

**Kord Scott**

**From:** Peter Chamberlain <windham.towntreasurer@gmail.com>  
**Sent:** Monday, October 01, 2018 3:08 PM  
**To:** kordscott@vermontel.net; Bob; Maureen Bell  
**Cc:** Peter Chamberlain  
**Subject:** Budget Update  
**Attachments:** Hwy Worksheet 2018.xlsx

Here is the budget update through September 2018.

The amount of money available for the remainder of 2018 is 67964.43.

Here are the essentially fixed expenses we know we will have and an estimate of their cost:

- Water: 50.00
- Uniforms: 775.00
- Dumpster: 180.00
- Culver Replacement: 5,000.00
- Guardrail Replacement: 2,000.00
- Diesel Fuel (including offset for the school and Fire Co): 7,600.00
- Education and Seminars (for Dan): 250.00
- Repairs needed for the F550: 2,000.00
- Road Commissioner PR: 730.00
- Road Crew ST: 20,640.00(this does not include a 3rd person)
- Road Crew OT: we estimate 1,700.00 to be safe through year end
- Retirement:1,269.00
- FICA, etc.: 2,243.00
- Cold Patch Bought in July...received no bill...500.00
- Ditching Material: 2,500.00
- Stone (Shurpac and Road stone) 8,678.00
- General Supplies: 200.00
- Electric Utility: 560.00
- Furnace Heat Oil:1,000.00
- Telephone: 280.00
- Cell phone Reimbursement: 1,050.00

These line items as noted total 59,205.00

As of now, we are overpaid for health insurance and will be receiving a credit of 2,200 which be applied to Dan's premium for November and December. That will leave us with a credit in excess of 600 for January health insurance. that could change if we hire someone who requires insurance shortly. That will also effect payroll.

Peter

## Kord Scott

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**From:** RUSSELL P CUMMING <rpcumming@snet.net>  
**Sent:** Monday, October 01, 2018 7:25 AM  
**To:** Josh Dryden; Michael McLaine; Maureen Bell; Robert Kehoe; Kord Scott  
**Cc:** Karen And Gerry  
**Subject:** Fw: Subject TOAD Road off West Windham Road Guard rail or sign placement

Hello to Road Crew and Select Board members:

Jerry and Karen live up Toad Road and bring Horse trailers in many weekends. The modifications indicated for the turn from West Windham Road on to Toad Road MUST have a greater radius than currently indicated. Their friends (sometimes 10 to 12 trailers) pull very long horse/camping trailers many weekends. I am guessing the combined length of the trucks and trailers are in the 45 to 55 feet in total length.

Jerry's email address in attached and may come to Windham on Wed., if Richard and Dan wanted to consult with them.

Joyce and I frequently join their group on Saturday evenings for a bond-fire and pot-luck dinner and know first hand that their trailer/campers are ve.....ry long. Please see if you new plans may accommodate their Lo.....ng trailers

Warm regards,

Russ Cumming

----- Forwarded Message -----

**From:** Karen And Gerry <karenmattie@comcast.net>  
**To:** Russ & Joyce Cumming <rpcumming@snet.net>  
**Sent:** Sunday, September 30, 2018 10:03 PM  
**Subject:**

Hey Russ, thanks ahead of time for speaking to the road crew on our behalf regarding the guardrail. I don't know if we and other Rv 's with trailers in tow would make that turn , also it would cause us to have to swing way wide into the oncoming lane on a bad curve. I'll be up Wednesday if I need to meet with anyone or I can come up sooner if needed. Thanks again! Gerry

Sent from my iPhone

**WARNING**

**WINDHAM TOWN SCHOOL DISTRICT  
SPECIAL INFORMATIONAL MEETING  
and  
VOTE BY AUSTRALIAN BALLOT**

The legal voters of the Windham Town School District are hereby warned and notified to meet at the Windham Elementary School, in Windham, Vermont, on October 29, 2018, at 7:00 p.m., for an informational meeting on the following Article:

Shall the voters of Windham Town School District, if the State Board of Education votes to merge the District into West River Modified Union Education District (also sometimes referred to as West River MUUSD):

1. Authorize the School Board to sell the Windham Elementary School building, associated land, and all associated school-related personal property, including the school bus, to the Town of Windham; and
2. Authorize the School Board to close Windham Elementary School, effective June 30, 2019, and to provide for the elementary education of the District's students by paying tuition, in accordance with law, to any public elementary school, or to any approved independent elementary school of the students' parents' choice?

