

Windham VT Selectboard Meeting Minutes
January 24, 2020 Emergency Meeting

Present:

Maureen Bell, Selectwoman
Peter Chamberlain, Selectman
Sally Hoover, Auditor
Gail Wyman, Asst. Treasurer

Kord Scott, Selectman
Joyce Cumming, Selectboard Clerk
Kathy Scott, Treasurer

Call to order

Maureen called the meeting to order at 9:30 a.m.

Public Comment

There was no public comment.

Discussion re: 2020 General Fund budget

Maureen explained the purpose of the meeting was to discuss the General Fund budget for 2020 and suggestions received from Joyce to reduce the Selectboard clerk salary to the 2019 level. Kathy distributed a revised 2020 proposed budget (see attached) and highlighted changes. The amount for County taxes was reduced to \$8,391 based on information recently received. Kathy explained that the Selectboard clerk salary amount was adjusted to \$3,375 based on the anticipated number of work hours. She also proposed revisions to the Planning Commission budget. Line items for consulting, education, and legal services were reduced based on actual expenditures for 2019. The P.C. clerk's salary was originally added to the Commissioners salary line since the work is a shared effort. Kathy suggested revising the salary amount to a number easily divisible by seven based on the number of P.C. members. She also updated the surplus budget/non-tax revenue amount from 2019 (90% of which is applied to offset the 2020 budget). The revised 2020 general funds budget was approved at \$148,276. After factoring in the 2019 article to support the Collaborative, and the 2020 article to appropriate funds for the Fire Department, this represents a slight reduction over last year.

2019 General Fund budget approved	\$180,556	2020 General Fund budget proposed	\$148,276
Article 10 to support the Collaborative	<u>300</u>	Article 9, Fire Dept. appropriation	<u>30,000</u>
Total 2019 Approved	\$180,856	Total 2020 Request	\$178,276

Along with appropriation requests by article, the total Town expenses (including General Fund, Roads & Highways, Paving, Bridges, New Road Machinery and Fire Dept.) for 2020 amount to \$795,796, a reduction of 5.6% compared to the 2019 total Town expenses of \$842,940.

Brief discussion followed regarding development of future budgets and a philosophy to curtail spending to level funding or a limited increase whenever possible. Discussion was also held regarding the Meeting House which will become a separate budget category going forward. Kathy Scott reported that \$425 has been received in donations for the Meeting House. The fire marshal's inspection will cost \$125.

Maureen will make final revisions to the Selectboard Report for 2019 and the Warning for 2020 Town Meeting before submitting them to the Auditors and Town Clerk.

Motion: To adjourn the Emergency Selectboard meeting at 9:59 a.m.—moved by Maureen—all in favor.

Respectfully submitted,

Joyce Cumming
Selectboard Clerk

Attachment:

-- Town of Windham General Fund Report 2019 & Proposed 2020 General Fund Budget