Windham Community Organization

March 29, 2017

Meeting Minutes

The meeting was called to order at 7:10 p.m. Present were: Ellen McDuffie, Mary Boyer, Mia Clark, Gail Wyman, Cindy Kehoe, Chris Dunkel, Louise Johnson, Maureen Bell, Dawn Bower, Kathy Jungermann and Joyce Cumming.

Minutes of the February 22, 2017 meeting were provided by Kathy Jungermann. Cindy Kehoe requested correction to the date for Green-up Day which is May 6. Minutes were accepted with correction.

The treasurer’s report was provided by Cindy Kehoe. Beginning balance as of February 22, 2017 was $2,964.42. Income received totaled $94.00; expenses totaled $247.14, for a new balance of $2,811.28.

With no objection from the members, Ellen moved directly to New Business—Election of Officers.

* President: Cindy Kehoe nominated Ellen McDuffie for WCO President. There were no other nominations. Motion by Cindy Kehoe, seconded by Mary Boyer, that Ellen McDuffie be elected President passed unanimously.
* Vice-President: Cindy Kehoe nominated Kathy Jungermann as WCO Vice-President. There were no other nominations. Motion by Cindy Kehoe, seconded by Ellen McDuffie, that Kathy Jungermann be elected Vice-President passed unanimously.
* Treasurer: Maureen Bell nominated Cindy Kehoe as WCO Treasurer. There were no other nominations. Motion by Maureen Bell, seconded by Mary Boyer, that Cindy Kehoe be elected Treasurer passed unanimously.
* Secretary: Cindy Kehoe nominated Joyce Cumming as WCO Secretary. There were no other nominations. Motion by Cindy Kehoe, seconded by Mary Boyer, that Joyce Cumming be elected Secretary passed unanimously.

Ellen opened discussion on Committee Reports.

* Good Neighbors: Chairperson needed. Mia expressed possible willingness to serve as Chair but requested clarification regarding the role and responsibilities. Brief discussion followed on the means by which needs are identified and relayed to the Chair for discussion and recommendation by the Committee. Mia agreed to serve as Chairperson for Good Neighbors.
* News & Notes: April 15 is deadline for next issue (subscription mailing and emergency management survey). Ellen reported possible need to extend deadline for printing to the first week of May. Discussion followed on subscriptions, the need to determine the quantity of envelopes on-hand, the additional on-line (vs. hard-copy) content of News & Notes, and when to make issues available on-line for viewing. The next News & Notes meeting date needs to be confirmed.

Ellen opened discussion on Old Business.

* Town Meeting Potluck: Feedback has been positive.
* Policy re: Tax letters/Thank You letters: Mia and Kathy researched the requirement for issuing tax letters and reported that tax letters must be issued for contributions over $300. Discussion followed on thank-you letters acknowledging contributions to WCO and the donation amount that would trigger such a letter. Motion by Mary Boyer, seconded by Maureen Bell, that the WCO will acknowledge in writing any contributions of $50 or more passed unanimously.
* Leigh Merinoff to attend an upcoming meeting—date to be confirmed.
* Green-Up Day Lunch: Discussion was held regarding whether to provide refreshments or lunch and/or prizes for participants on Green-Up day (May 6). Based on limited numbers attending last year’s luncheon, the amount of food left over, and the notion that many community members participate on their own in the days prior, the general consensus was not to offer lunch. Imme and Jo-Jo are in charge of Green-up Day.
* Chicken BBQ (omitted from agenda): The date is July 15. A chair/coordinator is needed as a successor to Imme. Ellen recommended organizing committees for the various responsibilities. Notice will be included in News & Notes.

Announcements included:

* Reminders regarding dog registration, filing for homestead exemption, Townshend Community Hope and Action free supper and music at Townshend Town Hall, and a reminder to check the West River Community Project website for a host of events and projects at the West Townshend Café. The next WCO meeting is scheduled for April 26, 2017.
* Cindy Kehoe announced an “artist-in-residence” at the school during the second week of April. The program will focus on the history of Windham while incorporating artistic aspects.
* Maureen Bell shared information regarding Passover Seder held on the Wednesday before Easter at the Episcopal Church in Chester. Anyone interested in attending should contact Marcia.

Motion by Ellen McDuffie, seconded by Maureen Bell, to adjourn at 8:12 p.m. passed unanimously.

Respectfully submitted,

Joyce Cumming

Secretary