

Windham Community Organization
September 26, 2018
Meeting Minutes

The meeting was called to order at 7:12 p.m. In attendance were: Maureen Bell, Pat Cherry, Joyce Cumming, Kathy Jungermann, Cindy Kehoe, and Ellen McDuffie.

Motion by Pat Cherry to accept minutes of August 1, 2018 meeting passed by unanimous vote.

Cindy presented the Treasurer's Report. Beginning balance on July 20, 2018 was \$6,741.98; income totaled \$120.00 and expenses totaled \$654.61, for an ending balance of \$6,207.37 as of September 26, 2018.

Committee Reports:

- Good Neighbors—Procedural Guidelines were discussed briefly in June; further discussion/revision was tabled at that time. Ellen distributed the guidelines again and asked members to review the information and bring specific suggestions for revision to the next meeting. The document will be scanned and emailed to the other members with the request for specific suggestions. A suggestion was made to define what constitutes an emergency as it pertains to the guidelines. The Memorandum of Understanding between WCO and Neighborhood Connections will be updated and presented to heads of both organizations for signature. A typo was noted and will be corrected. Joyce prepared a sample intake form for Good Neighbors based on the suggestions made at the last meeting. She distributed a request, using the sample form, for up to \$400 to purchase replacement windows for a family in Windham (identification was kept confidential). Discussion followed on the request and other aspects of the situation as noted on the intake form. A suggestion was made to include dates and a case number on the form. Motion by Cindy Kehoe to approve up to \$400 for replacement windows passed by unanimous vote.
- News and Notes – Ellen announced the deadline for the next issue: Monday, October 15th. Likely date for mailing is Thurs., Oct. 25. Cindy shared subscription information with Kathy.

Old Business:

- Thank-you letters—are up to date.
- Chicken BBQ held July 14—no further discussion needed.
- Chocolate, Cheese & Chili Fest—discussion was held on the suggestion made at the last meeting to increase the amount given to Claudia Holmes toward cost of baking supplies for Claudia's Cupcakes. Discussion followed on the number of cupcakes (800) prepared this year with a suggestion to decrease the number for the future. Motion by Maureen Bell to support Claudia Holmes/Claudia's Cupcakes by providing an additional \$50 toward 2018 expenses passed by unanimous vote.

New Business:

- Luncheon—following brief discussion, Tuesday, October 16, 2018 was set as the date for the next WCO luncheon. Ellen suggested the Four Columns Inn as the venue.

New Business (continued):

- Cindy shared correspondence from Senior Solutions Council on Aging for Southeastern VT which is soliciting nominees for its Successful Aging Awards. The criteria for the awards were reviewed. Maureen suggested nominating Dawn Bower based on her involvement in the community, serving on multiple town committees, and volunteer efforts such as planting the flower boxes at the Town office and support of WCO functions. The deadline is October 5 and the awards will be presented at the Senior Solutions Annual Meeting in Springfield on October 31, 2018.

Announcements as listed on the agenda:

- West River Community Project – Last Farmers’ Market Friday Oct. 5; Pizza night will continue.
- Halloween Party – Oct. 26 at Windham Firehouse, 5:30 p.m.
- Property Taxes Due – Oct. 31 at Town Office, payments accepted from 8 a.m. – 5 p.m.
- Photo Contest – Oct. 31 at 5 p.m. is deadline for submission of photos.
- Election Day – Nov. 6 at Town Office, 10 a.m. – 7 p.m.
- Harvest Supper – Nov. 10 at 5 p.m. at Meeting House (set-up and preparations begin in a.m.)

The next WCO meeting is scheduled for October 24, 2018 at 7 p.m. Note date is one week early due to Halloween.

Motion made by Joyce Cumming to adjourn the meeting at 8:41 p.m. passed by unanimous vote.

Respectfully submitted,

Joyce Cumming
Secretary