

Main Changes to Zoning Regulations and Enhanced Energy Plan

6/17/19

Town Plan mandates protection of Windham's ridgelines

Ex. Ch.VI, p.72 "Prominent ridgelines above 2000 feet elevation shall be left in their natural condition, free from all development, including roads, building structures, utilities, wireless broadcast telecommunications facilities, and industrial wind turbines (except camps as provided for in Chapter IX Land Use).

Problems:

1. How to define a ridgeline? (Town attorney recommends all land over 2000')
2. How to distinguish a "prominent" ridgeline from a non-prominent ridgeline?
3. How to leave ridgelines in their natural condition without unduly restricting the use of property above 2000 feet, especially in Rural Residential areas?
 - Small scale solar and wind systems?
 - Possible Timber Ridge solar field?
 - Development on vacant or existing lots? (ex., Harrington Rd.)

Proposed Solution:

Eliminate the term "ridgeline" and focus on protecting lands in Forest Districts above 2000 feet. Map the high elevation lands that the town especially wants to Protect.

Implementation:

I. Creation of a new Sec. 201.7 High Elevation Resource Protection Overlay

General Description: Lands above 2000 feet in Forest Districts

Purpose: The purpose of the High Elevation Resource Lands Protection Overlay District is to protect fragile, ecologically important land, to preserve forest blocks, and to preserve Windham's rural character and scenic landscape. High-elevation sites above 2000 feet in Forest Districts are especially fragile and important for a variety of reasons, particularly because they are the source of the headwaters for numerous streams and rivers, and they include forest blocks and high elevation

habitat that may be needed as more and more species adapt to climate change. These areas are appropriate for no development, except for the conditional uses listed below.

Boundaries: All land at, or above 2000 feet in elevation in all Forest Districts. District boundaries are identified on the attached High Elevation Protection Overlay Map. The provisions of this Article shall only apply to that portion of a parcel located within the Overlay District.

Permitted Uses:

1. Commercial Forestry... (including maple sugaring) in compliance with all state regulations, including the most current version of "Acceptable Management Practices for Maintaining Water Quality on Logging Jobs in Vermont" (published by the Vermont Department of Forests, Parks and Recreation).

Conditional Uses:

- 1. Pasturing livestock on existing open land*
- 2. Forestry for research, demonstration, education, and related uses*
- 3. Private camp*

Conditional uses shall comply with the standards outlined in Sections 206 and 209 of the Windham zoning regulations. In addition, the Zoning Board of Adjustment ...may impose additional conditions including...

II. Rewriting of Section 201.3 (Forest Districts) of Zoning Regs to delineate activities allowed below 2000 feet and above 2000 feet.

Current Permitted Uses in FD

- 1. Agriculture**
- 2. Commercial Forestry**
- 3. Forestry for research, demonstration, education**
- 4. Private hunting or fishing camps**
- 5. Seasonal recreational camps for private or commercial purposes**
- 6. Incidental accessory uses**

Current Conditional Uses in FD

1. Single Family Dwelling
2. Recreational Use but not...requiring facilities
3. Extraction of Earth Resources (must comply with Sec. 504)

(Note: This contradicts p.82 of Town Plan which prohibits mineral resource extraction)

Proposed Permitted Uses Below 2000 feet

1. Agriculture
2. Commercial forestry
3. Forestry for research, demonstration, education and related uses
4. Private hunting or fishing camp
5. Accessory uses

Proposed Conditional Uses on land below 2000 feet elevation:

1. Single family dwelling with state approved septic system.
2. *A recreational camp for seasonal or occasional use for non-commercial, limited outdoor recreation, such as a trap and skeet shooting range and/or archery range, cross-country skiing, hiking, picnicking and similar low-intensity recreational uses...*
(N.B. The Town Plan, p.82, prohibits commercial uses in Forest Districts; commercial recreational facilities only are allowed in Recreational/Commercial districts.)
3. Extraction of Earth Resources (must comply with Sec. 504)
(N.B. This could be for commercial purposes; the language on p.82 of the Town Plan will have to be changed accordingly)
4. Solar arrays and individual wind energy systems.

Proposed Permitted Uses on land above 2000 feet elevation:

1. Commercial Forestry (including maple sugaring)

Conditional Uses on land above 2000 feet in elevation

1. Pasturing livestock on previously open land.

2. *Forestry for research, demonstration, education and related uses*
3. *Private camp*

III. Change the boundary of Timber Ridge Rec/Commercial District to include the ski trails.

(N.B. The trails were in the Forest District. Moving them into Commercial/Recreational allows possible solar project or small wind without having to create special zoning exceptions for the Timber Ridge area; it also acknowledges the current recreational use of the trails.)

IV. Revise Section 201.5 Resource Protection Area Overlay (RPA)

General Description: Overlay district...identifies resource protection areas throughout the town and includes...*land at or above 2000 feet in Forest Districts (eliminate "ridgelines"*

Purpose: The purpose of the RPA is to delineate overlay district boundaries and create development, clearing, and maintenance requirements in order to provide a diversity of *wildlife* habitat. The *Zoning Administrator shall refer to the RPA* overlay district when considering development in all of the zoning districts.

Permitted Uses: As allowed in the underlying zoning districts

Conditional Uses: As allowed in the underlying zoning districts

Density: As allowed in the underlying districts.

Note: Because the RPA includes lands in several zoning districts, we eliminated all language in the permitted and conditional use sections that had just applied to Rural Residential districts in the previous version of Sec. 201.5.

***** Does the S.B. want to do a special mailing about zoning changes and the public hearing to property owners who own parcels that are both above and below 2000 feet in Forest Districts?**

Three minor changes in the Enhanced Energy Plan

Policy 3.1: Direct development away from unsuitable areas and toward existing areas of settlement.

1. *Lands 2000 feet in elevation or higher in Forest Districts shall be left in their natural condition, free from all development, including roads, building structures, utilities, wireless broadcast telecommunications facilities, and industrial wind turbines (except camps as provided for in Chapter IX of the Town Plan and subject to the conditions articulated in Sec. 201.7 of Windham's zoning regulations.)*

Policy 4.7: Discourage any renewable energy generation facilities in areas identified as unsuitable by the Town of Windham:

- *Fragile natural areas including all lands above 2,000 feet elevation or higher in Forest District.*

Policy 4.12: *Lands 2000 feet in elevation or higher in Forest Districts shall be left in their natural condition, free from all development, including roads, building structures, utilities, wireless broadcast telecommunications facilities, and industrial wind turbines (except camps as provided for in Chapter IX of the Town Plan and subject to the conditions articulated in Sec. 201.7 of Windham's zoning regulations.)* The town prohibits any commercial or industrial operations on land above 2000 feet in Forest Districts other than forestry and will not support any commercial or industrial activity that exceeds the capacity of its public infrastructure, including emergency response assets.

