

Select Board Meeting
Monday, July 17th, 2017
Regular Meeting

Present:

Frank Seawright	Chair
Kord Scott	Selectman
Maureen Bell	Selectwoman
Claudia Voight	Select Board Clerk
Vance Bell	Conservation Commission/Webmaster
Peter Chamberlain	Town Treasurer
Tom & Louise Johnson	
Bob Bingham	

Meeting called to order at 6:30 by Frank Seawright

6:32 pm - Additions/deletions to agenda

Animal Holding

- Maureen presented Contract from Windham Humane Animal Control which applies to housing stray domestic animals
- Cost to Town would be \$300 a year to utilize the services
- By Statute the Town is required to have a designated facility on record
- Facility can be a residents home/barn in town or in a surrounding town
- Consensus of opinion from Select Board is to identify individuals who are willing to house stray animals as the fee is not cost effective for the town given our size

911 Coordinator

- Newly appointed individual was under the impression that this is a paid position, it has not been a paid position
- New Coordinator has been submitting her hours for payment and has been paid for her time
- Frank asked how many hours the Coordinator submitted
- Question re: how many hours this position utilizes throughout the year was asked and to date there has not been any records kept of the history of utilized hours
- This has not been budgeted in zoning budget however the Zoning Administrator received a \$500 yearly stipend.
- This brought up subject of new Webmaster, very time consuming position which should be paid or a yearly stipend given.
- Frank will follow up with the new Coordinator re: pay

6:35 pm – Adopt Minutes

Frank motioned to adopt minutes from last Select Board meeting

- Maureen seconded
- Minutes adopted

6:40 – Public Comments

Animal Control

- Bob Bingham encountered a very concerning situation with his neighbors two dogs who were aggressively fighting
- His concern stems around if the dog(s) leave their property and come onto his property, he is concerned about being attacked or other family members being attacked
- Bob wanted to go on record, if in fact the dog(s) do enter his property he will shoot them
- Bob will warn the homeowner – Chris/Addie May – of this

Animal Control – Con't

- Maureen read the “right to kill a domestic pet law” as outlined by the State of Vermont

Registration

- The Animal Control topic opened up conversation about whether or not the dogs are registered
- Mike/Town Clerk was called in by Kord to verify if the May's dogs are registered – they are not
- It was not clear if the responsibility of following up on nonregistered/licensed dogs falls under the job tasks of the Constable
- Claudia stated that if this is a rule and regulation for the Town it needs to be enforced
- Mike presented a folder showing a large amount of delinquent dog registrations for the town
- Kord asked about enforcement – what does the Town do– Mike replied that there is no real set policy
- Frank stated that he believes it is a State policy and there is a procedure set by the State for follow up on delinquency's
- Kord asked Mike to contact the VLTC to obtain correct information
- Mike said he will follow up with notifying owners who are in violation

6:50 – New Business

Fire Company Refueling Policy

- Frank questioned if Fire Company is reimbursing Town for fuel they use
- There needs to be accurate tracking and a system put in place for repayment
- The school bus fuel usage was used as an example – the school is billed by the Town for the fuel utilized
- Mike said that there used to be a log for the Fire Company however this has not been used over the past number of years, he also is a member of the Fire Company and stated that there is an understanding that the Town will chip in partial payment for the Company's fuel
- Maureen suggested that the Town reinforce the fuel usage log and create a policy for payment
- Mike will relay the policy and logging procedure to the powers to be at the Fire Company

Road Crew Driving Town Vehicle Home

- Frank was informed that one of the road crew was seen driving a Town truck home
- This was approved for winter and summer as the crew may need to stop home for items related to the job at hand
- Kord suggested that the Policy regarding Town vehicles should be updated

Property Transfers

- Frank would like the Select Board to be notified of Property Transfers
- Vance mentioned that Building Permits are put on the Town website and stated that Property Transfers should also be posted on the website
- The Select Board is in agreement with this as this is public information

Town Website

- Vance said we are getting approximated 200 hits a week
- Currently there is no way to know where these hits are coming from
- It was suggested that a system be setup so the Town knows who is visiting the page and why
- Vance receives a number of requests to input information from various sources

7:20 pm – Old Business

VLCT Workshop

- Kord has only received one response
- Peter has also responded
- The date will be set
- Maureen asked if we should reach out to anyone who should be there who has not responded
- Town Clerk should attend

Old Business Con't

June 6th Road Crew/Select Board Meeting

- Frank believes the meeting was not properly run, he took notes
- Reason for the Meeting stemmed around personnel evaluations
- Frank researched Personnel Evaluations and thought that a general meeting with the Team would be the way to go
- Letters were read by Kord that was sent to the Road Crew thanking them for the good job they did this winter
- Road Crew would like guidelines revolving around how to handle homeowner issues
- The next quarterly meeting for the Road Crew will be on 9/19/17

7:40 pm – Correspondence

- Kord distributed various Correspondence to Select Board for review and signatures
- Correspondence/documents given to Select Board Secretary for filing with Meeting Minutes:
 - ★ June 26th 2017 letter from Town Clerk to Select Board regarding delinquent dog registrations
 - ★ Copy of 2017 Elected Town Officers
 - ★ June 1st 2017 VLCT FY 2018 Dues Bill
 - ★ Vermont Department of Taxes Notice of Education Tax Rates for FY 2018
 - ★ Lorraine & Gary Ranftle Zoning Permit Application
 - ★ Perry Ryan Zoning Permit Application
 - ★ June 16 2017 letter from State of Vermont Department of Public Service in response to the Town's Certificate of Public Good Complaint filed with the State on March 17 2017
 - ★ Windham County Sheriff's Office Contract for Law Enforcement services
 - ★ Letters from the Town and Town of Londonderry regarding the Road Crews good job and thanks for helping out when Londonderry was in need
 - ★ Grandlist values from 2016 for 2nd home owners and residents

7:55 pm – Executive Session

Road Crew Pay

- Kord made a Motion to increase the Road Crew's pay by \$1.00 per hour effective with the next payroll
- The Select Board unanimously approved the pay increase

Meeting was adjourned at 8:25 pm

Meeting Minutes reviewed and accepted:

Signed: _____

Date: _____