The legal voters of the Windham Town School District are hereby further warned and notified that they will have the opportunity to vote by, Australian Ballot, at the Town Office, in Windham, on November 6, 2018, between 10:00 a.m. and 7:00 p.m., on the following Article:

Shall the voters of Windham Town School District, if the State Board of Education votes to merge the District into West River Modified Union Education District (also sometimes referred to as West River MUUSD):

1. Authorize the School Board to sell the Windham Elementary School building, associated land, and all associated school-related personal property, including the school bus, to the Town of Windham; and
2. Authorize the School Board to close Windham Elementary School effective, June 30, 2019, and to provide for the elementary education of the District's students by paying tuition, in accordance with law, to any public elementary school, or to any approved independent elementary school of the students' parents' choice?

Dated at Windham, Vermont, this 1st day of October, in the year 2018.

MEMORANDUM

October 1, 2018

To: The Town of Windham selectboard  
From: David Crittenden, treasurer, Windham Congregational Church  
Subject: Windham meetinghouse discussion

1. Please consider including a few members of the Windham Congregational Church on your agenda for a selectboard meeting on a date and time convenient for you.
2. We would like to discuss the future of the meetinghouse and the dilemma facing our very small congregation: at this point we would like to relinquish our share of ownership in the building.
3. We have diminished resources, both human and financial, and the building expense is simply more than we can afford.
4. If there is a short time during one of your board meetings which is convenient for you, please let me (874-4049) or Dawn Bower (874-4850) know.
5. Many thanks.

State of Vermont  
Town of Windham

Application for Access Permit

For: (Please circle what applies) Residential, Agricultural, Commercial, Industrial, Development, Other

Applicant COEYANNE & DEMETRIOS CHLEROBAINIS

(property owner) 7406 WINDHAM HILL ROAD, WINDHAM, VT 05359

Mailing Address 7406 WINDHAM HILL ROAD, WINDHAM, VT 05359 to construct an

The undersigned requests an Access Permit to allow \_\_\_\_\_ to construct an

access in accordance with Vermont Agency of Transportation (Vtrans) Standard B-71 to serve the applicant's property,

Tax Map # 040458 located on RIGHT / NORTH side of Town Highway # 1, local

road name: WINDHAM HILL ROAD. The proposed access will be located approximately

0.8 (feet or miles) from the intersection of this road with Town Highway # 2, local road

name: RT 121  
The applicant agrees to maintain said access and adhere to the directions, restrictions and conditions forming a part of

Signature of Applicant (Property Owner) [Signature] Date 07/03/18

**Access Permit**  
Notice: This permit is issued in accordance with V.S.A. Title 19, Section 1111, relative to all highways within the control

and jurisdiction of the Town of Windham.

The issuance of this permit does not release the applicant from any requirements of statutes, ordinances rules and

regulations administered by other governmental agencies. The permit will be effective upon compliance with such of

these requirements as are applicable and continue in effect for as long as the present land use continues. Any change

from the present land use will require a new permit. This permit is issued subject to the directions, restrictions and

conditions contained herein and on the reverse of this form and any attachments hereto, and covers only the work

described in this application, and then only when the work is performed as directed. Violations are subject to the

penalties set forth in V.S.A. Title 19, Section 1111, of fines of not less than \$100.00, nor more than \$10,000.00 for each

violation.

Directions, Conditions and Restrictions: \_\_\_\_\_

Dated at Windham, this 6<sup>th</sup> day of August, 2018 (year).

Town Authorized Agents: [Signature] Selectman

[Signature] Selectman

[Signature] Selectman

Clerk Forward Copies to: Selectmen, Applicant, Zoning Administrator, Listers, Town Planning Commission and Road

Foreman

Updated 6/17/13

WINDHAM, VERMONT TOWN CLERK'S OFFICE

RECEIVED FOR RECORD

THIS 3<sup>rd</sup> OF September AD20 18

AT 5 O'CLOCK PM MINUTES P M AND

RECORDED IN WINDHAM LAND RECORDS

BOOK 56 PAGE 47-48

ATTEST: Michael P. Delaney TOWN CLERK

(To be assigned by Zoning Administrative Officer)

- 1. Property Tax Map # 070.301 Acres 1.44
- 2. Locatable 9-1-1 address 5690 WINDHAM HILL RD.
- 3. Applicant: KEITH JUNGEMANN
- Address 5690 WINDHAM HILL RD.
- Phone # 802-874-4606
- 4. Owner's Name (if different from Applicant) \_\_\_\_\_
- Address \_\_\_\_\_
- Phone # \_\_\_\_\_
- 5. Permit requested for: (ex: house, garage, deck, addition, pond, fences, etc.)  
ADDITION

6. Description of proposed improvement or change: 10x5' REAR DOOR ENTRY COVER

(If a structure, # of stories, foundation, gross living area, building height, etc.)

