

WINDHAM
 Vermont Agency of Transportation
 Department of Motor Vehicles
 Uniform Municipal Excess Weight Permit
 5976 WINDHAM HILL RD
 WINDHAM, VT 05359

Fleet

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: **Cardinal Logistics Management Corporation**
 Address: **5333 Davidson Highway**
Concord, NC 28027
 Contact: **Leigh Yelton** Phone # **(704) 786-6125 EXT. 111406**

<u>Type of Vehicle</u>	<u># of Axles</u>	<u>Product Carried</u>	<u>Max. Weight Requested</u>	<u>Max. Weight Approved</u>
Tractor	3	Gen. Com.	80,000	
Straight Truck	2	Gen. Com.	25,999	
Flat Truck	3	Gen Com.	54,000	

Town of Windham, VT

APR 27 2020
 Received

Year & Make Registration # VIN
 **SEE ATTACHED/ENCLOSED LIST

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one-year period ending March 31, 2021 this approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to the form giving the year, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a (c) and is Required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,00 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved : _____ Title: _____ Date: _____
 (Duly authorized agent)

Note: Effective July 1, 1994, a Vermont State permit is not required to operate on local highways and bridges.

**Town of Windham
General Accounts
2018 Budgets, Actual Expenses, Balances Proposed 2019 Budget**

General Fund Report 2019	Proposed 2020	Q1	Exp YTD	Bal
Appropriations/Dues/Fees/Taxes Total				
Abbott Fund	12	0.00	0.00	12.00
County Taxes	8,391	8,391.00	8,391.00	0.00
Library				
Annual Stipend	500	0.00	0.00	500.00
Fiber Optic	700	0.00	0.00	700.00
Meeting House M & I				
Maintenance	7,500	0.00	0.00	7,500.00
Heffernan Insurance	4,000	0.00	0.00	4,000.00
Transfer Station	14,162	14,161.35	14,161.35	0.65
VT DEC Watershed Exp	0	0.00	0.00	0.00
VT. League of Cities & Towns	1,584	0.00	0.00	1,584.00
Windham Regional Commission	1,500	0.00	0.00	1,500.00
Appropriations/Dues/Fees/Taxes Total	38,349	22,552.35	22,552.35	15,796.65
Auditors				
Mileage	175	0.00	0.00	175.00
Payroll	2,500	2,617.50	2,617.50	-117.50
Employer Fica/Medicare	207	200.25	200.25	6.30
Seminar - Workshops	180	0.00	0.00	180.00
Printing	450	421.00	421.00	29.00
Auditors Total	3,512	3,238.75	3,238.75	272.80
Listers/Reappraisal				
Computers/Software/Licenseses	0	0.00	0.00	0.00
Appraisit	1,000	540.00	540.00	460.00
Contracted Services (Tax Map Maint)	1,100	275.00	275.00	825.00
Education & Seminars				
General	500	0.00	0.00	500.00
Nemrc Training	500	0.00	0.00	500.00
Appraisit	0	0.00	0.00	0.00
Legal Expense	350	0.00	0.00	350.00
Mileage	300	0.00	0.00	300.00
Payroll			0.00	0.00
Listers	6,750	1,278.75	1,278.75	5,471.25
Employer Fica/Medicare	516	68.00	68.00	448.00
Listers Total	11,016	2,161.75	2,161.75	8,854.25
Planning Commission				
Consulting Services	750	0.00	0.00	750.00
Education & Seminars	400	0.00	0.00	400.00
Legal Services	2,000	120.00	120.00	1,880.00
Mileage	250	0.00	0.00	250.00
Payroll				0.00
Commissioners	3,500	0.00	0.00	3,500.00
Secretary Clerk	0	0.00	0.00	0.00
Employer Fica/Medicare	268	0.00	0.00	268.00
Printing and Copying	150	0.00	0.00	150.00
Published Public Notices/Ads	See T.O.			
Planning Commission Total	7,318	120.00	120.00	7,198.00

