



October 5, 2018  
Town of Windham, VT

OCT 10 2018

Received

To: Ex Officio Members  
From: Brattleboro Development Credit Corporation  
Subject: Brattleboro Development Credit Corporation (BDCC) and Southeastern Vermont  
Economic Development Strategies (SeVEDS) Annual Meeting; Thursday, November 1<sup>st</sup>

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Respected Ex Officio Member of the BDCC:

It's the time of the year again when the BDCC and SeVEDS organizes its annual meeting event, and we would like to cordially invite you for the same.

By right of office and per BDCCs Bylaws, as a Windham County Town Manager/Chairperson of the Selectboard, you are deemed an Ex officio member of the BDCC. The role affords you the role of interested party, and attendee, as a nonvoting member of the BDCC, and you are thereby notified of our BDCC & SeVEDS Annual Meeting, taking place on Thursday, November 1<sup>st</sup>, 2018, 4:30-7:30pm, at the Brattleboro Music Center located at 72 Blanche Moysse Way, Brattleboro, VT 05301.

We hope that you will oblige us by being a part of the event as we gather to celebrate the work of the BDCC & SeVEDS and our many partners during the past year. Please RSVP to [info@brattleborodevelopment.com](mailto:info@brattleborodevelopment.com) or (802) 257-7731 ext. 230.

With Regards,

A handwritten signature in black ink, appearing to read "Adam Grinold", is written over a faint, circular watermark or stamp.

Adam Grinold, Executive Director  
Brattleboro Development Credit Corporation

Enclosed:  
2018 BDCC & SeVEDS Annual Meeting Agenda  
2017 BDCC & SeVEDS Annual Meeting Minutes

Brattleboro  
**Development Credit Corporation**  
Southeastern Vermont  
**Economic Development Strategies**

*2018 Annual Meeting, Thursday, November 1<sup>st</sup> at the Brattleboro Music Center*  
***“Investing in our Region”***

- 4:30 PM**      **Drinks, Light Fare, Music**
- 5:00 PM**      **BDCC Welcoming Remarks**  
*BDCC RE Holdings & BDCC RE Holdings II Trustees Meeting*
- 5:10 PM**      **BDCC Member Meeting**  
*Call to Order & President’s Report*  
*Approval of BDCC Meeting Minutes from October 25, 2017*  
*Elections:*
- *New Members Recommendations*
  - *Set the Number of Trustees*
  - *Election of Trustees, Class of 2021*
  - *Election of Clerk and Assistant Clerk(s)*
  - *Adjourn for Trustees Meeting*
- BDCC**
- *Call to Order*
  - *Approval of BDCC Meeting Minutes from October 25, 2017*
  - *Election of BDCC Officers*
- 5:25 PM**      **SeVEDS Welcome: Meg Streeeter**
- 5:30 PM**      **Award Presentations:**
- *SeVEDS Leadership Award*
  - *BDCC Founders’ Award*
- 5:45 PM**      **BDCC & SeVEDS Staff Presentation: Highlighting FY18 Investments & Impacts**
- 6:00 PM**      **Reception**



**BRATTLEBORO DEVELOPMENT CREDIT CORPORATION**

**BRATTLEBORO, VERMONT**

**October 25, 2017**

**ANNUAL MEETING OF  
MEMBERS OF BDCC  
TRUSTEES OF BDCC  
MEMBERS OF BDCC REAL ESTATE HOLDINGS, INC.  
MEMBERS OF BDCC REAL ESTATE HOLDINGS II, INC.**

The Annual Meeting of Members of the Brattleboro Development Credit Corporation was held on October 25, 2017 at 72 Cotton Mill Hill, Brattleboro, Vermont, at the Vermont Jazz Center. Notice of the meeting was sent to each member by mail or e-mail. Members present at the meeting were: Stephanie Bonin, William Daley, John Doty, Rich Carroll, Larry Cassidy, Spencer Crispe, Gretchen Havreluk, Stephan Morse, Norm Schneeberger, Michelle Simpson-Siegel, Carrie Simmons, Robin Stern, Meg Streeter; Steve Gordon, Martin Langeveld, Anupam Martins, John Hanley, Bill Palumbo, Chris Company, Paul Millman, Tom & Nancy Cain, and Rick Manson.

