

Planning Commission Minutes  
10/14/2020

Present: Bill Dunkel, Vance Bell, Tom Johnson, Jeff Wheeler, Dawn Bower, Kate Wright (meeting minutes)

Meeting called to order at 6:34PM via Zoom

Review of minutes from Sept. 9th meeting. Jeff moved to accept, Vance seconded, all approved.

Jeff presented a checklist document regarding New Construction and Additions to Existing Buildings or Alterations to Buildings. Discussion of document:

- We agreed to list all the zoning districts under bullet point #1
- Bullet point 5 regarding landscaping and screening should remain the same.
- We added information to bullet point 6 so that the second sentence says: (Contact Jackie Carr, Permit Specialist, Department of Environmental Conservation, Springfield, VT 802-279-4747.)
- Suggestion to keep the bullet regarding driveway approval but need to check with Kord Scott, Select Board, regarding who can approve driveways.
- We agreed to add information about how to determine if your property is in a regulated floodplain area.
- Suggestion to add reference to where complete paper and electronic copies of the Zoning Regulations may be found.

Motion by Vance to adopt the document with revisions noted above; seconded by Tom, all in favor.

We discussed and agreed upon the following 2021 budget request for the Planning Commission.

Consulting Services	\$750
Education & Seminars	\$500
Legal Services	\$2000

Mileage	\$250
Payroll (Commissioners)	\$3500
FICA/Medicare	\$268
Printing & Copying	\$150
Published Notices/Ads	\$300
 Total	 \$7718

Vance made a motion to accept this proposed budget. Seconded by Jeff. All in favor.

Motion to adjourn by Jeff, seconded by Vance, all in favor.