**Town of Windham
General Accounts
2018 Budgets, Actual Expenses, Balances Proposed 2019 Budget**

General Fund Report 2019	Proposed 2020	Q1	Exp YTD	Bal
Public Safety				
County Sheriff	6,200	2,142.00	2,142.00	4,058.00
Emergency Management				0.00
Education & Seminars	200	0.00	0.00	200.00
Mileage	150	0.00	0.00	150.00
Fire Department	30,000	0.00	0.00	30,000.00
Payroll				0.00
Constable	275	0.00	0.00	275.00
Health Officer Payroll	500	0.00	0.00	500.00
Employer Fica/Medicare	54	0.00	0.00	54.00
SWNH - Mutual Aid Ass. & Dues	11,215	11,027.00	11,027.00	188.25
Public Safety & Fire Protection Total	48,594	13,169	13,169.00	35,425.25
Selectboard				
Education & Seminars	300	28.00	28.00	272.00
Legal Services	1,500	150.00	150.00	1,350.00
Mileage	200	0.00	0.00	200.00
Payroll				0.00
Select Board	7,500	0.00	0.00	7,500.00
Select Board Clerk	3,375	543.75	543.75	2,831.25
Employer Fica/Medicare	832	41.60	41.60	790.40
Public Notices	See T.O.			
Selectboard Total	13,707	763.35	763.35	12,943.65
Non Tax Revenue-Civil Fines		464.50		
Social Services				
Collaborative	300	0.00	0.00	300.00
Gerda's Equine Rescue	100	0.00	0.00	100.00
Grace Cottage Foundation	625	0.00	0.00	625.00
Green Up Vermont	50	0.00	0.00	50.00
Health Care & Rehab of VT & NH	250	0.00	0.00	250.00
LGS Ed Foundation	300	0.00	0.00	300.00
Londonderry Food Shelf	250	0.00	0.00	250.00
Londonderry Volunteer Rescue Squad	1,500	0.00	0.00	1,500.00
Meals On Wheels Program	300	0.00	0.00	300.00
Mountain Valley Medical Clinic	625	0.00	0.00	625.00
Neighborhood Connections	500	0.00	0.00	500.00
Retired & Senior Volunteer Program	0	0.00	0.00	0.00
Senior Solutions	0	0.00	0.00	0.00
Southeastern Vermont Community	0	0.00	0.00	0.00
Townshend Community Food Shelf	250	0.00	0.00	250.00
Vermont Rural Fire Protection (2015 Article)	100	0.00	0.00	100.00
Visiting Nurse of VT & NH	860	0.00	0.00	860.00
West River Community Project	250	0.00	0.00	250.00
Windham County Humane Society	200	0.00	0.00	200.00
Women's Freedom Center	450	0.00	0.00	450.00
Social Services Total	6,910	0.00	0.00	6,910.00
Town Clerk				0.00

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2018 Budgets, Actual Expenses, Balances Proposed 2019 Budget**

General Fund Report 2019	Proposed 2020	Q1	Exp YTD	Bal
Assistant Town Clerk	6,240	2,051.25	2,051.25	4,188.75
Town Clerk-Salary	18,032	4,507.44	4,507.44	13,524.56
Employer Fica/Medicare	1,856	501.73	501.73	1,354.27
Contracted Service-Clerk Training	500	0.00	0.00	500.00
Mileage	100	0.00	0.00	100.00
Seminars - Workshops	200	0.00	0.00	200.00
Vault Reorganization	0	0.00	0.00	0.00
Town Clerk Total	26,928	7,060	7,060	19,867.58
Town Office				0.00
Computer Expense & Cont. Services	7,925			7,925.00
2 Wired Guys.Computer Maint		0.00	0.00	0.00
Nemrec Annual License & Cloud		0.00	0.00	0.00
New Computer/Monitor		0.00	0.00	0.00
Records Retention for Payroll		0.00	0.00	0.00
Water		45.17	45.17	-45.17
Website Management				0.00
Copier Expense	300	64.77	64.77	235.23
Insurance				0.00
Liability Property Ins	4,434	2,974.00	2,974.00	1,460.00
Constable Mandated Coverage	25	25.00	25.00	0.00
Law Enforcement Coverage	211	211.00	211.00	0.00
Workers Comp	289	289.00	289.00	0.00
Bond Coverage	120	119.75	119.75	0.25
Supplies: Office & Cleaning	1,000	754.78	754.78	245.22
Postage & Delivery	1,650	579.03	579.03	1,070.97
Public Notices	500	0.00	0.00	500.00
Utilities (Elec/Fur. Oil/Propane/Tele)	6,500		0.00	6,500.00
Electric		305.76	305.76	-305.76
Furnace Heat Oil		824.40	824.40	-824.40
Propane		0.00	0.00	0.00
Telephone		420.56	420.56	-420.56
Town Office Total	22,954	6,613.22	6,613.22	16,340.78
Treasurer				0.00
Contracted Services/ Payroll Processing	1,800	309.43	309.43	1,490.57
Legal Expenses	0	61.05	61.05	-61.05
Mileage	100	0.00	0.00	100.00
Payroll				0.00
Assistant Treasurer	8,000	1,901.25	1,901.25	6,098.75
Delinquent Tax Collector	1,500	0.00	0.00	1,500.00
Grant Administrator	0			0.00
Treasurer	21,534	5,383.50	5,383.50	16,150.50
Employer Fica/Medicare	2,374	577.17	577.17	1,796.83
Seminars - Workshops	0	506.00	506.00	-506.00
Treasurer Total	35,308	8,738.40	8,738.40	26,569.60
Zoning/911				
911 Signs	100	0.00	0.00	100.00
Payroll/ Admin. & Permit Work	750	0.00	0.00	750.00