7. If appropriate, use for  residence  vacation  rental

8. Attach a sketch of the property on a separate sheet that shows the dimensions of the property, the location of any structure (existing or proposed) on the property. The distance between such structures and property lines (setbacks), location of driveways and parking areas. Location and size of septic systems and water source. Indicate location and names of waterways, ponds, & roads. Sketch of improvements & floor plans.

**CERTIFICATION OF APPLICANT**

The undersigned applicant hereby certifies that all information submitted on this application is true and accurate and that the information provided is complete. The applicant understands that a permit issued by the Town of Windham does not include any other governmental permits that may be necessary.

9-10-18

Date

[Signature]

Applicant's signature

**CERTIFICATION/AUTHORIZATION OF PROPERTY OWNER**

The undersigned property owner hereby certifies that the information submitted in this application regarding the property is true, accurate and complete. The applicant has full authority to request approval for the proposed use of the property and any proposed improvements. This authorization allows Town Officials access to the property for the purpose of reviewing all aspects of this application. The owner understands that a permit issued by the Town of Windham does not include any other governmental permits that may be necessary.

9-10-18

Date

[Signature]

Owner's signature

\*\*\*If upon inspection of the site, any of the above information is found to be incorrect, the APPLICANT will be held solely responsible. The OWNER must obtain a CERTIFICATE OF CONFORMANCE before using or occupying any building.\*\*\*

\*\*\*\*\*

**FOR COMPLETION BY ZONING ADMINISTRATIVE OFFICER**

Date received 9/11/18 Fee Paid 10.00 Recording Fee\*\* Payment of \$10.00

Action by Zoning Administrative Officer: to Town of Windham \*\*

Approved: Date - 9/11/18 Approval effective after: Date - 9/25/18

or Denied pending Conditional Use Approval: Date - \_\_\_\_\_

or date Denied and reason for denial \_\_\_\_\_

SIGNATURE OF ZONING ADMINISTRATIVE OFFICER: Alison Cummings

Any decision of the Zoning Administrative Officer may be appealed to the Zoning Board of Adjustment by filing a written notice of appeal with the clerk of the Zoning Board of Adjustment within Fifteen (15) days of the date of the Zoning Administrative Officer's decision.

Posted Windham, VT Town Clerk Office on 9/25

WINDHAM, VT TOWN CLERK'S OFFICE

THIS 16 RECEIVED FOR RECORDING  
DAY OF SEPTEMBER AD 20 18  
AT 6 O'CLOCK 00 MINUTES A.M. AND  
RECORDED IN WINDHAM LAND RECORDS  
BOOK 56 PAGE 44

ATTEST: Michael P. McPhee TOWN CLERK

Zoning Permit Application # 638  
(To be assigned by Zoning Administrative Officer)

- 1. Property Tax Map # 100049 Acres 4.2
- 2. Locatable 9-1-1 address 212 Farrishane
- 3. Applicant: Peter & Holly Rosati  
Address 335 Mulberry St Plattsville, CT 06479  
Phone # 860-302-7164
- 4. Owner's Name (If different from Applicant)  
Address  
Phone #
- 5. Permit requested for: (ex: house, garage, deck, addition pond, fences, etc.)

6. Description of proposed improvement or change: Single story 3 Season Room. Frost wall + slab. 12x16 192 SF.

(If a structure, # of stories, foundation, gross living area, building height, etc.)  
7. If appropriate, use for A residence X vacation rental  
8. Attach a sketch of the property on a separate sheet that shows the dimensions of the property, the location of any structure (existing or proposed) on the property. The distance between such structures and property lines (setbacks). Location of driveways and parking areas. Location and size of septic systems and water source. Indicate location and names of waterways, ponds, & roads. Sketch of improvements & floor plans.

**CERTIFICATION OF APPLICANT**

The undersigned applicant hereby certifies that all information submitted on this application is true and accurate and that the information provided is complete. The applicant understands that a permit issued by the Town of Windham does not include any other governmental permits that may be necessary.

8-20-18 Date  
Peter Rosati Applicant's signature

**CERTIFICATION/AUTHORIZATION OF PROPERTY OWNER**

The undersigned property owner hereby certifies that the information submitted in this application regarding the property is true, accurate and complete. The applicant has full authority to request approval for the proposed use of the property and any proposed improvements. This authorization allows Town Officials access to the property for the purpose of reviewing all aspects of this application. The owner understands that a permit issued by the Town of Windham does not include any other governmental permits that may be necessary.

