Town of Windham

Select Board Meeting

Monday, January 8, 2018

Windham Town Office

**Present:**

Frank Seawright Selectman

Kord Scott Selectman

Maureen Bell Selectwoman

Peter Chamberlain Treasurer

Vance Bell Planning Commission

Mike McLaine Town Clerk

Bob Bingham

Sally Hoover

John Hoover

Ernie Friedli

Meeting Called to order at 6:30 p.m.

**Changes to Agenda:**

* Added Windham County Humane Society animal issue to agenda

**Approve previous Minutes:**

* Maureen moves to approve prior meeting minutes
  + All in favor - approved

**Public Comments:**

* Comment from Bob Bingham in regards to Governor Scott’s State of the Union Address – Population Characteristics
  + Letter to Bob Bingham from February 2017
  + Rescue Inc – What do we do?
  + Londonderry Volunteer Rescue Squad – 25 Minutes to get rescuers to scene
  + Discussion with John Regarding speed of response
  + Committee on Health – where does it stand?
* Windham Meeting House Allocation – (refer to Ernie’s letter) Request for abeyance
  + Point for budgeting process
* Select Board has a lot of work –
  + Select Board should be a 5-person Board with one financial person with separate page for financial items
* Appraisal of house is not fair – re: Ernie’s house compared to house in Landgrove
  + Frank explained how appraisal works
  + Bob Bingham explains market-based method
  + Ernie questions school tax methodology

**Announcements/Reports:**

* Frank – 1/7/18 NY Times – drawing flood maps – affects Windham because of climate change
* Kord question to Ernie regarding tax sales & fees
  + Lawyer would like to get information from Ernie
  + Bob (attorney) has a method so that the Town isn’t charged.
  + Ernie to contact Bob

**Grants, Training, Meeting, Events, Other**

* Grants – Reimbursement for on-going construction for Bridges approved for $41K

**Business:**

**Two recent trash dumps in Windham. Resulting from Transfer station changes?**

* Illegal Dump – at church & on Hitchcock Hill Road
  + Dump issues – Permit

**Auditors proposal for bond money:**

* Sally Hoover – Logging Bond Money - $6K must stay in account – explains how it is supposed to work. Recommending return of $7,500 to General Fund Frank explains how fire warden can inspect site & be compensated.
  + Kord motioned to move money
    - All in favor – approved
* Town wide audit – Professional CPA $18k - $20k
  + Auditors suggest a protocol for purchase orders for each department, each department to develop procedures.
  + Idea is to avoid a professional audit of Town. Sally suggests taking $5K from requisition for auditors.

**Select Board Meeting on Presidents day?**

* All Select Board members agree to keep date

**Roads budget development progress report:**

* Road Crew Budget - $459,157 - $429,349
  + Budgeted vs. actual $12K in the black
  + Culvert replacement & used for other
  + To-date expenditures to be reviewed with Treasurer & with Road Crew
  + Meeting for presentation of Road Budget
  + Information to be submitted to auditors by 1/26/18
  + Daytime meeting to review Budget, report done this week, weather dependent

**Discuss the vicious dog incident decision:**

* + No Response from complainant
  + Bob Fisher says procedure ok but can send letter regular mail
  + Action: Mail letter via. Regular mail

**Humane Society issue.**

* Humane society called and left message with town clerk re. a cow in a trailer at Mr. Ameden's house on Windham Hill Road.
  + Kord will follow up with Mr. Ameden.

Meeting adjourned at 7:44 PM