 - Peter McCarthy found equipment loan fund with low interest from state that gets processed during May with first payment released the end of June
 - Desired truck is ready to go and is in stock – issue stems around timing to get the truck as soon as possible
 - Peter suggested getting comparative rates and investigate options available for financing

General Issues:

Planning for addressing Town Clerk vacancy:

- Jo mentioned to Claudia she was willing to stay on until not needed
- Kord suggested Maureen speak with Jo to get an exact date.
- Kord to check with VLCT and then write up Notice of Vacancy and will Post Notice
- Alan Partridge suggested that the Town Clerk have regular hours
 - Kord suggested that the subject regarding the Town Clerks hours be discussed prior to Town Meeting
- Theresa Farace expressed interest in the Town Clerk position and asked about procedure
 - Kord stated that instructions would be on the Notice to be posted

Green Up Day planning:

- Saturday May 6th is Green Up Day
- Marsha is no longer interested in heading it up this year
- Bags are available at Town Office
 - Will be left outside of Office in the case no one is at Office to distribute
 - Kord suggested putting out fold out sign to direct towns people
 - Bags can be brought to dump for free
 - Bags can also be put out by curb in front of homes for Town to pick up

Nuisance Dog complaint:

- Issue stemming around Jim Scott's dogs – running loose, barking
 - Jim has been unreceptive in finding solution
 - Alan mentioned that Jim has an invisible fence which must not be working
 - Jim has hearing issues
 - Kathy suggested that perhaps Jim's fiancé may be helpful
 - Kord suggested we have someone act as a Dog Warden to help resolve the issue
 - Maureen read the Town of Windham vicious dog letter
 - Alan mentioned that part of the dog fund can be used to replace any animals killed such as chickens
 - Alan offered his assistance to speak to towns people to help resolve the situation

Route 11 letter:

- Maureen was approached by townspeople to write letter re: rte 11
 - Letter attached to Minutes
 - VTRANS has asked area towns to support getting state awareness and possible resolution

SB Clerk job description:

- Board had discussed a job description for the Select Board Clerk position
 - Kord mentioned this should be on table to start to develop
 - Claudia was asked to write up list of items for the description as a start

Start a SB Calendar:

- Maureen found that a year ago March after election an email was sent out and Maureen had set up calendar for SB use.
 - Calendar was canceled by VLTC.

- Kord will talk Sarah about this.
- Maureen mentioned a municipal calendar on our website may be the answer, not just specific to the Select Board
- If website Calendar is “open” to public it is ok, if it is private it will be in violation of the Open Meeting Law.

911 Coordinator Report:

- Meredith presented suggested name for road
 - Fairway Meadows Way needed to be approved by Select Board
 - Kord motioned to approve – name was approved

Treasurers Report:

- Peter was not present at last meeting
- Kathy said school budget is \$25,000 less than was stated prior
- 2nd new equipment loan payment made – 8 to go.

Old Business:

- Action item list follow up - attached

Overweight permits:

- Presented by Kord for the following to be sent out:
 - GW Tattro, Bain Brothers Trucking, David Chaves Excavating, Renaud Brothers, Valley Crane Services, Gurney Brothers Construction, Lawrence White Construction, Plimpton Excavating, United Natural Foods, Marlin Environmental, Camp Precast Concrete Products, Carleton Trucking Company.

Correspondence, Review bills and sign orders:

- SB approved Pay Orders and read through Correspondence.
 - Three letters:
 - Jean Clark
 - Heavy Weight Permit
 - 2017 Elected Officers Sheet

Meeting Adjourned at 8 PM