8-20-18 Date  
Peter Rosati Owner's signature

\*\*\*If upon inspection of the site, any of the above information is found to be incorrect, the APPLICANT will be held solely responsible. The OWNER must obtain a CERTIFICATE OF CONFORMANCE before using or occupying any building.\*\*\*

\*\*\*\*\*

**FOR COMPLETION BY ZONING ADMINISTRATIVE OFFICER**

Date received 9/11/18 Fee Paid 38.40 Recording Fee\*\* Payment of \$10.00 ✓  
Action by Zoning Administrative Officer: to Town of Windham \*\*  
Approved: Date 9/11/18 Approval effective after: Date 9/26/18  
or Denied pending Conditional Use Approval: Date \_\_\_\_\_  
or date Denied and reason for denial \_\_\_\_\_

SIGNATURE OF ZONING ADMINISTRATIVE OFFICER: Alexa Cummins

Any decision of the Zoning Administrative Officer may be appealed to the Zoning Board of Adjustment by filing a written notice of appeal with the clerk of the Zoning Board of Adjustment within Fifteen (15) days of the date of the Zoning Administrative Officer's decision.

Posted Windham, VT Town Clerk Office on 9/25/18 WINDHAM, VT TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
THIS 11<sup>th</sup> DAY OF SEPTEMBER AD 2018  
AT 6 O'CLOCK 09 MINUTES AM AND  
RECORDED IN WINDHAM LAND RECORDS  
BOOK 56 PAGE 30

Revised 04/08/10  
ATTEST: Michael Taylor TOWN CLERK

# Town of Windham

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Office of the Select Board

5976 Windham Hill Road, Windham, VT 05359 | 802-874-4211 |

**September, 18, 2018**

Vermont Agency of Education  
Secretary Daniel M. French,  
219 North Main Street, Suite 402  
Barre, VT 05641

**Dear Secretary French,**

As a Select Board, with concern for all members of our community, and respect for the Town's democratic vote against Act 46, we want to go on record opposing the recommended forced merger of our school into the West River Modified Education District. Our right of self-determination, as expressed in our community's vote should be respected and we ask you to do that.

We have watched our School Board members participate in years of studies designed to contain costs and offer greater opportunities for the students in our Supervisory Union by way of merger of one type or another. At the same time, we have watched Windham's children thrive, and excel, in their school environment, academically and socially.

We are well aware of our geographic isolation; but that awareness has made our children beneficiaries of programs designed to maximize the positive opportunities available in their community and surroundings. They have consistently participated in curriculum that nurtures not only academic excellence in traditional subject material, but affords them extensive opportunities in local music, art and cultural experiences such as skiing, ice skating, beekeeping and farming rarely found elsewhere.

The residents of Windham have supported the school without question or complaint because it is so important to our community as a whole. We deeply value our multi-generational population; believe it is beneficial to all in our community, and further believe it ensures a safer more vital living environment. Due to our previously mentioned geographically isolated location, we believe a forced merger will result, not only, in the loss of our school; but will ultimately transform the Town into a retirement community.

We urge you to accept the Alternative Governance Structure Proposal presented by the Local Act 46 Committee.

**Sincerely,**

**Maureen Bell**

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**Kord Scott**

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**Robert Kehoe**

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| Auditors              | Voted 2018      | YTD             | Over / Under    | Proposed 2019   | Notes |
|-----------------------|-----------------|-----------------|-----------------|-----------------|-------|
| Mileage               | 175.00          | 0.00            | 175.00          | 175.00          |       |
| Payroll               | 3,000.00        | 2,302.50        | 697.50          | 3,000.-         |       |
| Employer Contribution | 230.00          | 174.66          | 55.34           | 230.-           |       |
| Professional Audit    | 0.00            | 0.00            | 0.00            | - 0 -           |       |
| Seminars-Workshops    | 180.00          | 0.00            | 180.00          | 180.-           |       |
| Printing              | 600.00          | 446.00          | 154.00          | 600.-           |       |
| <b>Auditors Total</b> | <b>4,185.00</b> | <b>2,923.16</b> | <b>1,261.84</b> | <b>4,185.00</b> |       |

