

Town of Windham
General Accounts

1-24-20

	General Fund Report 2019	Proposed 2019	Actual	Surplus	Proposed 2020
1					
2	Appropriations/Dues/Fees/Taxes Total				
3	Abbott Fund	12	12	0	12
4	County Taxes	7,500	6,930	570	8,391
5	Library				
6	Annual Stipend	500	500	0	500
7	Fiber Optic	700	700	0	700
8	Meeting House M & I			0	
9	Maintenance	6,000	6,125	-125	7,500
10	Heffernan Insurance	4,000	4,109	-109	4,000
11	Transfer Station	15,393	14,852	541	14,162
12	VT DEC Watershed Exp	900	900	0	0
13	VT. League of Cities & Towns	1,523	1,523	0	1,584
14	Windham Regional Commission	1,000	956	44	1,500
15	Appropriations/Dues/Fees/Taxes Total	37,528	36,607	921	38,349
16	Auditors				
17	Mileage	175	0	175	175
18	Payroll	3,000	2,093	908	2,500
19	Employer Fica/Medicare	230	160	70	207
20	Seminar - Workshops	180	180	0	180
21	Printing	600	429	171	450
22	Auditors Total	4,185	2,862	1,323	3,512
23	Listers/Reappraisal				
24	Computers/Software/Licenseses	1,500	610	890	0
25	Appraisit	800	215	585	1,000
26	Contracted Services (Tax Map Maint)	1,600	1,050	550	1,100
27	Education & Seminars				
28	General	1,500	0	1,500	500
29	Nemrc Training	1,500	0	1,500	500
30	Appraisit	1,000	0	1,000	0
31	Legal Expense	350	0	350	350
32	Mileage	500	128	372	300
33	Payroll				
34	Listers	6,750	4,020	2,730	6,750
35	Employer Fica/Medicare	516	272	244	516
36	Listers Total	16,016	6,294	9,722	11,016
37	Planning Commission				
38	Consulting Services	1,000	0	1,000	750
39	Education & Seminars	600	60	540	400
40	Legal Services	4,000	203	3,797	2,000
41	Mileage	250	0	250	250
42	Payroll			0	
43	Commissioners	3,500	3,500	0	3,500
44	Secretary Clerk	500	0	500	0
45	Employer Fica/Medicare	306	306	0	268
46	Printing and Copying	300	115	185	150
47	Published Public Notices/Ads	150	290	-140	See T.O.
48	Planning Commission Total	10,606	4,473	6,133	7,318
49	Public Safety				
50	County Sheriff	6,200	5,332	868	6,200
51	Emergency Management				
52	Education & Seminars	200	0	200	200
53	Mileage	150	39	112	150
54	Fire Department	30,000	30,000	0	Article
55	Payroll				
56	Constable	200	200	0	275

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57	Health Officer Payroll	500	500	0	500
58	Employer Fica/Medicare	38	54	-16	54
59	SWNH - Mutual Aid Ass. & Dues	10,700	10,856	-156	11,215
60	Public Safety & Fire Protection Total	47,988	46,980	1,008	18,594
61	Selectboard				
62	Education & Seminars	500	455	45	300
63	Legal Services	1,500	1,155	345	1,500
64	Mileage	300	88	212	200
65	Payroll				
66	Select Board	7,500	6,900	600	7,500
67	Select Board Clerk	3,000	1,970	1,030	3,375
68	Employer Fica/Medicare	803	540	263	832
69	Public Notices	500	169	331	See T.O.
70	Selectboard Total	14,103	11,276	2,827	13,707
71	Social Services				
72	Collaborative	300	300	0	300
73	Gerda's Equine Rescue	100	100	0	100
74	Grace Cottage Foundation	300	300	0	625
75	Green Up Vermont	50	50	0	50
76	Health Care & Rehab of VT & NH	250	250	0	250
77	LGS Ed Foundation	500	500	0	300
78	Londonderry Food Shelf	250	250	0	250
79	Londonderry Volunteer Rescue Squad	1,500	1,500	0	1,500
80	Meals On Wheels Program	300	300	0	300
81	Mountain Valley Medical Clinic	500	500	0	625
82	Neighborhood Connections	500	500	0	500
83	Retired & Senior Volunteer Program	0	0	0	0
84	Senior Solutions	150	150	0	0
85	Southeastern Vermont Community	325	325	0	0
86	Townshend Community Food Shelf	250	250	0	250
87	Vermont Rural Fire Protection (2015 Article)	100	100	0	100
88	Visiting Nurse of VT & NH	860	860	0	860
89	West River Community Project	250	250	0	250
90	Windham County Humane Society	350	350	0	200
91	Women's Freedom Center	450	450	0	450
92	Social Services Total	7,285	7,285	0	6,910
93	Town Clerk				
94	Assistant Town Clerk	6,240	6,116	124	6,240
95	Town Clerk-Salary	18,032	18,027	5	18,032
96	Employer Fica/Medicare	1,856	1,949	-93	1,856
97	Contracted Service-Clerk Training	1,000	780	220	500
98	Mileage	200	0	200	100
99	Seminars - Workshops	400	0	400	200
100	Vault Reorganization	2,400	2,128	272	0
101	Town Clerk Total	30,128	29,001	1,127	26,928
102	Town Office				
103	Computer Expense & Cont. Services	6,782		1,298	7,925
104	2 Wired Guys.Computer Maint		1,299		
105	Nemrec Annual License & Cloud		2,061		
106	New Computer/Monitor		528		
107	Records Retention for Payroll		75		
108	Water		445		
109	Website Management		1,077		
110	Copier Expense	500	233	267	300
111	Insurance				
112	Liability Property Ins	6,682	6,152	530	4,434
113	Constable Mandated Coverage	21	21	0	25

