

**Select Board Meeting**  
Monday, June 5, 2017  
Regular Meeting

**Present:**

<b>Frank Seawright</b>	<b>Chair</b>
<b>Kord Scott</b>	<b>Selectman</b>
<b>Maureen Bell</b>	<b>Selectwoman</b>
<b>Marcia Clinton</b>	<b>Citizens Advisory Committee</b>
<b>Claudia Voight</b>	<b>Select Board Clerk</b>
<b>Jerry Dyke</b>	<b>Citizens Advisory Committee</b>
<b>Vance Bell</b>	<b>Conservation Commission</b>
<b>Josh Dryden</b>	<b>Road Foreman</b>
<b>Peter Chamberlain</b>	<b>Town Treasurer</b>
<b>Nancy Dyke</b>	<b>Citizens Advisory Committee</b>
<b>John Hoover</b>	<b>Lister</b>
<b>Sally Hoover</b>	<b>Auditor</b>
<b>Bill Dunkel</b>	<b>Planning Commissioner</b>
<b>Steve Maurath</b>	<b>Resident</b>

**Meeting called to order at 6:30 by Frank Seawright**

**Additions/deletions to agenda**

- Property line issue
  - Kord received call from Paul Gordon from the Londonderry SB
  - They have received an inquiry about how to resolve the Londonderry/Windham Town Line conflict that exists.
  - Property owner on one side or the other that is considering selling.
  - Frank suggested forwarding the issue to the Listers for review and follow up.
- Solar Panels
  - Frank presented map that show the winter/spring/summer/fall solstice equinox where the sun shines in regards to solar panels
  - Vance will put on website
- Code of Ethics
  - Kord mentioned we do not have an active Code of Ethics in place for the Town
  - Maureen responded that one has been typed up
  - Delay in activation due to scheduling meeting with Sarah Jarvis for her guidance
  - Meeting would take approximately 4 hours
  - Kord will follow through and schedule meeting with Sarah

**Adopt minutes**

- Frank made motion to accept the Meeting Minutes
  - May 15<sup>th</sup> Regular Meeting Minutes & May 22<sup>nd</sup> & 28<sup>th</sup> Special Meeting Minutes adopted
  - Kord commented that he was offended by comments made about him in the Minutes

**Public Comment**

- There were no public comments

**Windham Official web site**

- Social Media Manager position was made
  - Vance Bell is Social Media Manager
  - Web Site is up and running and looks good
  - Vance distributed detailed financial breakdown of costs related to creation, operation and upkeep of web site
  - Fees had not been budgeted for this year, however have been approved

- Web Site budget will be included in next year's budget for approval
  - Need to determine which budget it will be applied to
  - Town Office budget mentioned
- Vance checks all copyrighted items that are on site
- Kord mentioned consideration of having the webmaster position a paid position in the future
- The Social Media Policy was approved and signed by all Select Board members

### **Citizen's advisory committee**

- Discussion about delinquent taxes/loans/grants
  - One homeowner which was focus of discussion is severely behind in taxes as well as repayment of a loan to the Town
    - Loan was taken out in 1990
    - As of 2010 property owner was \$4,898.20 delinquent on loan
    - Updated delinquency was not available at Meeting
    - Taxes owed on this property is over \$22,000
    - House is uninhabitable; concerns about fire possibility as well as vagrants living in the home
    - Value of land alone is around \$15,000
    - Owner is in her 90's; communication recently has primarily been with the daughter
    - The land is worth more than the value of the home in the current condition
    - Home is on the market however daughters home is joined parcel with shared well
    - Daughter stated both properties would be sold together however not listed as such
    - Daughter is also approximately 4 years delinquent on her taxes
    - Discussion around what the Town should do – Tax Sale was suggested
    - Frank supports a Tax Sale – he will discuss with Ernie and CAC does not have to be involved
- Develop a policy addressing delinquent taxes
  - Outlining timeline and process Town will take on delinquent taxes
    - After certain number of years Town can hold Tax Sale
    - Vance suggested that developing a policy on delinquent taxes also be discussed with Ernie

### **Roads Foreman**

- Missing road signs
  - Josh said that there are four signs missing and need to be replaced
    - One road is a private road and mention that the Town is not responsible for providing road sign
    - Kord will check state policy on private road signage and if Town is responsible or not
- Road Grading
  - Josh said they are staying on top of things
    - Abbott and White Roads need grading however there is construction on Abbot road so that will delay work on Abbott
- Falling Trees
  - Discussion about falling trees and debris in roads and how Road Crew is made aware
    - Josh stated that the Crew makes efforts to survey roads weekly and in some cases residents will notify the Crew of debris/fallen trees utilizing various avenues
    - Frank asked if a log was being kept and Josh said no in regards to fallen trees/debris and how it was reported to Crew and Josh said that there isn't
    - Comments stemmed around the fact that residents may not know who to contact or proper way to report incidents
    - Claudia suggested that some notification be drafted and sent to residents giving them direction on how to report issues and who to report to depending on the type of issue
    - Vance said he would also post on Web Site
- Back Hoe
  - Josh said the Back Hoe is paid off
- New Truck
  - The new truck is ready to go

### **New Truck Cont.**

- The State has approved the loan with a 2% interest

- Town should be receiving the Promissory Note in the mail
- Promissory Note needs to be signed and sent back before funds are distributed
- New Truck should be in town by the end of the month

### **Energy Commission to address Act 174**

- Act 174 Requirements
  - Frank spoke with Bill and they agree that we should pursue requirements in Act 174
    - Ask the Energy Committee to provide specs and work with Planning Commission to make certain that there are no conflict
    - No vote is needed to have Energy Committee work with Planning Commission
- Projector and Screen
  - \$800 was budgeted for both items out of Town Budget
    - Kord will purchase the Projector and Screen
    - Committee will borrow Franks for upcoming meeting on Wednesday

### **Road crew/personnel policy**

- Tomorrow's Meeting
  - Meeting has been postponed

### **Sign orders**

- Orders signed by Frank

### **Correspondence**

- There is not any correspondence

Meeting was adjourned at 7:45 pm

Meeting Minutes reviewed and accepted:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_