The auditors respectfully ask you to agree to the purchase of a computer and monitor for our dedicated use. The one we are currently using is shared with others and with multiple users document settings are changed making it more difficult for the auditors to complete their assigned tasks. We have also noticed a rather severe slow down while working. We would really appreciate being able to have a new computer in place ~~we~~ before we start work on the 2018 report.

| <b>Auditors</b>              | <b>Voted 2018</b> | <b>YTD</b>      | <b>Over /<br/>Under</b> | <b>Proposed<br/>2019</b> | <b>Notes</b> |
|------------------------------|-------------------|-----------------|-------------------------|--------------------------|--------------|
| <b>Mileage</b>               | 175.00            | 0.00            | 175.00                  |                          |              |
| <b>Payroll</b>               | 3,000.00          | 2,302.50        | 697.50                  |                          |              |
| <b>Employer Contribution</b> | 230.00            | 174.66          | 55.34                   |                          |              |
| <b>Professional Audit</b>    | 0.00              | 0.00            | 0.00                    |                          |              |
| <b>Seminars-Workshops</b>    | 180.00            | 0.00            | 180.00                  |                          |              |
| <b>Printing</b>              | 600.00            | 446.00          | 154.00                  |                          |              |
| <b>Auditors Total</b>        | <b>4,185.00</b>   | <b>2,923.16</b> | <b>1,261.84</b>         | <b>0.00</b>              |              |

| <b>Selectboard</b>            | <b>Voted 2018</b> | <b>YTD</b>      | <b>Over / Under</b> | <b>Proposed 2019</b> | <b>Notes</b>                                    |
|-------------------------------|-------------------|-----------------|---------------------|----------------------|---|
| <b>Consultant</b>             |                   |                 |                     |                      |   |
| <b>Legal Services</b>         | <b>2,500.00</b>   | <b>384.80</b>   | <b>2,115.20</b>     | <b>1,500.00</b>      |   |
| <b>Seminar - Workshops</b>    | <b>750.00</b>     | <b>180.00</b>   | <b>570.00</b>       | <b>500.00</b>        |   |
| <b>Mileage</b>                | <b>600.00</b>     | <b>0.00</b>     | <b>600.00</b>       | <b>300.00</b>        |   |
| <b>Payroll</b>                |                   |                 |                     |                      |   |
| <b>Select Board</b>           | <b>7,500.00</b>   | <b>0.00</b>     | <b>7,500.00</b>     | <b>7,500.00</b>      |   |
| <b>Select Board Clerk</b>     | <b>3,800.00</b>   | <b>1,661.25</b> | <b>2,138.75</b>     | <b>3,000.00</b>      | Based on 200 hours reg., road, special meetings |
| <b>Employer Fica/Medicare</b> | <b>904.00</b>     | <b>126.90</b>   | <b>777.10</b>       | <b>840.00</b>        |   |
|                               |                   |                 |                     |                      |   |
| <b>Selectboard Total</b>      | <b>16,054.00</b>  | <b>2,352.95</b> | <b>13,701.05</b>    | <b>13,640.00</b>     |   |

**WINDHAM SELECTBOARD  
BUDGET TRANSFER REQUESTS**

DEPARTMENT: \_\_\_\_\_ LINE ITEM: \_\_\_\_\_ FISCAL YEAR: \_\_\_\_\_

| FROM:          |                        |  | TO:            |                        |  |
|----------------|------------------------|--|----------------|------------------------|--|
| ACCOUNT NUMBER | OBJECT AND DESCRIPTION | AMOUNT<br><small>(ROUND TO THE NEAREST DOLLAR)</small> | ACCOUNT NUMBER | OBJECT AND DESCRIPTION | AMOUNT<br><small>(ROUND TO THE NEAREST DOLLAR)</small> |
|                |                        |  |                |                        |  |

RATIONALE FOR THIS REQUEST:

**ALL SIGNATURES REQUIRED**

|   |                                |  |
|---|--------------------------------|--|
| _____<br>Requesting Administrator's Signature                      Date | <b>Departmental Approval:</b>  | <i>Funds Available<br/>To Be Transferred</i>                                     |
|   |                                | Yes                      No<br><input type="checkbox"/> <input type="checkbox"/> |
|   | _____                          | Department Chair/Elected Official  |
|   |                                | <b>Treasurer's Approval</b>  |
|   |                                | <input type="checkbox"/> <input type="checkbox"/>                                |
| _____   | Treasurer                      |  |
|   | <b>Selectboard's Approval:</b> | <i>Approved      Not Approved</i>  |
|   |                                | <input type="checkbox"/> <input type="checkbox"/>                                |
| _____   | Selectboard Chairperson        |  |