**Windham Select Board**

**Regular Meeting**

**April 18, 2016**

**Present: Kord Scott Selectman, Acting Chair**

**Maureen Bell Selectman**

**Kathy Scott Assistant Treasurer**

**Bob Bingham Planning Commission**

**Bob Kehoe Planning Commission**

**Gail Wyman Resident**

**Michael Simonds Lister**

**Walter Woodruff Resident**

**Alan Partridge Resident**

**Vance Bell Conservation Commission**

**Jo-Jo Chlebogiannis Town Clerk**

**Jerry Dyke Resident**

**Alison Trowbridge Select Board Clerk**

Called to Order at 6:35 pm by Kord Scott in Frank Seawright’s absence.

1. **Additions to Agenda:** The Dangerous Building Ordinance will be discussed.

2. **Public Comment:** Walter Woodruff read a letter (see attached) requesting that the Board appoint a negotiating committee for the possibly proposed wind project. Bob Kehoe expressed his concerns that this project is very likely to happen and even if the Town votes against the project in the fall and Iberdrola goes away, it is likely that another company will want to develop the site for wind. Therefore, it is very important for the Town to be in a position to get the best deal. Jo-Jo stated she has submitted a letter to the Board about six weeks ago that the Town wants to be in a good position that would not be interpreted as negotiating a compromise. Everyone in attendance agreed that the Town is a very delicate position. Bob Kehoe stated the need for a 5-person select board. Bob Bingham warned of the confusing message that this committee would send if it were to talk to Meadowsend/Iberdrola about mitigation if/when the plan is built when the Town Plan states emphatically and clearly that the Town opposes industrial windpower projects. Bob Kehoe reiterated that the decision will be made by a higher level of government than the Town has control over. It is hoped that this committee would help educate residents by letting people know what the mitigation is, what tax benefits, etc., will be so they can vote with a clearer picture. The letter raised several questions residents would like Iberdrola to answer. The Town agrees that it needs more information on taxation on these types of projects. Bob Bingham stated the importance of the research that was conducted in writing the Town Plan. He pointed out that there were very few people who attended meetings throughout the Town Plan Process. Walter Woodruff stated that the wind project has wrecked the Town because people don’t treat each other well anymore.

3. **Dangerous Building Ordinance:** The Town’s proposed Dangerous Building Ordinance requires a Building Safety Officer. The Town doesn’t have a person in this position. Maureen will research other towns to see what they do in this regard.

4. **Proposed Dog Ordinance:** The Board reviewed the comments made on the proposed Dog Ordinance. Questions were raised about the Town’s liability in vicious dog attacks, specifically if the dog owner isn’t covered by insurance. Alison will check with Michael Simonds on any zoning regulations that cover kennels. The Board will take this up next meeting after these questions are answered.

5. **Minutes of April 4, 2016:** Maureen made a motion to approve the minutes of April 4, 2016 as presented. The Board voted all in favor.

6. **Follow-Up on Tasks:** The Board discussed the need for a process of tracking different topics brought up in meetings to make sure there is appropriate follow-through.

7. **Town Service Officer:** This appointment is no longer necessary and the Board can remove it from its agenda.

8. **Paving Contracts:** The Board reviewed the Paving Bids and the Long-term Shim and Overlay Paving Plan (See Attached). Vermont Roadworks has the lowest paving bid, $255,656.91, and Allstate is the lowest Crack Filling and Chip Sealing for $191,300.00. The Town has $510,000 available for these projects. Kord is working with the engineer to determine if the difference of $60,000 (between the lowest bids and the Town’s budgeted amount) would be better to spend on extending the distance paved on Windham Hill Road, or for the Town to keep the money for future projects. The work will have to be done this summer. Kathy, Peter and Kord will develop a cash flow plan. It appears that the Town may have enough money to pay the necessary money up front for this roadwork in addition to the normal bills that are due without getting a loan. See attached cash balance report.

9. **Workmen’s Compensation**: As required by law, all companies that do work for the Town must provide proof of workman’s compensation to the Town. Peter or Kathy will send a memo to all Town Departments about this.

10. **Old Business:**

**Town Garage:** The Board is waiting to hear back from Asa Goodband about possible repairs that could be made to the roof instead of replacing it.

**Dog License Program:** Kord made motion to authorize Jo-Jo to buy the NEMRC dog license program if it’s in the $400 range with the understanding that the cost will be will be covered by money from the dog fund. The Board voted all in favor.

**Road Crew Evaluations:** The Board discussed using signed job descriptions as a starting point for the road crew evaluations. Self-evaluation, benefits analysis, budget capability, COLA and Josh’s evaluation of Jon were mentioned as possible considerations in accomplishing this. Kord has agreed to conduct the evaluations.

**Electronic Vote Counting Machines:** Maureen has contacted the person at the State who has information about the Town and is awaiting a response.

**FEMA Training for the Local Emergency Operation Plan (LEOP):** A Select Board member has to complete FEMA ICS 402 training in order to certify the updated Local Emergency Operation Plan. Maureen has offered to do this.

11. **Correspondence and Pay Orders:** The Board signed pay orders and opened mail. Overweight permit applications approved for Ameden Construction and M&M Excavating pending receipt of proof of liability insurance and workers’ compensation from both companies.

12**. Motion to Adjourn:** Maureen made a motion to adjourn at 9:40 pm. The Board voted all in favor.

Adjourned at 9:40pm.

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Select Board Clerk: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_