Meeting Minutes for Windham Planning Commission Meeting 10/14/2020

Present: Bill Dunkel, Vance Bell, Tom Johnson, Jeff Wheeler, Dawn Bower, Kate Wright (meeting minutes)

Meeting called to order at 6:34

Review of last month’s minutes. Jeff moved to accept, Vance seconded, all approved.

Jeff presented a checklist document regarding New Construction and Additions to Existing Buildings or Alterations to Buildings. Discussion of document:

* Bullet point 5 regarding landscaping and screening should remain the same. Suggestion to contact Jackie Carr, Permit Specialist, at the Dept. of Environmental Conservation in Springfield for input.
* Suggestion to keep the bullet regarding driveway approval but need to check with Kord Scott, Select Board, regarding who can approve driveways.
* The Planning Commission agrees to add information on where to find information on how to determine if your property is in a regulated floodplain area.
* Suggestion to add reference to Zoning Regulations

complete address …

(not sure what “complete address” meant in my notes?)

* Add under the first bullet list of districts.

Motion to adopt document with revisions by Vance, seconded by Tom, all in favor.

Planning Commission budget review. Vance made a motion to accept the Select Board’s proposed budget. Seconded by Jeff. All in favor.

Motion to adjourn at (some time nice and early) by Jeff, seconded by Vance, all in favor.