Town of Windham, VT
Request for Paving Bids
Mill, Shim, Overlay

~~(Released May 22, 2019; Bids Due June 3, 2019)~~

PROPOSAL OF Eurovia Atlantic Coast, LLC (hereinafter called
 "BIDDER"), organized and existing under the laws of the State of Delaware,
 doing business as Northeast Paving.

The Town of Windham, VT is accepting bids from Paving Contractors for Paving work. The project includes milling, shimming and overlays. BIDDER hereby proposes to perform all work in accordance with the attached Scope of Work and General Construction Notes and Requirements at the prices stated below.

SCOPE OF WORK

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Milling (1.5" Ave thickness)	39,700	SY	\$ 2.15	\$ 85,355.00
2	Asphalt Pavement (shim/overlay)	4,600	TON	\$76.00	\$349,600.00
3	Asphalt Adjustment	1	LU	\$ 1	\$ 1
4	Density Pay Factor	1	LU	\$ 1	\$ 1
5	Shoulder Gravel (separate contract)	200	CY	\$ 64.00	\$ 12,800.00
6	RPM's	1	LS	\$ 1,500.00	\$ 1,500.00
	TOTAL				\$ 449,257.00

NOTE: Refer to the attached description of items for further detail of pay items.

LS=Lump Sum, LF=Linear Foot, EA=Each, SF=Square Foot, SY=Square Yard,

CY=Cubic Yard, LU=Lump Unit, TON= English tons, HR=Hour

~~NOTE 1: Final payments will be based on the actual work completed per the bid tabulation.~~

~~NOTE 2: Pages 1-3 of Bids are due prior to the Selectboard meeting at 6:30pm on Monday, June 3, 2019 at the Windham Town Office. Attn: Selectboard. Envelopes are to be sealed and clearly labeled "Paving Bids".~~

Item	Bid Alternatives for 1" & 2" mill	Quantity	Unit	Unit Cost	Total Cost
1a	Mill (1" Ave thickness)	39,700	SY	\$1.75	\$69,475.00
1b	Mill (2" Ave thickness)	39,700	SY	\$2.40	\$95,280.00
	NOTE: Contractor to keep millings				

BIDDER hereby agrees to complete the work under the contract between June 15, 2019 and October 15, 2019. In the event the work is not completed by October 15, 2019, BIDDER agrees to pay as liquidated damages, the sum of four hundred (\$400.00) dollars for each consecutive calendar day until work is complete.

By submission of the Bid, BIDDER certifies that bid has been arrived at independently, without consultation, commitment or agreement as to any matter relating to Bid with any other BIDDER or with any competition.

The Scope of Work by the Contractor for each line shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, appurtenances, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Bids.

The plans are intended for construction by a Contractor with prior paving experience. The Chosen Contractor shall list prior paving experience and may be required to provide references demonstrating successful completion of similar work. The Chosen Contractor may be required to demonstrate that he or she consistently performs work using the highest quality of workmanship. The Chosen Contractor may be required to demonstrate that he or she owns or has access to the equipment required to perform this work.

BID DUE DATE: Sealed bids, clearly marked "Paving Bids" on the outside, must be delivered to the Town Office no later than **6:30pm on Monday, June 3, 2019:**

Town of Windham

Attn: Selectboard

5976 Windham Hill Road

Windham, VT 05359

Town Hall: 802-874-4211 (Please call for office hours prior to delivery of bid during the day)

[Note: UPS and FEDEX deliveries must be received no later than 2:00pm on 6/3/19.]

Bids shall be opened publically at the Selectboard meeting on June 3, 2019, and are expected to be awarded by the Town Select Board on or before the next selectboard meeting. Unsealed, late, emailed, or faxed Bids will not be accepted.

The contract, if awarded, will be awarded to the least costly, best qualified and most responsible proposer. In determining the "least costly, best qualified and most responsible proposer," in addition to price, the following may be considered:

- The substantial performance of the proposer in meeting the specifications and other terms and conditions of the solicitation;
- The ability, capacity and skill of the proposer to provide the services required, and to do so within the time specified;
- The character, integrity, reputation, experience, financial resources and performance of the proposer under previous contracts with the municipality and elsewhere.

The Town reserves the right:

- (1) to accept or reject any or all Bids in whole or in part and to accept other than the lowest price proposal;
 - (2) to amend, modify, or withdraw this Request for Bids;
 - (3) to require supplemental statements or information from bidders;
 - (4) to extend the deadline for responses to this Request for Bids;
 - (5) to waive or correct any irregularities in Bids received;
 - (6) to negotiate separately with one or more competing bidders; and
 - (7) to award the bid deemed in the best interest of the Town.
- All bids, upon submission, become the property of the Town.

GENERAL CONSTRUCTION NOTES

- All material to be installed in accordance with manufacturer's specifications and instructions.
- The State of Vermont specifications shall be adhered to, a summary of some of the pertinent ones are attached as **Additional Specifications**. Any reference to "Agency" or TOWN shall imply the Town of Windham.
- Notify Digsafe at least 72 hours prior to any excavation.
- It shall be the contractor's responsibility to comply with OSHA and VOSHA requirements, maintain a safe job site, and protect the safety of the public.

INSURANCE REQUIREMENTS

1. WORKERS' COMPENSATION: The CONTRACTOR is required to carry full and complete Workers' Compensation insurance for all employees engaged in work on this project. The same requirements for Workers' Compensation insurance shall apply to any subcontractor engaged on this project. The Chosen Contractor shall, prior to a Purchase Order being issued, produce a certificate of insurance demonstrating same to the Town. The Chosen Contractor shall keep said insurance, and the Town's additional insured status, in full force throughout the course of the project. This Certificate of Insurance does not have to be provided at the time bids are submitted.
2. GENERAL LIABILITY INSURANCE: The Chosen Contractor shall supply the Town with a Certificate of Insurance showing liability coverage no less than \$1,000,000. The Chosen Contractor shall cause the Town to be made an additional insured on the Chosen Contractor's liability insurance, on a primary and non-contributing basis. The Chosen Contractor shall, prior to a Purchase Order being issued, produce a certificate of insurance demonstrating same to the Town. The Chosen Contractor shall keep said insurance, and the Town's additional insured status, in full force throughout the course of the project. This Certificate of Insurance does not have to be provided at the time bids are submitted.

