# Windham, VT Selectboard

# Regular Meeting Minutes

# August 20, 2018 6:30 PM

# Windham Town Office

# Present:

# Maureen Bell Selectboard Chair

# Kord Scott Selectman

# Robert Kehoe Selectman

Claudia Voight Selectboard Clerk

Dawn Bower

Bob Bingham

Louise Johnson

Tom Johnson

John Hoover

Sally Hoover

Call to order and Additions to Agenda/Announcements/Reminders @ 6:30 pm by Maureen

* Road Crew meeting August 27, 8:30 am at The Meeting House
* Need Executive Session to discuss a personal issue as well as to discuss employee evaluation format

**Approve final minutes**

* August 6th approved
* Need to resend Road Crew Minutes, sent copy did not reach her inbox due to error with email address

**Public Comment:** limit of 3 minutes/comment, if topic is not on tonight’s agenda

* Dawn – thank you for getting Burpee Pond Road bushes cut back
  + Rescue Inc. – did we receive any follow up after our meeting about them – Maureen responded no.
  + Dawn will check with Dave Cherry.
* Bob Bingham – culvert cleaning, town in need to clean uphill side of culverts, he checked around 20 culverts near the town barn as well as other locations around town and most need attention. Conversation went on to discuss proper operation of vehicle when Road Crew individual is operating it to take care of culvert/grounds. Was concerned about vehicle tracks – are they from roadside mower? Example - Chase Road, check upstream side, if not unplugged before next good storm there will be issues. Bob recommends that they inspect culverts on regular basis. Must get out of vehicle and do some hand digging to remove sod and other debris.
* Peter – young people driving around Wednesday evening, late around midnight – had beer and bong – drove around school – illegal activity. Spotted due to tracks then checked video. They have plate number and vehicle description. Peter advises that we do not handle police matters, pursue it via the police and let them take care of it. Kord will send Micki/school Principle a message and to let us know if we need to do anything on our end.
* Bob Kehoe – mentioned that concerns about roads with the rain, Peter Newton call him and he is concerned about crowning deteriorating over the years – Peter wanted to know what our process was this summer re: roads. Rain tells us a story of how our roads have been built by how they deteriorate. We need to get on the roads sooner than later due to the abundance of rain recently. They need to be crowned properly when reconstructed.

**New Business:**

Energy Plan from Planning Commission - Schedule SB public hearing Sept 18-Dec 18.

* Planning commission held hearing, made two small changes based from public comments – Mike has them and will print out – a Select Board public hearing needs to be scheduled – has to be scheduled within 30 to 120 days – September 20th to December 20th would fall within the required timeline.

Kristin Brooks from Brattleboro Development coming to talk at Select Board meeting on Oct. 15th so

October 1st will be date for Public hearing.

* Employee evaluation format for Road Crew and Selectboard Clerk- moved to Executive Session

**Old business:**

PACIF Update for garage repairs/maintenance

* Bob Kehoe – 28 hazard items taken care of at Garage – written up and to date they have taken care of 18;

10 left to complete. They are focusing on getting them all done – there was a suggested completion date 7/25 we will take a closer look at the list at Road Crew meeting next week.

**Correspondence/Payroll/Bills:**

* Volunteers needed for Bayada – Hospice, they provide training
* Selectboard reviewed all correspondence/payroll and bills

**Executive Session:**

* Maureen moved to go into Executive Session to discuss personnel issues at 7:30. All in favor
* Bob moved to exit Executive Session at 8:20. All in favor.
* No decisions were made.

Bob moved to adjourn the meeting at 8:20. All in favor.

**Next regular meeting:** September 4 (Tuesday);

**Respectively Submitted 8/21/18** **Claudia M. Voight** **Selectboard Clerk**

**Attachments:**

Bayada – Letter introducing Hospice Training and call for volunteers

Copy of list of Hazard items needed to take care of at Town Garage and progress made thus far

Approved 9.17.18