**Windham, VT Select Board Meeting**

Regular Meeting

November 5, 2018

Windham Town Office

**Present:**

Kord Scott Selectman

Maureen Bell Selectwoman

Bob Kehoe Selectman

Peter Chamberlain Treasurer

Claudia Voight Select Board Clerk

Kathy Jungermann Auditor

Bill Dunkel Energy Coordinator

Dawn Boyer

Keith Jungermann

Mary Boyer

Tom Johnson

Louise Johnson

Ernest Friedli

Meeting called to order by Maureen at 6:30 pm

**Additions to Agenda/Announcements/Reminders**

* Kord met with engineer on West Road regarding repairs
* Bill Dunkel - Thursday evening at 6:30 p.m. the Energy Committee will present Button Up VT at the School
  + People can attend and learn energy saving avenues
  + A consultant will go to your home, if you want, to do a walk through and offer you advice on energy loss areas

Approve final minutes:

* Maureen moved to approve final Minutes for:
  + Regular Select Board Meeting of October 15th 2018
    - Moved to approved as submitted – all in favor: Approved
  + Special Select Board Meetings on October 16th, 17th and 19th
    - All moved to approved as submitted – all in favor: Approved

Public Comments: if topic is not on tonight’s agenda

* No new Public Comments

**New Business**

The Meeting House: Update from Dave Crittenden and Dawn Bowers

* Dawn spoke on behalf of Windham Church, she came to Select Board to help the transition and answer any questions
  + To relinquish Church due to declining membership
  + Suggesting the Town take over ownership of the building, the Town owns part of the building now
  + Ernie Friedli mentioned two options possible
    - To sell the Church for $1 to any interested party
    - Or Town to decide if they want to take it over, if so:
      * It needs to go to a public vote to have Town decide if they want to take on the cost of ownership and maintaining the building
* Ernie expressed his concerns about the cost the Town will take on and the impact on taxes
* Ernie expressed concerns about not knowing where money is being spent
  + He has reached out and made his feelings knows but has not received an explanation
  + Where is the money that we have been providing to the Church all those years been spent?
  + Ernie wants to know about funds not accounted for and expressed taking legal action if he does not receive a response/explanation.
* Discussion revolved around the sale of the Church and logistics involved, Kord said first step would be to research the legalities of purchasing and that the Town Attorney needs to be involved
* Mary Boyer discussed communication between The Friends and the Church
  + If the Town does purchase the Church, a suggestion was made to form a Committee similar to the Cemetery Commission which would act to oversee the maintenance of the church.

Road Crew Update:

* 2nd Crew member starts Wednesday, Kurt Bostrom, well qualified, from Townshend
  + Ralph who was filling in is back in retirement
  + A letter was read by Maureen which will be sent to Ralph on behalf of the Town, thanking him for his help. Copy of letter attached.
  + Job offer letter for Kurt also attached
  + Copies of letters to the other job applicants who were not selected attached, thanking them.

Winter Roads Posting:

* Letter from the State of Vermont/VTrans attached – read by Maureen.
  + Notifying the Town that we can not post the roads for winter use until we read and post the letter
    - Discussion revolve around enforcement of weight limits
    - Posting roads properly so it can be enforced
    - Bob mentioned that our roads are not built for weight so enforcement is important
    - Mary mentioned that she felt logging and agriculture trucks are exempt to weight limit
      * Maureen said she would check into it as its not mentioned in the letter from the State

Town Amazon Account:

* Almost time to renew, called Mike into room to discuss if he can live without it
  + Mike said yes he didn’t have a problem if they didn’t renew

2019 Budget:

* Peter distributed the proposed Budget for both the Listers and Zoning – copies attached
  + Discussion revolved around the computer for the Listers and what Budget the money should be taken out of
  + Zoning Budget - $150 is for purchasing 9/11 signs
    - Peter will update his sheets

**Old Business**

White line painting:

* Did we answer Bob Stanton
  + This needs to be addressed
    - Kord made correction – Bob Stanton was talking about painting the yellow lines in the center of the road
  + Not in this year’s Budget
    - Discussion revolved around line painting and durability of the line paint, cost efficiency
    - Kord asked about Chip Seal
      * Discussion revolved around that product and its durability – it holds up better in the weather
    - Maureen will reach out to Bob Stanton to answer his question

Culverts:

* 7 new Culverts installed on along Windham Hill Road
  + They have been inspected, need to be paved
    - Richard will reach out to a few paving companies for quotes, however he mentioned that he may do it to keep costs down
  + Things are running better with the new Culverts
  + Paving needs to be done before the ground freezes
  + Question came up re: the flags that are up and if Culverts are going where the flags are
    - No – flags are mainly for caution
  + Sherriff was also asking for clearly defined speed limit

Londonderry Conservation Commission – Act 1 Forest Integrity (Oct18) Re-cap:

* Maureen attended meeting hosted by Conservation Commission
  + Discussion revolved around Act 17 Forest Integrity
  + State is looking at region wide distribution of forest for animal crossings
  + Maureen said it was a good discussion focused on our area
    - Windham Conservation Commission is holding a meeting next Tuesday evening

Saxton’s River Watershed Collaborative – Resilient Roads Forum (Oct 23) Re-Cap:

* Resilient roads discussion, water management
  + Grafton, Saxton’s River
  + Windham Regional has agreed to help out and Select Board will meet with Windham Regional
    - Preventative measures would help keep the roads dry during mud season
    - Process is expensive which is issue for Windham
    - Maureen mentioned it takes a lot of people hours to do process
      * Kord – the State is aware and there will be grants available
      * Stone companies are learning what is going on and raising prices
      * The paperwork is done, ground work just needs to be done
* Kord met with engineer on White Road last Saturday – re: last house before bridge, water is not under control
  + This situation is one which benefits from a new Culvert design
  + Late in season to do work, need to respond to property owner with results
    - Kord will draft letter

Town Office Building repairs:

* Box and floor joist rotten
  + Kord asked for budget numbers, can’t know exact amount and suggested it be done on a Time and Material basis
  + Maureen said that if it’s done on a Time & Material basis, need to get 3 bids
    - Mike discussed how to do a “Not to Exceed” Bid
    - He will present a Bid Template at next Select Board meeting

Correspondence/Payroll/Bills:

* Got petition from school board re: vote petition
  + Mike checked and its legal, valid petition
  + Discussion revolved around next step
  + Mike stated that he would need to coordinate a special Town Meeting
    - Peter said it would need to be an Australian Ballot
    - Windham is not an Australian Ballot town
    - Mike said to defer to Secretary of State to verify so as not to lead an illegal election

Letter from Town to Erica Van Alstyne

* Maureen read letter from Town to Ms. Van Alstyne Re: Garbage bags and how the trash is attracting animals – copy of letter attached

Meeting Adjourned:

* Maureen moved to adjourn at 8:21 p.m.
  + All in favor - approved

Next regular meeting: November 19th

Respectfully Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Select Board Clerk 11/11/2018