 6/3/19
(Signature of Bidder & Date)

Joseph Spring - Area Manager
(Title of Bidder)

Eurovia Atlantic Coast, LLC.
(Contractor)

PO Box 491
(Street/P.O. Box)

Westfield, MA 01086
(Town, State, Zip)

413-562-6711
(Phone # / fax#)

Competent Contract Supervisor: Warner Clark years exp. 10

Questions about this Request for Bids should be directed solely to the Everett Hammond (hammondeng@gmail.com). The TOWN shall issue an Addendum if necessary prior to May 30, 2019. The cutoff date for contractor questions shall be no later than noon on Wednesday, May 29, 2019. Attachments to this Request for Bids: Site location map.

Attachments to this Request for Bids: NOTE: VTRANS Specifications for construction shall apply to all work (not attached).

Town of Windham, VT
Request for Paving Bids
Mill, Shim, Overlay

(Released May 22, 2019, Bids Due June 3, 2019)

PROPOSAL OF Springfield Paving (hereinafter called
 "BIDDER"), organized and existing under the laws of the State of New Hampshire,
 doing business as Springfield Paving.

The Town of Windham, VT is accepting bids from Paving Contractors for Paving work. The project includes milling, shimming and overlays. BIDDER hereby proposes to perform all work in accordance with the attached Scope of Work and General Construction Notes and Requirements at the prices stated below.

SCOPE OF WORK

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Milling (1.5" Ave thickness)	39,700	SY	\$ 1.15	\$ 45,655
2	Asphalt Pavement (shim/overlay)	4,600	TON	\$ 62.97	\$ 317,262
3	Asphalt Adjustment	1	LU	\$ 1	\$ 1
4	Density Pay Factor	1	LU	\$ 1	\$ 1
5	Shoulder Gravel (separate contract)	200	CY	\$ 44.00	\$ 8,800
6	RPM's	1	LS	\$ 1.00	\$ 1
	TOTAL				\$ 371,720

NOTE: Refer to the attached description of items for further detail of pay items.

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CY=Cubic Yard, LU=Lump Unit, TON= English tons, HR=Hour

NOTE 1: Final payments will be based on the actual work completed per the bid tabulation.

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Item	Bid Alternatives for 1" & 2" mill	Quantity	Unit	Unit Cost	Total Cost
1a	Mill (1" Ave thickness)	39,700	SY	1.15	45,655
1b	Mill (2" Ave thickness)	39,700	SY	1.25	49,625
	NOTE: Contractor to keep millings				

BIDDER hereby agrees to complete the work under the contract between June 15, 2019 and October 15, 2019. In the event the work is not completed by October 15, 2019, BIDDER agrees to pay as liquidated damages, the sum of four hundred (\$400.00) dollars for each consecutive calendar day until work is complete.

By submission of the Bid, BIDDER certifies that bid has been arrived at independently, without consultation, commitment or agreement as to any matter relating to Bid with any other BIDDER or with any competition.

The Scope of Work by the Contractor for each line shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, appurtenances, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Bids.

The plans are intended for construction by a Contractor with prior paving experience. The Chosen Contractor shall list prior paving experience and may be required to provide references demonstrating successful completion of similar work. The Chosen Contractor may be required to demonstrate that he or she consistently performs work using the highest quality of workmanship. The Chosen Contractor may be required to demonstrate that he or she owns or has access to the equipment required to perform this work.

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The contract, if awarded, will be awarded to the least costly, best qualified and most responsible proposer. In determining the "least costly, best qualified and most responsible proposer," in addition to price, the following may be considered:

- The substantial performance of the proposer in meeting the specifications and other terms and conditions of the solicitation;
- The ability, capacity and skill of the proposer to provide the services required, and to do so within the time specified;
- The character, integrity, reputation, experience, financial resources and performance of the proposer under previous contracts with the municipality and elsewhere.

The Town reserves the right:

- (1) to accept or reject any or all Bids in whole or in part and to accept other than the lowest price proposal;
- (2) to amend, modify, or withdraw this Request for Bids;
- (3) to require supplemental statements or information from bidders;
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- (7) to award the bid deemed in the best interest of the Town.

All bids, upon submission, become the property of the Town.

GENERAL CONSTRUCTION NOTES

- All material to be installed in accordance with manufacturer's specifications and instructions.
- The State of Vermont specifications shall be adhered to, a summary of some of the pertinent ones are attached as **Additional Specifications**. Any reference to "Agency" or TOWN shall imply the Town of Windham.
- Notify Digsafe at least 72 hours prior to any excavation.
- It shall be the contractor's responsibility to comply with OSHA and VOSHA requirements, maintain a safe job site, and protect the safety of the public.

INSURANCE REQUIREMENTS

1. WORKERS' COMPENSATION: The CONTRACTOR is required to carry full and complete Workers' Compensation insurance for all employees engaged in work on this project. The same requirements for Workers' Compensation insurance shall apply to any subcontractor engaged on this project. The Chosen Contractor shall, prior to a Purchase Order being issued, produce a certificate of insurance demonstrating same to the Town. The Chosen Contractor shall keep said insurance, and the Town's additional insured status, in full force throughout the course of the project. This Certificate of Insurance does not have to be provided at the time bids are submitted.
2. GENERAL LIABILITY INSURANCE: The Chosen Contractor shall supply the Town with a Certificate of Insurance showing liability coverage no less than \$1,000,000. The Chosen Contractor shall cause the Town to be made an additional insured on the Chosen Contractor's liability insurance, on a primary and non-contributing basis. The Chosen Contractor shall, prior to a Purchase Order being issued, produce a certificate of insurance demonstrating same to the Town. The Chosen Contractor shall keep said insurance, and the Town's additional insured status, in full force throughout the course of the project. This Certificate of Insurance does not have to be provided at the time bids are submitted.

Jeremy Zullo 6/2/19
(Signature of Bidder & Date)

Owner
(Title of Bidder)

Springfield Parking
(Contractor)

10 Cagwin Rd
(Street/P.O. Box)

Claremont, NH 03743
(Town, State, Zip)

603-558-1281
(Phone # / fax#)

Competent Contract Supervisor: *Jeremy Zullo* years exp. *12*

Questions about this Request for Bids should be directed solely to the Everett Hammond (hammondeng@gmail.com). The TOWN shall issue an Addendum if necessary prior to May 30, 2019. The cutoff date for contractor questions shall be no later than noon on Wednesday, May 29, 2019. Attachments to this Request for Bids: Site location map.