Also present were: Sandy Shriver, Peter Sargent, Carl Lynde, William Crowley, Dart Everett, Cindy Delgatto, Jessica Brookes, Steffen Gillom, Peter Golec, Mike Hebert, Susan Bailey, Martha Ratcliffe, Debbie Boyle, Suzanne Wagner, Robert Stevens, Beth Boutin, John Bertucci, Serenity Wolf, Isaac Wagner, Jeff Lewis, Tristan Toleno, Leigh Marthe, Craig Miskovich, Dan Normandeau, Jonathan Potter, Louis Josephson, John Meyer, Peter Elwell, Aaron Rich, Serenity Forchion Smith, Cathy Coonan, Mollie Burke, Michael Knapp, Kathryn Knaeble, Luke Stafford, Alex Wilson, Susan Murray, Marie Dussault, Drew Richards, Paul Wyncoop, Megan Sullivan, Susan McMahon, Julie Lineberger, Greg Goodman, Brandon Stephens, Virginia Vogel, Peter Vogel, Debra Cox, David Sprague, Gabby Ciuffreda, Abigail Gehring, Lisa Kuneman, Jonathan Cooper, Kevin Quigley, Steve Heim, Ellen Majonen, Jackie Billings, Shane O'Keefe, Daphne Okumus, Carmen Derby, Geneva Morse, Haley Pero, Meg Lyons, Phil Steckler, Mary Greene, Tammy Richards, Meg Staloff, Ellen Capy, Peter Shumlin, Katie Hunt, Peter Goulde, Scott Griswold, Wendy Harrison, Christopher Hackett, Robin Sweetapple, Jan Coplan, Patrick Moreland, Skye Morse, Chris Mays, Mark Richards, Andrew Richardson, Dunham Rowley, Valerie Stuart, Chris Thayer, Jeannette White, William Colvin, Ted Brady, Mateus Aragoas, Peter Cooper, Christopher Eseppi, and Bob Foley.

Also present were staff of BDCC including Adam Grinold, Bobbi Kilburn, James Walker, Kristin Brooks, Sarah Lang, Jennifer Stromsten, Alex Beck, Lisa Stevens, Laura Sibilila, and R.T. Brown.

Adam Grinold presented opening marks congratulating SEVEDS on being seven years old and thinking the Vermont Jazz Center hosting. He then introduced President Craig Miskovich, and a quorum being present, he called the meeting to order at 5:08 p.m.

President Miskovich opened the meeting and thanked everyone for attending. He followed with brief remarks commenting that he was thankful that BDCC was not a political

organization but was focused on raising incomes and economic opportunities for everyone, emphasizing that workforce training is nonpartisan.

Mr. Miskovich then introduced Mark Richards, who opened the members' meeting.

#### MEMBERS' MEETING.

The minutes from October 27, 2016 were approved unanimously.

A composite conformed copy of the BDCC bylaws (see attached) was then presented, moved, seconded and approved.

The following new members were then moved and elected:

Bill Crowley, VP and senior commercial loan officer at Brattleboro Savings and Loan  
Cindy Delgatto, Senior Business Account Manager at Creative Workforce Solutions  
Bob Foley, Senior VP of Human Resources at New Chapter  
Chris Hackett, President of Bellows Falls Area Development Corporation, and Senior Relationship Manager of Commercial Bank for TD Bank  
Geoff Hatheway, Founder and President of Ski Magic, LLC - Magic Mountain Ski Area in Londonderry, Vermont  
Peter Hills, Chief Operating Officer at New Chapter  
Mary Ann Kristiansen, Executive Director of the Hannah Grimes Center  
Julie Lineberger, President of Wheel Pad  
Kevin Quigley, Pres. of Marlboro College  
Aaron Rich, Vice President of Business Banking at Peoples United Bank  
Virginia and Peter Vogel, owners of Back Roads Granola  
Suzanne Wagner, Regional Manager, Vermont Department of Labor

The number of trustees was set at twelve.

Three new trustees ("class of 2020") were then moved and elected - Robert Stevens, Phil Steckler and John Meyer.

