

## Town Office Paint Bid Specifications

1. Paint exterior trim and clapboards
2. Submit bids by
3. Bid opening
4. Specifications:
  - Remove shutters
  - On the west, north, and east sides;
    - Pressure/power wash. Scrape where necessary, sand. Prime paint
    - Where necessary. Paint one coat finish white.
  - On the south side, same as above, EXCEPT, paint two (2) coats finish white.
  - Replace shutters
5. Proof of insurance required
6. Use Benjamin Moore "Ben" flat white
7. Complete by

## **Windham Town Garage Paint Bid Specifications**

- 1. Paint exterior trim and siding**
- 2. Submit bids by**
- 3. Open bids on**
- 4. Specifications:**

**Pressure/power wash all sides, including attached trailer**

**Scrape trim and siding where necessary**

**Spray paint all sides including attached trailer**

**Site inspection to determine best method for preparation and application.**

- 5. Proof of insurance required**
- 6. Use Benjamin Moore "Command" Acrylic Urethane**
- 7. Complete by**



**Department of Health**  
Environmental Health  
108 Cherry Street – PO Box 70  
Burlington, VT 05402-0070  
**HealthVermont.gov**

*Agency of Human Services*

[phone] 802-863-7220  
[fax] 802-863-7483  
[toll free] 800-439-8550

February 3, 2020

**Town of Windham, VT**

Chair of the Selectboard  
Town of Windham  
Town Clerk's Office  
5976 Windham Hill Rd  
Windham, VT 05359

**FEB 05 2020**  
received

Dear Sir or Madam:

I am writing to you regarding your Town Health Officer's term of office, which, will expire on 3/31/2020. We would like to have a recommendation from the Selectboard for a Town Health Officer to serve for the next three years. The law provides that the Department of Health appoint a Health Officer upon recommendation of the Selectboard. Thus, we urge you to give this matter your immediate attention.

The Department of Health believes that you should recommend someone who is interested in responding to and resolving **issues associated with rental housing, water/septic, mold and other public health issues** that often arise or are disputed between different parties.

Electronically fillable versions of the Town Health Officer Recommendation and Oath Forms can be found on the Vermont Department of Health's Town Health Officer webpage ([healthvermont.gov/tho](http://healthvermont.gov/tho)), or you may use the enclosed forms.

If you designate a new individual to be appointed to this position, please ensure that the recommended individual takes the enclosed oath/affirmation in the presence of a person authorized to administer oaths/affirmations. This must be returned to the Health Department in tandem with the recommendation form. We will be unable to process the appointment of the new Health Officer until we are in possession of the completed oath.

If you have any questions please contact me at 800-439-8550.

Sincerely,

Meg McCarthy  
Compliance and Enforcement Advisor  
Environmental Health Division  
Vermont Department of Health

Enclosures (2)





**FOR OFFICE USE ONLY**

Beginning Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Resignation Date: \_\_\_\_\_

Entered: \_\_\_\_\_

## Town Health Officer Recommendation Form

This is a:  New Appointment  Re-appointment

Is a resignation letter needed from previous Health Officer?  Yes  No

Start Date: \_\_\_\_\_ Town/Municipality: \_\_\_\_\_

County: \_\_\_\_\_ Full Name: \_\_\_\_\_

Home Delivery Address: \_\_\_\_\_  
(DO NOT USE the Town Clerk Office or a Business for your Home Address)

Street Address for UPS Deliveries: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone(s): W: \_\_\_\_\_ H: \_\_\_\_\_ Cell: \_\_\_\_\_

Education: High School \_\_\_ College \_\_\_ Other (list) \_\_\_\_\_

Professional Degree: \_\_\_ (e.g. MD, RN, DVM, DDS) Occupation: \_\_\_\_\_

Please give a brief statement noting why the select board believes the recommended individual will make a good Health Officer:

Signed: \_\_\_\_\_  
Chair of the Select Board Date

Print Name: \_\_\_\_\_

**Return completed recommendation form to:**  
VT Department of Health / Environmental Health  
108 Cherry Street • PO Box 70  
Burlington, VT 05402



## Town Health Officer Oath / Affirmation

In taking actions as a Local Health Officer under the authority of 18 VSA Chapters 3 and 11, I do solemnly swear/affirm that I will be true and faithful to the State of Vermont, and that I will not, directly or indirectly, do any act or thing injurious to the Constitution or Government thereof, so help me God (oath)/under the pains and penalties of perjury (affirmation).

I do solemnly swear/affirm that I will faithfully execute the office of Local Health Officer for the municipality named below and therein do equal right and justice to all persons, to the best of my judgment and ability, according to law, so help me God (oath)/under the pains of penalties of perjury (affirmation).

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name Printed)

Local Health Officer for the Municipality of

\_\_\_\_\_

State of Vermont

County of \_\_\_\_\_, SS.

Subscribed & sworn/affirmed before me this \_\_\_\_ day of \_\_\_\_ in the year \_\_\_\_.

\_\_\_\_\_  
Notary Public



MSB to check



SD

**WELCOME to the AMERIGAS FAMILY!**

Town of Windham, VT

FEB 10 2020

February 2020

Received

Dear Youngs Propane Customer,

First and foremost, thank you for being our valued customer. We greatly appreciate your business and would not be the company we are today without your trust and support. As you may know, your Youngs Propane office is part of the AmeriGas family of propane companies. Together, we share a commitment to safety, customer service, and involvement in the communities we call home. Being a part of the AmeriGas family enables you to receive all the benefits of the nation's largest propane company with the local service you've come to expect from Youngs Propane.

We have some important changes and exciting new service options to share with you.

- **Website** – To provide you with the best online experience possible, we have transitioned your Youngs Propane website to the AmeriGas.com platform. This allows us to give you information and content that is relevant, informative and interactive, including easy access to MyAmeriGas online account management.
- **Branding** – Like many businesses, AmeriGas operates under several brand names across the country. To serve our entire customer base in a more consistent manner you will see a transition from Youngs Propane to the AmeriGas brand over the next year. This includes updates to our trucks, customer agreements and invoices. This change will allow our teams to put even more focus and energy on creating the best possible customer experience for you, which is the most important part of our company.

As part of this change, we want to let you know **there will be no disruption in your propane service.** Your Youngs Propane service team will continue to serve you with the best experience possible.

**Online Account Management** – MyAmeriGas helps you to manage your propane account anywhere, anytime. It's fast, easy and FREE! As a commercial account, you can pay your bills, view account information, and review past activity. If you're already using our online account management, you can use the same credentials to log in from AmeriGas.com.

**Updated W-9** – In the event that you require an updated W-9 for your records, please contact your local office.

Please do not hesitate to contact us if you have questions or require assistance in any way. You can go online, reach out to your local office, or call our national Customer Care line at 1-800-427-4968.

**We truly appreciate your business and look forward to serving you for many years to come!**

Sincerely,  
Your Youngs Propane / AmeriGas Service Team  
(802) 295-2554

[www.youngspropane.org](http://www.youngspropane.org) | [www.amerigas.com](http://www.amerigas.com)

**24/7 Emergency Customer Care | Nationwide Supply & Service Network | Flexible Payment Options**