Attachments to this Request for Bids: NOTE: VTRANS Specifications for construction shall apply to all work (not attached).

ADDITIONAL CONTRACTOR REQUIREMENTS

The contractor must have the financial resources to obtain materials/equipment and supplies to complete the project and the necessary experience, organization, technical and professional qualifications, skills, equipment and facilities.

The Chosen Contractor is responsible for maintaining access to all driveways during construction. The Contractor shall provide Traffic Control acceptable to the Town, including any required barricades, signs, and labor. All signs shall be reflective and conform to MUTC standards.

The Chosen Contractor shall be responsible for verifying dimensions, field conditions and determining all utilities (above and below ground) within the project limits, and to take necessary precautions to protect utilities during construction. Any discrepancies or Contractor questions shall be brought to the Town's attention before the start of construction.

All work performed by the Chosen Contractor shall comply with all federal, state, and local regulations and requirements. The Chosen Contractor shall review and understand all applicable environmental permits and ensure that all construction conditions are met.

The omission from the plans and/or specifications of express reference to any labor or materials reasonably to be inferred there from and necessary for the proper execution of the work shall not relieve the Chosen Contractor from furnishing them of a kind in keeping with the general intent of the work.

No responsibility is assumed by the Town for omissions or duplications by the Chosen Contractor or his subcontractors due to real or alleged error in arrangement of matter in specifications or in notes on the drawings.

The Town shall decide all questions which may arise as to the quality, quantity, acceptability, fitness and rate of progress of the several kinds of work and materials to be performed and furnished under the contract, and shall decide all questions which may arise as to fulfillment of the contract on the part of the contractor. The Town's determination and decision shall be final and conclusive as to any and all issues which may arise under the contract.

The Chosen Contractor shall be solely responsible for repairing or paying to repair any damage to private or public property sustained during and as a result of construction activities to original condition.

Scope of Work/Description of pay Items

<u>Item#</u>	<u>Description of work</u>
1	<p>Milling: Windham Hill Road shall be profiled an average depth of 1.5" below the existing pavement. The intent of this profile is to shape the road and eliminate the rutting. The intent is to have 1" milled at the center of the road, middle of the lanes and the edge of the road with minimum milling. The areas of rutting may have little or no asphalt milled.</p> <p>The side roads shall have 1 pass with the mill ranging from 7' to 8' in width (from a depth of 1.5" on the edge of Windham Hill Road to 0" at the edge of the mill). The exception to this will be Burpee Pond Road – South; this apron shall go from a depth of 1.5" at the edge of Windham Hill Road to 1" at the edge of the mill).</p> <p>The road/aprons shall be swept after the milling has been completed. Flagging shall be included as part of the milling cost. The streets to be milled are shown of the Paving Calculation Sheet.</p> <p>USE: 39,700 SY</p>
2	<p>Asphalt shim/overlay: The road shall be swept clean prior to paving. Flagging shall be included as part of the paving cost. A tack coat of RS-1 emulsion shall be applied at the rate of 0.02 to 0.03 gallons/SY prior to the shim work or overlay onto existing pavement. The contractor shall use an application rate of 0.01 to 0.02 gallons/SY prior to installation of the top over a new shim. The shim course shall be VT Type IV Marshall Mix (50 blow). The overlay shall be VT Type IV Marshall Mix (50 blow). The streets to be paved are shown on the Paving Calculation Sheet.</p> <p>USE 4,600 TON</p>
3	<p>Asphalt Adjustment: A LS (lump sum) cost of \$1 has been used for this line item. This is to signify that the asphalt adjustment will be paid for the difference in asphalt prices as posted by the State of Vermont between the May, 2019 posting and the date(s) of paving.</p>
4	<p>Density Pay Factor: The Town at their discretion may complete cores on the top pavement. Payment will be based on the compaction results as paid by the rates listed in Table 406.14A in the Additional Specifications below.</p>
5	<p>Shoulder Gravel: The shoulders shall be backed up by the contractor within 4 weeks from the completion of the paving. The width of the gravel shoulders shall vary between 1' to 2' depending on the existing shoulders. The millings from the project may be used, however they may need to be crushed into a 1" size prior to application. All shoulder gravel shall be applied uniformly on the existing shoulders and compacted to 95% standard proctor. The finish grade shall not be higher than the new edge of pavement or lower by more than 1/2".</p> <p>The Town will decide after milling/paving has been completed as it is possible that after milling 1.5" and installing 2" of new asphalt that the shoulder gravel will not be needed. The Town reserves the option to install the shoulder material themselves. This will also be decided at a later date.</p>
6	<p>RPM's: The Contractor shall install RPM's every 50'. Centerline painting will be performed by the State of Vermont, the white lines, if painted will be contracted out by the Town.</p>

	The bids will be compared based on Items 1-6 above plus the contractor reference checks. The Following Items will be for consideration by the Town after the contractor has been selected.
1a	Milling (1" thickness): Contractor shall list the cost for milling 1" of pavement in lieu of 1.5" of pavement.
1b	Milling (2" thickness): Contractor shall list the cost for milling 2" of pavement in lieu of 1.5" of pavement.

ADDITIONAL SPECIFICATIONS: SECTION 100

103.04 INSURANCE REQUIREMENTS. Insurance obtained by the Contractor to cover the below-listed requirements shall be procured from an insurance company registered and licensed to do business in the State of Vermont. All insurance coverage for property damage shall provide coverage for "Replacement" cost. Before the Contract is signed and becomes effective, the Contractor shall file with the Agency a certificate of insurance, in duplicate, executed by an insurance company or its licensed agent(s), on a form satisfactory to the Agency, stating that with respect to the Contract awarded, the Contractor carries insurance in accordance with the following requirements. Renewal certificates for keeping the required insurance in force for the duration of the Contract shall also be filed as specified above.

No warranty is made that the coverage's and limits listed herein are adequate to cover and protect the interests of the Contractor and any subcontractor for the Contractor's and any subcontractor's operations. These are solely minimums that have been established to protect the interests of the State.

