Windham Meeting House

December 12, 2019

Present:

Louise Johnson, Chair

Russ Cumming, Secretary

Chris Dunkel

Tom Widger

Eileen Widger

Tom Johnson (Absent)

Dawn Bower (Absent)

Meeting called to order @ 11:25

Louise called the meeting to order and made a motion to approve the Dec. 5th minutes, Passed

The Facility’s fee schedule was reviewed and with minor modifications was approved.

The Facility’s Rental Agreement was also reviewed and again with minor modifications was approved.

The annual budget was also reviewed and with a minor revision was approved. The key element of the 2020 budget is the absence of the property insurance costs. It has been removed since the Town will be covering the building as a part of the Town’s 2020 General Liability and Property Insurance coverage in the Towns insurance policy.

Louise will be asking Kathy Scott, the town Treasurer for a complete list of individuals who have made contribution to the Windham Meeting House fund. Louise will pen thank you notes to the donors in recognition of their contributions.

Louise presented a “wish List” of items to consider for improvements to the Meeting House. Many of these items will require spending some of the money being donated to the Meeting House fund. They are also possibly subject to partial cost sharing with **The Friends of the Meeting House.**  One of the items like a stand-by generator so the facility could be used as an emergency shelter during a prolonged power outage could be a shared expense. Also the insulation of the ceiling area of the first floor could save heating costs over many years and actually save money in the long run. Many of the wish list items will be discussed and planed for in the future.

Russ will re-contact the Fire Marshal for a copy of his written report.

Respectfully submitted

Russ Cumming, Secretary