The clerk and assistant clerks were proposed then moved and approved. David Dunn was reappointed Clerk, and Stephen Phillips and Bobbi Kilburn were appointed Assistant Clerks.

Mr. Richards then closed the members' meeting and reintroduced Mr. Miskovich, who opened the trustees' meeting.

#### TRUSTEES' MEETING

The minutes from the October 27, 2016 annual trustees meeting were moved, seconded and approved.

The proposed slate of officers was then moved and approved. The officers are Craig Miskovich, President; Robert Stevens, Vice President; and Debbie Boyle, Treasurer; and John Meyer, Assistant Treasurer.

Mr. Miskovich then closed the Trustees' Meeting.

#### BDCC REAL ESTATE HOLDINGS, INC.

Mr. Miskovich called the meeting to order and the proposed slate of officers was then moved and approved. The officers are Adam Grinold, President; Dart Eberett, Treasurer; and Craig Miskovich, Secretary.

Mr. Miskovich then closed the meeting.

#### BDCC REAL ESTATE HOLDINGS II, INC.

Mr. Miskovich called the meeting to order and the proposed slate of officers was then moved and approved. The officers are Adam Grinold, President; Rich Kalich, Treasurer; and Craig Miskovich, Secretary.

Mr. Miskovich then closed the meeting.

#### SEVEDS

Mr. Miskovich introduced Bob Stevens.

Mr. Stevens discussed the role of SEVEDS in developing and implementing economic strategies in Windham and other counties. He discussed how SEVEDS looked at available assets, the value of the Vermont brand, and how the economy was affected by its closeness to New York and other business clusters. He discussed the barriers to growth, including workforce and capital issues. He discussed how the economy of Southern Vermont encompassed three counties and discussed why it wasn't for them to look at comprehensive economic development issues. SEVEDS is looking at an overall five year strategy.

Mr. Stevens then introduced Stephen Morse who presented the SEVEDS awards Leadership award to Martin Langeveldt for his work in various aspects of the community, including post Vermont Yankee work, the newspaper industry (including induction into the New England Newspaper Hall of Fame), the Strolling of the Heifers.

Debbie Boyle then presented the BDCC Founders Award to Tom and Nancy Cain for their work with Against the Grain, beginning with the very personal need to provide quality food for their son, and rapidly and continually expanding to provide gluten-free food on a mass production basis.

Mark Richards then presented the BDCC Lifetime Achievement Award, he stressed that the award is not given every year, and that this year will be given to a person that was a true "connector," knowing people across the political spectrum. Larry Cassidy has always been known as a great persuader and a great problem solver, as well as an athlete, artist and tireless volunteer, serving countless years on nonprofit boards.

Laura Sibilia then introduced the guest speaker, the Vermont Secretary of Economic Development from the Agency of Commerce. Mr. Brady thanked the people of southeastern and

southwestern Vermont for being leaders in addressing the economic issues associated with what some might consider scary demographic changes. He identified one of the challenges as a "6-3-1" challenge: in Vermont, every day six workers leave the workforce, there are three less children in our schools, and one new opioid abuse problem begins.

Mr. Brady then spoke about ideas that might address some of these issues, including illuminating the vibrancy of Vermont. He suggested that people check out Thinkvermont.com for ideas and possible solutions. He highlighted that there was a need to develop a 21st-century workforce, and ensure housing for all. On this front, he noted that there was a recent \$35 million housing bond, designed to create 600 new units. He discussed the importance of business accelerators and similar models, and the challenges relating to scaling up existing and new businesses. He recognized the need for a vibrant and strong regional economy, noting that regions needed to work together to ensure that there was adequate infrastructure, including broadband and self-service.

He closed by congratulating Southern Vermont as a model for economic development but emphasizing that vigilance and new ideas for work are of the utmost importance.

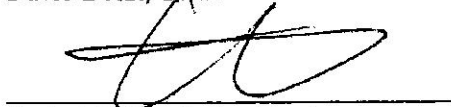
Adam Grinold then introduced the BDCC Staff, and described their job duties.

The meeting was closed at 6:11 and an informal reception followed.



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David Dunn, Clerk



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Craig Miskovich, President