(a) Workers Compensation Insurance. With respect to all operations performed the Contractor shall carry Workers Compensation Insurance in accordance with the laws of the State of Vermont, 21 V.S.A. Chapter 9. The Contractor shall also ensure that all subcontractors carry Workers Compensation Insurance in accordance with 21 V.S.A. Chapter 9 for all work performed by them.

(b) Commercial General Liability Insurance. With respect to all operations performed by the Contractor and subcontractors, the Contractor shall carry Commercial General Liability Insurance on an occurrence form providing all major divisions of coverage, including but not limited to:

- Premises - Operations
- Independent Contractor's Protective
- Products and Completed Operations
- Personal Injury Liability
- Property Damage
- Collapse and Underground (CU) Coverage

Limits of coverage shall not be less than:

- \$1,000,000 Each Occurrence
- \$1,000,000 General Aggregate applying, in total, to this project only
- \$1,000,000 Products/Completed Operations Aggregate

The Contractor and/or subcontractors shall also carry Automobile Liability Insurance covering all motor vehicles.

SECTION 104 - SCOPE OF WORK

104.01 INTENT OF CONTRACT. The intent of the Contract is to provide for the construction and completion in every detail of the work described. The Contractor shall furnish all labor, materials, equipment, tools, transportation, and supplies required to complete the work in accordance with the Plans, Specifications, and other provisions of the Contract.

104.02 ALTERATION OF PLANS OR CHARACTER OF WORK. To suit conditions disclosed as the work progresses, the TOWN may, make alterations in the design, in type of materials, in the quantities or character of the work or materials required, in the cross-sections, in dimensions of structures, in length of project, in locations, and any other ways deemed appropriate. Alterations will not constitute a change in other parts of the Contract or a waiver of any condition of the Contract, and shall not invalidate any of the provisions of the Contract Documents. If the altered or added work is of sufficient magnitude to require additional time in which to complete the project, a time adjustment will be made.

104.03 EXTRA WORK. The Contractor shall perform extra or unforeseen work for which there is no quantity and price included in the Contract according to the Contract or as directed by the TOWN whenever it is deemed necessary or desirable by the TOWN in order to complete the work as contemplated.

SECTION 105 - CONTROL OF THE WORK

105.01 AUTHORITY OF THE TOWN.

(a) General. The TOWN shall decide all questions which arise concerning the quality and acceptability of materials furnished, the manner of performance of the work, the rate of progress of the work, and compliance with the requirements of the Contract; the TOWN shall decide all questions concerning interpretation of the Contract.

(b) Quantities; Orders; Disputes; Rejection of Materials, Work; Suspension of Work. The TOWN shall determine the amount and quantity of the work performed and materials furnished that are to be paid for under the Contract. The TOWN shall have authority to enforce and make effective decisions and orders the Contractor fails to carry out promptly. In case of any dispute arising between the Contractor and the TOWN as to materials furnished or the manner of performing the work, the TOWN has the authority to reject the materials and/or to suspend the work until the dispute is decided. The TOWN is not authorized to revoke, alter, enlarge, relax, or release any requirements of the Contract Documents. The TOWN has authority to suspend the work or withhold payment of all estimates due the Contractor when necessary to secure proper compliance with the Contract.

(c) Performance of Work by TOWN; If the Contractor fails to perform work ordered by the TOWN, the TOWN may, upon written notice, proceed to perform the work as deemed necessary; the cost of the work will be deducted from any monies due or which may become due the Contractor under the Contract.

(d) Advice by TOWN. Advice given the Contractor by the TOWN shall not be construed as binding the Agency in any way, or releasing the Contractor from any obligations under the Contract.

105.06 COOPERATION BY CONTRACTOR.

The Contractor shall:

(a) Specifications. Have available on the project at all times during the prosecution of the work one copy of the Specifications;

(b) Competent Contractor Superintendent. Have on the project at all times a competent and reliable English-speaking Superintendent authorized to receive orders and to act for the Contractor. The Contractor shall make every effort to provide continuity in the position of Superintendent. However, the TOWN reserves the right to refuse or terminate the assignment of any Superintendent on the project.

(c) Competent Safety Officer. Have available on the project at all times during the prosecution of the work a competent and reliable English-speaking employee designated as the safety officer; this person shall be authorized to receive orders and issue binding directions concerning safety to all persons associated with the project who are employed by the Contractor, subcontractors or material suppliers. This individual shall be well versed in OSHA and VOSHA regulations, shall be capable of implementing a plan to conform to these regulations, and shall have the authority to stop construction operations on the project.

(d) Emergency Contacts. Furnish to the TOWN a list of addresses and telephone numbers of the Contractor's personnel who can be reached in an emergency. The Contractor shall alert certain personnel to stand by and shall inform the TOWN of any arrangements.

(e) Facilities; Information; Assistance; Samples; Control Points. Provide all reasonable facilities and furnish the information, assistance, and samples required by the TOWN or Inspector to properly inspect and test materials and quality of work; and cooperate in setting and preserving stakes, bench marks, and other control points used in laying out the work.

(f) Foul Language: The contractor shall refrain from the use of foul language while working on this project, particularly when in earshot of the local residents.

105.07 COOPERATION WITH UTILITIES.

(a) General. The TOWN will notify all utility companies, pipeline owners, and other known parties affected and endeavor to have all necessary adjustments of the public or private utility fixtures, pipelines, and other appurtenances within or adjacent to the limits of construction made as soon as practical.

(b) Moving Utility Property; Owner's Expense. Water lines, gas lines, wire lines, service connections, water and gas meter boxes, water and gas valve boxes, light standards, cableways, signals, and all other utility appurtenances within the limits of the proposed construction which are to be relocated or adjusted are to be moved by the owners at their expense, unless otherwise provided in the Contract.

(c) Utility Interference; No Claim for Delays. The Contractor acknowledges and understands that, at the time of bid submission, it has considered all of the permanent and temporary utility facilities or appurtenances in their present and/or relocated positions as shown on the Plans and evident at the site. Notwithstanding any other provision of law, case law, regulation, or the Contract, no additional compensation will be allowed for any delays, inconvenience or damage sustained by the Contractor due to any interference from utilities, utility companies, utility facilities, appurtenances, or the operation of moving them.

(d) Utility Relocation for Contractor's Convenience. Should the Contractor desire temporary changes of location of any utility facilities or appurtenances for convenience in performing the work, the Contractor shall satisfy the TOWN that the proposed relocation does not interfere with its own or other contractors' operations or the requirements of the work and does not cause an obstruction or a hazard to traffic. The Contractor shall be responsible for requesting such relocation work of a utility and/or other affected parties. Such relocation work shall be made solely at the Contractor's expense.

