Windham, VT Selectboard Meeting Minutes

September 4, 2018 – 6:30 PM Windham Town Office

In Attendance:

Maureen Bell – Selectboard Chair Kord Scott – Selectman

Bob Kehoe – Selectman Claudia Voight – SB Clerk

Peter Chamberlain – Treasurer Bob Bingham

John Hoover - JP Sally Hoover - Auditor

Mike McLaine – Town Clerk Richard Paré – Road Commissioner

Russ Cumming – Lister Joyce Cumming

Bill Dunkel – Planning Commissioner Tom Johnson – Planning Commissioner

Louise Johnson

6:30 – Maureen called the meeting to order with a reminder that bear season is open until Nov 9. John Hoover mentioned a recent good article in the Rutland Herald. To see the article [click here](http://www.rutlandherald.com/articles/bears-are-hungry-intelligent-plentiful/) .

Maureen moved that minutes from Road Crew meetings of July 17 (amended) and August 27 be approved along with minutes from a special Selectboard meeting of Sept 1. All in favor. Minutes from the Selectboard meeting of August 20 still have to be amended. Claudia left the meeting at this point; Maureen continued taking this meeting’s minutes.

Public Comment:

**Bill Dunkel** announced that the Windham Regional Commission (WRC) approved the Londonderry Enhanced Energy Plan. They are in compliance with the State and shouldn’t have any problem getting through the next step. Windham’s plan is set for the SB hearing on Oct 1 (see attached Warning); it is a good plan, with input from WRC. As an aside, Bob has been trying to reach Tim Waker of Timber Ridge about a solar meeting – no luck so far; will keep trying.

**Mike McLaine** reported that he and Russ Cumming did some repair work on the Town Office building a few weeks ago. There are issues that they noticed that are beyond the scope of pro bono work they can perform. He will put together a spec sheet for the work that needs to be done, so we can put it out to bid. His thoughts are that the outside door (near the vault) needs to be replaced along with sheeting, rim joist, outer box sill and whatever else might be discovered in the process. The cement steps outside should be removed. Costs will likely run several thousand dollars.

Also, Malcolm Summer from The Chester Bookworm has completed the binding of our Town Reports from 1991-97. One of them had to be reduced in size (12%) to have consistent formatting with the others. They look great. This completes the process.

**Russ Cumming** asked about what precipitated the appointment of Richard Pare as Road Commissioner. A discussion about the roads ensued. Ditching is a primary focus to get the roads ready for the next season.

**Bill Dunkel** asked if there was supposed to be any paving along Windham Hill Road this year. Kord responded that there was an off-chance we could have gotten some grant money from the State, but we were not up in the rotation for these funds and in the end, they did not come through to us. Our paving plan does not call for this now – perhaps next year. Richard will meet the engineer and make some decisions.

New Business:

**Road Commissioner** - The Selectboard has appointed Richard Paré as our new Road Commissioner. We are hoping to tap into his experience and skill sets to enhance our Roads department. The resulting conversation made it clear that we need to define this job and the SB will work on that. For now, he will offer help with scheduling projects and training, where necessary, as well as evaluate expenditures.

**Sand Bids** – 2 bids were received. Eastman Sand & Gravel at $14.25/unit delivered and Renaud at $14.60. Richard will check the quality and make his recommendation.

**Culvert Bids** – none have, as yet, been received.

**Dog complaint** – Maureen described a situation that a non-resident homeowner called her about. She rents out her property on Woodburn Road and has been receiving complaints from neighbors about incessant dog barking and 2 of the 4 dogs running free. It’s been determined that the dogs are not registered in Windham. We are trying to connect with our Constable to have him check if they are registered anywhere and if not, have him issue fines, pursuant to our Vicious Dog Ordinance. There was some skepticism about his ability to do so, as his own dogs are not properly registered. Kord noted that in his capacity as school bus driver, he noted that the property seemed unusually quiet and wondered if it was now vacant. Maureen will continue to try to make contact with the Constable.

Old Business:

**PACIF update** for garage repairs – Bob updated us on this on-going effort to comply with the PACIF inspection notes. Eight more items have been completed or will be shortly. Five more items are still to be tackled. Some of those include buying things such as a container for oily rags and an emergency eyewash station. Others are writing procedures for employee exposure to hazardous materials, as well as a lock-out/tag-out program.

**George Dutton site visit** – this was supposed to take place earlier today, but needed to be re-scheduled. Kord will talk to George (& Pete Newton) and hopefully re-schedule for next week – Sept 11. Maureen said she cannot make it, but that they should go ahead and meet anyway, if that’s good for all the other parties. Don’t forget to warn it and take minutes!

**Road Foreman** - In relation to the above, it was noted that Josh Dryden resigned as Road Foreman today. His last day on the job in Windham will be Friday, September 14. We are sorry to see him go.

**Mischief around Town Office and School** – it was decided that on his request, we would let the school Principal talk to the young man who was caught on cameras around the property. Mr. P-J knows the “kid” and thinks he can get through to him about this activity.

**Employee evaluation forms** – Kord sent the SB the blank forms previously used to review the Road Crew. Will get the evaluation(s) scheduled.

A few more public comments:

**Bob Bingham** – wants to thank the SB for the direction we have moved regarding the Road Commissioner.

**Kord Scott** – wants to address Bob Bingham and the plowing/pavement issue that he had previously brought before the board. When Bob brought this issue (and a hunk of pavement) to the SB, Kord went out to 4 people to find an answer to the problem. He didn’t get one then, but now understands that there is a way to improve the situation. Apologized to Bob for not having the right answer before this.

**Peter Chamberlain** – has questions about a job posting. Do we have to post the Foreman position? The SB believes so, but will check into it.

And finally . . .

**Mike McLaine** brought up the subject of the North Windham Cemetery Commission. Apparently, sometime within the last year, on the (wrong) advice of their bank, the Cemetery Commission applied to become a private association. Now the Secretary of State says they should revert back to a commission.

The next regular Selectboard meeting is September 17.

Submitted by Maureen Bell

9.6.18

Attachments:

Two sand bids

Approved 9.17.18