**Town of Windham**

**Selectboard Meeting**

**April 7th 2018**

**Present:**

Kord Scott Selectman

Peter Chamberlain Treasurer

DRAFT

Robert Kehoe Selectman

Maureen Bell Selectwoman

Claudia Voight Selectboard Clerk

Bill Dunkel Planning Commission

Maureen Scott

Russell Cumming

Joyce Cumming

Robert Bingham

Imme Maurath

Leigh Merinoff

Peter Newton

Meeting was called to order at 6:30 p.m. by Maureen Bell

**Additions to Agenda/Announcements/Reminders:**

* Reminder:
  + Special Selectboard Meeting on Monday night 5/14 at 6 p.m. at Town Office
* Additions:
  + Executive Session added at end of Meeting to discuss personal issue added to agenda
  + Delinquent tax property on Route 121 discussion added to agenda

**Approve Minutes:**

* 4/24 Minutes
  + Approved
* 5/4 Minutes
  + Approved
* 4/23
  + Approved

**Public Comments:**

* Wednesday 6:30 pm night joint meeting of energy/planning commission – to vote on preferred site
* Leigh Merinoff – expressed concerns about training of new Road Crew member when hired
  + Concerned about tax dollars going into roads
  + What is long range plan, is there one?
  + Bob Kehoe – we have addressed most concerns and looking to hire entry level individual who we can train, salt use is down
* Peter Chamberlain –
  + Town making investments in many ways including new equipment
  + Hiring someone with experience is way to go
  + It takes years to train someone new who does not have experience

**New Business:**

* Questions/concerns about overweight permits/insurance, logging trucks going through town
  + Resident discussed loggers in her area – they have no overweight permits, had Mike send forms, not sure it they responded
  + Weight limit for roads needs to be looked at – some roads still need weight limit determined
  + Permit application needs to be updated; many numbers and names are outdated or need to be changed.
  + Bob is looking into doing a “No Through Trucks” sign and having installed
* Update on Roads Grant and meeting with Engineer
  + Awarded $175,000 Grant
  + 3 years to use Grant money
  + Bridge on Rte. 121 alone will cost twice Grant amount
  + Only $55,000 in Town Bridge Fund
  + No plans for differential in cost
  + Discussion revolved around time limit – using one Grant before being awarded another
  + Cannot apply for another Grant until initial Grant is used
  + Project has not gone out for bids yet – need 3 bids
  + 2nd project on Abbot Road less but have to use money for project applied for which is bridge on Rte. 121
  + Need to make decision to accept Grant or not
  + Kord made Motion to accept Grant
    - All in favor
    - Motion approved
  + Meeting with Everett Hammond/Engineer needs to be setup
* Update on condition of Garage; pre-OSHA inspection
  + Josh and Bob met with VT League City Towns for 3.5 hours regarding Town Garage
  + 18 action items determined
  + List to go out for Bids
  + Large fines for Town if not up to OSHA standards
  + Discussion revolved around forming Committee and repairs that are needed, may be best to build new Garage
  + Committee to focus on new Town Garage to be developed
  + Announcement in News/Notes for interested individuals for Committee
* Seasonal work activity at Garage
  + Josh discussed list of items needs to be done
  + Road repair, brush/debris/ditches/culverts…etc
  + Gravel money is gone and Town needs gravel for culverts
  + Further discussion needed on this subject
* The Meeting House/Church sabbatical
  + Rumors re: Church closing, it is not, some members away so sabbatical being taken, no services
  + Suggestion to discuss long term plan for Church
  + Will be meeting in July
  + One issue for Church – tree lighting ceremony – size of tree blocks Church
  + Suggestion to take tree down and putting up smaller tree in another location – determination needs to be made
  + Friends of Church Committee focuses on exterior of Church and would be on board with decision to take down tree
  + Discussion about selling Church, need to determine who owns property and develop plan for future of Church, to be put on the “To Do List”
* Update from VLCT
  + Focuses on Selectboard Clerk To Do List, Job Description and Meeting Minutes
  + Responses from State attached

**Old Business:**

* Town Office maintenance update
  + Mike/Town Clerk called in to meeting and reviewed what needs to be done
    - Trim around Clap Boards, Shutters, Roof Panel/Standing Seam, Outdoor Spigot, Town Sign Repainted, Crawl Space Insulation, Electrical, Heat pumps for Office
  + A few local residents signed up for some of the repairs
  + Items to be added to “To Do List”
  + Map Storage System/Plat ordered
  + Computer for Lister’s
    - $1,000 in Budget
    - Quote from Computers by Ken between $700-$900
* Tax issue on Route 121 for abandoned property
  + Suggestion to sell property
    - Jeff Wheeler not interested in purchasing property
    - Leigh Merinoff expressed interest and will take a look at it

**Correspondence/Payroll/Bills:**

* Bills and correspondence reviewed

**Executive Session:**

* Kord made Motion to enter Executive Session at 8:25 to discuss personal issue
  + All in favor
  + Motion approved
  + Selectboard exited Executive Session at 8:45
* Kord made Motion that the single position of Road Commissioner be abandoned and the Selectboard act as the Commission
  + All in favor
  + Motion approved
* Motion to adjourn meeting at 8:46 by Maureen
  + All in favor
  + Meeting adjourned
* Next regular meeting: Monday, May 21