105.10 AUTHORITY AND DUTIES OF ENGINEER

If directed as a representative of the TOWN, the Resident Engineer on a project has immediate charge of the engineering details of the project; is responsible for the administration and satisfactory completion of the project(s); has the authority to reject defective material, to suspend any work that is being improperly performed, and to withhold payment until defective work has been corrected. The Engineer has the authority to suspend work, or specific aspects of the work, if necessary to address a concern for safety of the workers or traveling public, or a serious environmental concern or violation. Notwithstanding any other provision of law, case law, regulation, or the Contract, no additional compensation shall be provided for any work suspensions of this sort.

104.07 FINAL CLEANING UP FOLLOWING COMPLETION OF PROJECT.

(a) Cleanup of Project. Upon completion of the work, before acceptance, and before final payment will be made, the Contractor shall satisfactorily and completely clean and remove from the right-of-way and grounds occupied by the Contractor in connection with the work all equipment, falsework, surplus and discarded materials, rubbish, temporary structures, buildings, tools, lumber, refuse, and other unsightly material.

(b) Restoration of Property. The Contractor shall restore in an acceptable manner satisfactory to the TOWN all property, both public or private, which has been damaged during the prosecution of the work; replace or renew any fences damaged; leave the waterways unobstructed; and leave the construction area in a neat and presentable condition throughout the entire length of the work.

(c) Drainage Structures and Ditches. The removal and disposal of silt, debris, and other material from drainage structures and ditches, whether deposited prior to or during construction under the Contract, shall be accomplished prior to acceptance of the project as ordered by the TOWN.

(d) Closure of Material Supply and Disposal Areas. Material supply areas shall be cleaned up to its original condition.

(e) Costs. Costs involved with final cleanup following completion of the project will either be paid for under specific pay items or be incidental to all other Contract items.

DIVISION 400: SURFACE COURSES AND PAVEMENT

SECTION 401 - AGGREGATE SURFACE COURSE

401.01 DESCRIPTION. This work shall consist of furnishing and placing a wearing course of approved aggregate on a prepared surface.

401.03 PLACING. The aggregate shall be placed and properly shaped using equipment that allows the typical cross-section and design grade to be attained. Should aggregate segregation occur, the Contractor shall remove and replace the segregated material or manipulate it until uniform gradation is obtained.

406.10 PLACING EQUIPMENT. The bituminous concrete paver shall be a self-propelled unit with an activated screed or strike-off assembly capable of being heated if necessary and capable of spreading the mixture without segregation for the widths and thicknesses required. The screed shall be adjustable to provide the desired cross sectional shape. Pavers shall be in good mechanical condition, equipped with all necessary attachments, and designed to operate electronically for controlling the grade of the finished surface. Bituminous pavers shall distribute the mixture over the entire width or over such partial width as may be practical. Additionally, pavers shall be equipped such that, upon extension of the screed a distance of 450 mm (18 inches) or more, auger extensions shall be used as directed by the TOWN. The adjustments and attachments of the paver shall be checked and approved by the TOWN before placement of bituminous material.

406.11 ROLLERS. Rollers shall be in good mechanical condition, capable of reversing without backlash, and operated at speeds slow enough to avoid displacement of the bituminous mixture. Asphalt rollers shall be equipped with tanks and sprinkling bars for wetting the rolls or tires. Pneumatic-tired rollers shall be equipped with appropriate skirts at all times and be preheated prior to use in order to avoid picking. The Contractor shall remove all picked material from the surface. Vibratory rollers shall have separate controls for energy and propulsion. They shall be equipped with automatic cutoffs that stop the vibration prior to the roller stopping and/or reversing its direction of travel.

406.12 CONDITIONING OF EXISTING SURFACE. The base course shall be cleaned and sprayed with an emulsion meeting the requirements of Emulsified Asphalt, RS-1 before placing of any bituminous mixture, unless otherwise ordered by the TOWN. The application rates of bituminous material between base and top shall be 0.02 to 0.03 gallons per square

yard) unless otherwise directed by the TOWN. Top pavement applied on clean base pavement placed less than 48 hours may not need to be applied, depending on the temperature. The application shall be made just prior to the placement of the bituminous concrete mixture and shall progress sufficiently ahead of the paving so that the surface to be paved will be "tacky". Equipment used to apply the emulsion shall meet the requirements for distributors specified in State of Vermont Subsection 404.04. Contact surfaces such as curbing, gutters, and manholes shall be painted with a thin, uniform coat of Emulsified Asphalt, RS-1 immediately before the bituminous concrete mixture is placed against them. If there are deficiencies that require corrective action in the base course constructed under the Contract, a bituminous concrete mix approved by the TOWN shall be used to bring the base course to the designed grade and contour. Where Bituminous Concrete Pavement is used to resurface existing pavements and the existing pavement contains irregularities, depressions, or waves, such deficiencies shall be eliminated by the use of extra bituminous material for spot leveling to bring existing base to uniform section and grade before placing of the required courses of bituminous concrete pavement.

406.14 COMPACTION. Immediately after the bituminous mixture has been spread, struck off, and surface irregularities adjusted, it shall be thoroughly and uniformly compacted by rolling. The surface shall be rolled when the mixture is in the proper condition and when the rolling does not cause undue displacement, cracking, tearing, or shoving. Should the mix exhibit these characteristics, and the Contractor is unable to remedy these conditions to the satisfaction of the TOWN, both placement and approval of the mix design will be terminated. The number, mass (weight), and type of rollers furnished shall be sufficient to obtain the required compaction while the mixture is in a workable condition. Generally, one breakdown roller will be needed for each paver used in the spreading operation.

