**Town of Windham Vermont**

Select Board Meeting Minutes

10/2/2017

**Present:**

**Frank Seawright Chair**

**Kord Scott Selectman**

**Maureen Bell Selectwoman**

**Peter Chamberlain Town Treasurer**

**Tom Johnson Planning Commission**

**Bob Bingham**

**Dawn Bowers**

**Jerry Dyke**

**Louise Johnson**

Meeting called to order at 6:30 by Frank Seawright

**Changes to Agenda –**

* Access permit to discuss, new driveway for Alan Zanetti
* Josh looked into it
* Approved

**Approval of meeting minutes –**

* A few edits to be done, Maureen will forward edits to Claudia for revision
	+ Revisions completed and copies sent to Select Board

**Public comments –**

* Bob Bingham attending town Select Board hearing meeting
* New Town Plan approved 5 to 0
* Peter Chamberlain – cut down trees around school generator and bus – request from School Board
* Jerry Dyke – Annual Town Report
	+ Suggest splitting the Report between Town Clerk and Auditors
	+ Have Auditors handle the financial section and submit to Town Clerk
	+ Changes should be made in format and changes in financials from treasurer
	+ Town Clerk would do Annual Report
	+ Town Clerk is agreeable
	+ Treasurer needs to also be involved
	+ Need to discuss with auditors, Jerry has format
	+ Jerry wants decision from Select Board re: split
	+ Jerry will present copy of template for distribution and discussion
	+ Jerry would like to sit down with auditors and town clerk to discuss
		- Jerry will make arrangements to do so
	+ Question from Dawn Bower – will Town Clerk compile final information
		- Jerry responded yes

**Planning Grant –**

* Frank Scott received Municipal Planning Grant application for
	+ Application submitted
	+ Response from State of Vermont in file

**Energy Fair –**

* Maureen Bell announced that the Energy Fair is scheduled for 11/9/17 from 5 to 8 pm at the School

**Tax Abatement Meeting–**

* Has been setup by Mike for October 17th at 6 pm at the Town Office

**Solar Energy Meeting –**

* Energy Committee will schedule an informational meeting for the public in regards to Solar Panels at the cemetery

**Windham Veterans Fund –**

* Kord Scott made motion to establish a fund for Windham Veterans
* Motion approved
* Paperwork completed and submitted to Bank by Peter Chamberlain

**Stolen Road Sign –**

* A road sign for Popple Dungeon Road has been stolen
* Road crew will replace it

**Select Board Rules of Procedure –**

* Rules of Procedure have been signed

**Energy Committee Appointee –**

* Motion to appoint Dawn Bower to Energy Committee by Frank
* Motion approved

**Select Board Budget –**

* Numbers to be filled in
* Completed

**Sign Orders & Correspondence**

* Done

**Motion to adjourn-**

* Motion made by Frank at 7:45 pm - all approved