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114	Law Enforcement Coverage	384	384	0	211
115	Workers Comp	381	381	0	289
116	Bond Coverage	120	120	0	120
117	Supplies: Office & Cleaning	1,000	1,760	-760	1,000
118	Postage & Delivery	1,500	1,515	-15	1,650
119	Public Notices	0	0	0	500
120	Utilities (Elec/Fur. Oil/Propane/Tele)	5,800		-582	6,500
121	Electric		1,098		
122	Furnace Heat Oil		2,499		
123	Propane		445		
124	Telephone		2,340		
125	Town Office Total	23,170	22,432	738	22,954
126	Treasurer				
127	Contracted Services/ Payroll Processing	1,500	1,775	-275	1,800
128	Legal Expenses	0	370	-370	0
129	Mileage	200	90	110	100
130	Payroll				
131	Assistant Treasurer	8,000	4,242	3,758	8,000
132	Delinquent Tax Collector	1,500	1,200	300	1,500
133	Grant Administrator	250	250	0	0
134	Treasurer	21,534	21,453	81	21,534
135	Employer Fica/Medicare	2,374	2,031	343	2,374
136	Seminars - Workshops	200	120	80	0
137	Treasurer Total	35,558	31,532	4,026	35,308
138	Zoning/911				
139	911 Signs	150	11	139	100
140	Payroll/ Admin. & Permit Work	1,000	500	500	750
141	Fica/Medicare	80	38	42	57
142	Zoning/911 Total	1,230	549	681	907
143					
144	Total General Accounts	227,796	199,291	28,505	185,503
145	90% of 2018 Surplus	33,739	90% of 2019 Surplus		25,655
146	90% 2018 Non-Tax Revenue	13,201	90% 2019 Non-Tax Revenue		11,572
147	Total	46,940	Total		37,227
148	2019 Article #5 plus Collaborative Article #10	180,856	2020 Article #5		148,276
149	2019 Non-Tax Funds Received		The Remaining 10% Surplus and Non Tax		
150	Civil Fines (Thru Sept)	4,001	Funds received will be transferred to Office		
151	Town Clerk Fees	6,384	Maintenance & Improvements.		
152	Town Off. Fees	883	2019 Surplus 10%		2,851
153	Permits	1,590	2019 Non-Tax 10%		1,286
154	Total	12,858	Total		4,136

- 1 We found additional money in Town clerk fees which changed the total of Non-Tax Revenue
- 2 We changed the SB Clerk Pay and The Town Contribution basin it on 225 hrs instead of 250 hours
- 3 We put in some changes recommended earlier regarding the Planning Commission including keeping

The 213 hours is based on

24 regular meetings suggesting 6 Hours per meeting for attending and preparing minutes	144
Town Meeting suggesting 13 Hours for attending and preparing the minutes	13
6 special Meetings suggesting 6 hours per meeting for attending and preparing minutes	36
32 Hours for addition work required by the board (misc correspondence or document prep)	32
	225