The density of the compacted pavement shall be at least 92.5%, but not more than 96.5%, of the corresponding daily average maximum specific gravity for each mix type (each mix design) of bituminous mix placed during each day. For material that falls outside of this range, payment will be made by adjusting the daily production totals in accordance with the following Table:

TABLE 406.14A – DENSITY PAY FACTORS AVERAGE DENSITY PAY FACTOR, PF(d)

90.5% - 90.9%	0.100
91.0% - 91.4%	0.075
91.5% - 91.9%	0.050
92.0% - 92.4%	0.025
92.5% - 93.4%	0.000
93.4% - 95.4%	0.00
95.5% - 96.5%	0.000
96.6% - 97.0%	0.025
97.1% - 97.4%	0.050
97.5% - 98.0%	0.075
98.1% - 98.5%	0.100

For material with an average density that is less than 90.5% or in excess of 98.5%, the TOWN will evaluate whether the material will be removed and replaced by the Contractor at no expense to the Agency or a greater penalty imposed

LEGEND: PAVED ROADS

PROPOSED PAVING



CENTER RTE #121 = 0+00

WINDHAM HILL ROAD 1: 0+00 TO 47+50

WINDHAM HILL ROAD 2: 47+50 TO 63+34

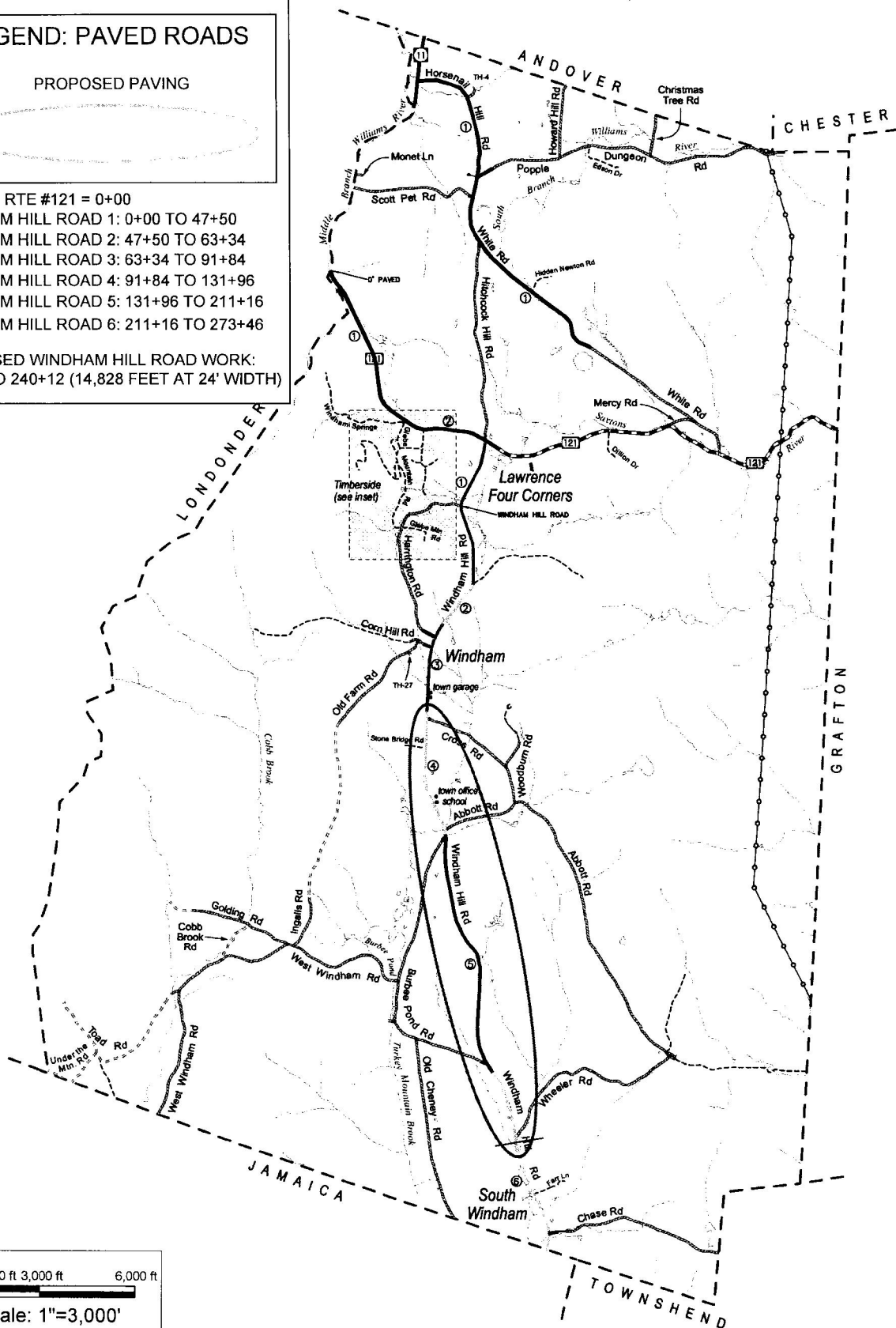
WINDHAM HILL ROAD 3: 63+34 TO 91+84

WINDHAM HILL ROAD 4: 91+84 TO 131+96

WINDHAM HILL ROAD 5: 131+96 TO 211+16

WINDHAM HILL ROAD 6: 211+16 TO 273+46

PROPOSED WINDHAM HILL ROAD WORK:
91+84 TO 240+12 (14,828 FEET AT 24' WIDTH)



Hammond Engineering
Everett T. Hammond, PE
5 Lincoln St, Springfield, VT 05156
Phone: (802) 885-3872

Town of Windham, VT
5976 WINDHAM HILL RD
WINDHAM, VT 05359
2019 PAVING PLAN

Date	Revision

Project No.	WINDHAM
Scale	1"=3000'
Date	5/20/19

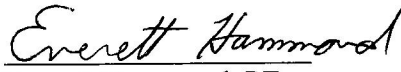
1/1

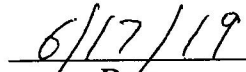
Town of Windham - Paving 2019									
Sec	Street	Length (ft)	Ave Width	Mill SY	shim depth (inch)	TON	overlay (inch)	TON	Total TON
	Windham Hill Road								
4	Station 91+84 to 131+96	4012	24	10,699	0.75	457	1.25	762	1218
5	Station 131+96 to 211+16	7920	24	21,120	0.75	902	1.25	1503	2405
6	Station 211+16 to 240+12	2896	24	7,723	0.75	330	1.25	550	880
	(Section 6 is partial)								
	Cross Road Apron	100	14	16			1.25	11	11
	Abbott Road Apron	50	24	31			1.25	9	9
	Burpee Pond Apron (North)	100	30	31			1.25	24	24
	Burpee Pond Apron (South)	7	40	31			1.25	2	2
	(only pave 7' of the apron)								
	Wheeler Road Apron	100	20	23			1.25	16	16
			(1 pass on all aprons)						
		14828		39674		1689		2877	4566
				Use 39,700					USE 4,600

TOWN OF WINDHAM
CONSTRUCTION OVERSIGHT AGREEMENT
Everett T Hammond, PE Consulting Engineer
WINDHAM HILL ROAD (SECTIONS 4, 5 AND PART OF 6)

OFFER OF ENGINEERING SERVICES

The ENGINEER offers to provide the engineering services as described in the attached cost estimate, for the compensation specified. The attached TERMS AND CONDITIONS is considered part of this Proposal.


