**Windham, VT Select Board Meeting**

Regular Meeting

November 19, 2018

Windham Town Office

**Present:**

 Kord Scott Selectman

 Maureen Bell Selectwoman

 Bob Kehoe Selectman

 Peter Chamberlain Treasurer

 Claudia Voight Select Board Clerk

 Kathy Jungermann Auditor

 Keith Jungermann

 Joyce Cumming

 Russell Cumming Lister

Meeting called to order by Maureen at 6:30 pm

**Additions to Agenda/Announcements/Reminders:**

* + School vote/meeting on Monday November 26th at 7 p.m.
	+ Dawn Bower was nominated for Senior Solutions Award
		- Dawn received a Certificate and Medallion

**Approve final minutes:**

* Minutes for 11.5 are not approved due to a few edits that need to be applied

**Public Comments: if topic is not on tonight’s agenda**

* Russ Cumming presented letter he received from the State in regard to Property Evaluation – copy attached

**New Business:**

**Road Crew:**

* Richard attended the meeting to update the Select Board
	+ Kord and Bob spoke about the 1st storm of the season in relationship to the new Town crew
		- They are pleased with the Crew’s performance thus far
		- Discussion revolved around plowing the roads during inclement weather
		- Bob spoke with a Law Officer and the Officer said that a driver always has to be in control of their vehicle if the roads are plowed or not
* Maintenance/Plowing Woodburn Ext. and Old Farm Road
	+ Kord mentioned that Harrington Rd. has preference and that came up today
		- Kord stated that Richard can comment on these roads/plowing
		- Kord feel researching will determine the Towns proper procedure
		- Richard stated that Harrington is a Town Rd. through the turn around
			* Russ commented that he has conversation with residents of Harrington Road in one area in relationship to plowing and they were not happy with the Town trying to get access to that area of the road
		- Discussion revolved around Harrington Rd and Plowing; areas of proper plowing and turn arounds and/or if residents should be responsible for plowing their segment
			* Richard commented that he failed to plow the road during the last storm
				+ Some residents were upset
				+ Richard reached out to the residents to apologize
			* Richard checked files and it is a Class 3 road
			* Discussion extended to include the possibility of installing a Sign Board for the season which would state that it is not a “Through Road” during the winter
			* Discussion to continue
* Woodburn Ext:
	+ Richard stated that the Road was built to Town Specs
		- It is not a Town Road
		- Richard gave history or the Road and why it is not a Town Road
			* Richard questioned if we are doing this on Woodburn – what prevents the Town from doing it on other Town Roads
			* Discussion revolved around Woodburn Rd. and maintenance

**2019 Budget Discussion:**

* Focus on Social Services and Town Clerk
	+ **Town Clerk** – Mike presented the Budget and reviewed the Town Clerk Budget
		- Over on Town Clerk Salary this year due to late filing
			* Part of last years Budget was applied to this year’s Budget
			* Mike is requesting level funding of $6,400 to bring things to square one
			* Mike also wants to add a new line item – vault organization
				+ Would like former Town Clerks to come in and go through the vault files to organize
				+ Suggested $15 an hour
			* Discussion revolved around vault organization and if money was set aside in the past to do a project like this
				+ Maureen researched to see if a line item in any former budget
				+ She found $1,300 set aside in 2015 for a vault organization project
	+ **Social Services** – Peter presented a copy of the Warned Article for 2019 – copy attached
		- Bottom line is the same as 2018
			* Peter expressed concern about segments not presenting “requests” for funds

**Old Business**

**The Meeting House:**

* Dawn and Ernie spoke at the last Select Board Meeting and presented opinions and concerns about the Meeting House/Church
	+ Dawn made mention of the elevator at the Church/Meeting House – it needs to be inspected and maintained on a regular basis and is an additional cost to the Budget
	+ Ernie presented concerns regarding the financial aspect and where funds have gone – he presented letters and documents in relationship to his concerns which are attached to the 11.5 Select Board Minutes
* Maureen researched costs of maintenance over the past
	+ $16,000 average per year for the past three years
	+ Peter confirmed that the Town previously was paying $9,000 however this year is paying $7,000
	+ Maureen mentioned she has talked to a number of individuals who would be interested in being on a committee which would focus on raising funds
	+ Russ mentioned that the UCC has a discounted rate for insurance
		- If the Town takes the Church over, the UCC would not qualify for the discounted insurance rate as it would be a private entity.
* Discussion revolved around possible Committees to keep/maintain the Church/Meeting House
	+ Friends of the Church would only maintain the outside property which was confirmed by Dawn Bower
	+ Kord asked what the Friends has in their Budget now –Dawn responded $16,000
	+ Peter mentioned a Fundraiser for the Friends of the Church Committee a few years ago which was successful
		- Maureen mentioned that she spoke with Ernie after the last Select Board meeting in regards to his concerns and understood and clarified what Ernie was trying to say
			* Dawn offered to go through the past Budgets with Maureen to go line item by line item to see if they can find out what Ernie is looking for
			* Maureen will continue to work on this

**Town Office Building Repairs:**

* Maureen handed out a list of options presented by Mike/Town Clerk
	+ Mike researched Safety Codes and all prior to creating a repair list
	+ Mike also spoke with professionals in the field to understand the Safety needs at this time
	+ Mike spoke with Contractors in addition for Bids

**Winter Roads Posting:**

* Maureen read segments from the letter from the State which is attached in relationship to roads rated for 24,000 lbs.
	+ Maureen stated that 24,000 is not reasonable
	+ Bob Kehoe inquired about making Windham Hill Road a “No Through Truck” road
* White road Issue – copy of letter attached
	+ Signed by Select Board and Commissioner

**Correspondence/Payroll/Bills:**

* Select Board reviewed all

**Executive Session:**

* Select Board went into Executive Session at 8:08 p.m.
	+ Richard Pere invited into Session
	+ Select Board came out of Executive Session at 8:28 p.m.
		- No actions taken
* Select Board Adjourned at 8:32 p.m.

**Next regular meeting:** December 3rd

**Respectfully Submitted:** \_\_**Claudia M. Voight**\_\_\_Select Board Clerk 11/24/2018

**Attachments:**

 Repair of South Wall Door and Siding Options

 2019 Social Services Proposed Budget

 State of Vermont Letter from Jill Remick re: Property Valuation and Review

 Windham County Humane Society letter re: donation

 SEVCA thank you letter for donation from Town

 Select Board letter to Walter Genser re: ditch

 Letter from David & Ginny Crittenden to the Select Board re: Meeting House