Everett Hammond, PE


Date

The authorizing signature representing the CLIENT authorizes the initiation of CONSTRUCTION OVERSIGHT SERVICES.


Town of WINDHAM


Date

TERMS AND CONDITIONS

1. **Payments to the ENGINEER:** Invoices are payable within thirty (30) days from date of invoice. Failure to pay within 30 days will result in interest charged at the rate of 1.0% per month on any balance that remains unpaid 30 days after the date of invoice.
2. **LIMITATION OF LIABILITY:** The ENGINEER's total liability to the CLIENT for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement, from any cause or causes, shall not exceed the total amount of this Agreement. Such causes include, but are not limited to, the ENGINEER's negligence, errors, omissions, strict liability or breach of contract.
3. **EXPENSES:** Mileage will be expensed out at the current federal rate.
4. **SCHEDULE:** The ENGINEER agrees to provide construction oversight services for Windham Hill Road during the summer of 2019 for sections 4, 5 and part of section 6.
5. **ENGINEERING SERVICES DURING CONSTRUCTION:** Construction administration and inspection is an important service to minimize problems during construction. Construction Services by the ENGINEER is not an insurance or warranty of any type. In all cases, contractors, subcontractors or material providers shall retain responsibility for the quality of their work and for adhering to plans and specifications. The TOWN agrees that the construction contractor is solely responsible for job-site safety. The TOWN agrees that the contractor is solely responsible for conformance to all safety regulations (OSHA, VIOSHA, etc.), and to hold the ENGINEER harmless to any claims, fines or lawsuits made during construction. The rate for inspection services is \$80/hour through the end of 2019.

Town of Windham		
Milling and Paving Oversight Estimate		
TASK	Scope of Work	Hours
1	Bid documents, send out bids, bid tabulation, bid assessment	12
2	Station stakeout for control of quantities; prepare paving sheets	10
3	Milling oversight	16
4	Paving oversight/coordination of compaction testing by M & W	24
5	Shoulder backup coordination	4
6	Review of invoices	4
	Total Hours	70
	Hourly Rate	\$80
	Overhead Factor*	1.00
	Total Cost	\$5,600
	Reimbursable (Reports/Prints)	\$0
	mileage expense estimate (at federal rate)	\$400
	Total Cost	\$6,000
	NOTE: Actual hours may vary from task to task within the Total Cost	

* NOTE: Rate includes FICA, Medicaid, IRS, Retirement, Insurance

Kord Scott

From: Everett Hammond <hammondeng@gmail.com>
Sent: Monday, June 17, 2019 12:23 PM
To: kordscott@vermontel.net
Cc: hammondeng@gmail.com
Subject: Compaction testing cost estimate

Kord:

Based on 40 hours of compaction testing, the costs will be \$2,500 from M & W Soils.

Everett

Sent from my iPhone

Sunapee Paving LLC dba

Springfield Paving

10 Caajm Rd

Claremont, NH 03743

(603) 763-5300 (802) 886-3300

PROPOSAL

Proposal # 2150

jeremy@sunapeepaving.com

Proposal Submitted to:	Customer Phone	Date
Town Of Windham 5976 Windham Hill Rd Windham, VT 05359		4/20/2019
		Job #

We hereby submit specifications and estimates for:	Total
Milling price per SY \$1.15 at 1.5" depth. Quantity 39,700 square yards.	45,655.00
Price per ton in place is \$68.97. Estimated Quantity is 4,600 ton. Price to follow the current VTRANS asphalt index current price is \$557.00.	317,262.00
Shoulder Gravel price per yard in place \$44 estimated quantity 200 CY	8,800.00
Price per RPM's in place is \$1	1.00
Vermont 6% Sales Tax	0.00
<i>Liquid Damages of \$400 for each consecutive calendar day the work is completed beyond Oct. 15, 2019, until work is completed.</i>	

WE PROPOSE hereby to furnish material and labor, complete in accordance with above specifications, for the sum of: **\$371,718.00**

Payment to be made as follows: Due upon completion

VTRANS

All material is guaranteed to be as specified. All work to be completed in a substantial workman-like manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Jeremy Zullo

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Payment will be made as outlined above.

Signature

[Signature]
FOR WINDHAM SUPERVISOR

Date of Acceptance

6/17/19



SUNAPAV-01

RDUPERE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/3/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Colby Insurance Group, Inc. 276 Newport Rd Suite 211 New London, NH 03257	CONTACT NAME: PHONE (A/C, No, Ext): (603) 526-2451 FAX (A/C, No): (603) 526-2903 E-MAIL ADDRESS: insure@colby-group.com INSURER(S) AFFORDING COVERAGE INSURER A: Acadia Insurance Company INSURER B: Union Insurance Co. INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Sunapee Paving LLC DBA Springfield Paving 10 Caaajm Place Claremont, NH 03743	NAIC # 25844

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			ADV5385922	5/6/2019	5/6/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			ADV5385922	5/6/2019	5/6/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			CUA5396419-10	4/22/2019	5/6/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCA5381576-10	5/6/2019	5/6/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Paving Contractor w/ Snowplowing

CERTIFICATE HOLDER

CANCELLATION

Town of Windham VT 5976 Windham Hill Road Windham, VT 05359	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Summary of Vermont Recording Fee Changes

Per H.526 (approved by VT Legislature 2019 session)

For Attorneys, Title Agents, Realtors, Researchers, Financial Institutions

32 V.S.A. §1671 **Effective: July 1, 2019**

	FORMER FEE	NEW FEE
Document recording fees *	\$10/page	\$15/page
PTTR (<i>Property transfer tax return</i>) recording fees	\$10/document	\$15/document
Survey plat recording fees	\$15/sheet	\$25/sheet
Certified copy of records (<i>no change</i>)	\$10/page	\$10/page
Examination of records (<i>time in vault</i>)	\$2/hour	\$4/hour

* Documents include all items recorded in the land records (deeds, mortgages, assignments, liens, releases, permits)

* Multiple assignments or releases included on one document are charged \$15/assignment or release.

See Clerk with any questions.