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General Fund Report 2019	Proposed 2020	Q1	Exp YTD	Bal
Fica/Medicare	57	0.00	0.00	57.38
Zoning/911 Total	907	0.00	0.00	907.38
Total General Accounts	215,503	64,417.24	64,417.24	151,085.94
90% of '19 Surplus & Non-Tax Revenue	37,227			37,227.00
	178,276			178,276.18

	2020 Budget	Jan	Feb	MAR	YTD Actual Total	YTD Balance	Notes
1	Expenses						
2	Contracted Services						
3	Beaver Deceiver	0.00			0.00	0.00	
4	Air Gas	800.00	156.67	332.50	489.17	310.83	
5	Water	300.00	39.79	39.76	39.76	119.31	180.69
6	Dumpster	700.00	60.93	63.99	61.12	186.04	513.96
7	Road Crew Uniforms	2,160.00	175.12	131.34	131.34	437.80	1,722.20
8	Printing - Vehicles & Maps	0			0.00	0.00	
9	Propane	0			0.00	0.00	
10	Roadside Mowing	10,000.00			0.00	10,000.00	
11	Tree Services	10,000.00			0.00	10,000.00	
12	Guardrail - replacement	2,500.00			0.00	2,500.00	
13	Total Contracted Services	26,460.00	432.51	567.59	232.22	1,232.32	25,227.68
14	Diesel Fuel				0.00	0.00	
15	Annual Purchases	35,000.00	4,148.12	2,642.27	1,708.12	8,498.51	26,501.49
16	School Reimbursement	-3,500.00				0.00	(3,500.00)
17	Fire Company Reimbursement	-500.00				0.00	(500.00)
18	Total Diesel Fuel	31,000.00	4,148.12	2,642.27	1,708.12	8,498.51	22,501.49
19	Education & Seminars	350.00				0.00	350.00
20	Equipment - New					0.00	0.00
21	Grizzly Rock/Sand Separator					0.00	0.00
22	Pressure Washer					0.00	0.00
23	Safety Equipment (greater than \$250)					0.00	0.00
24	Equipment New - Air Compressor					0.00	0.00
25	Trk Down Payment					0.00	0.00
26	Plow		1350.00			1,350.00	(1,350.00)
27	Truck Radio					0.00	0.00
28	York Rake					0.00	0.00
29	Trailer - Chloride/Water tank					0.00	0.00
30	Total Equipment - New	2,500.00	1,350.00	0.00		1,350.00	1,150.00
31	2017 Truck Payment	15,921.00				0.00	15,921.00
32	Loader and Grader Lease Payment	37,877.00				0.00	37,877.00
33	2019 550 Lease					0.00	0.00
34	Equipment - Maintenance Expenses					0.00	0.00
35	Air Compressor					0.00	0.00
36	Chloride Tank					0.00	0.00
37	Diesel Fuel Tank					0.00	0.00
38	Ford 550		370.59			370.59	(370.59)
39	Backhoe					0.00	0.00
40	Loader					0.00	0.00
41	Grader			855.00		855.00	(855.00)
42	Plow Parts					0.00	0.00
43	2011 Dump Trk Vin # 5369			1,085.40		1,085.40	(1,085.40)
44	2017 International Trk		3,238.00			3,238.00	(3,238.00)
45	York Rake					0.00	0.00
46	Tires & Wheels					0.00	0.00
47	Tire Chains					0.00	0.00
48	Cutter Bars					0.00	0.00
49	Equipment Maint Supplies				62.27	62.27	(62.27)
50	Equipment Expense - Other					0.00	0.00
51	Annual Lump Sum Estimate					0.00	0.00
52	Total Equipment Maintenance Exp	25,000.00	3,608.59	1,940.40	62.27	5,611.26	19,388.74
53	Workers Comp Insurance	9,100.00	8,967.00	0.00	1,880.00	10,847.00	(1,747.00)
54	Health Insurance	7,500.00	0.00	0.00		0.00	7,500.00

	2020 Budget	Jan	Feb	MAR	YTD Actual Total	YTD Balance	Notes
55	Property, Casualty & Liability Ins	7,850.00	5,334.00	0.00		5,334.00	2,516.00
56	Mileage	300.00	0.00	0.00		0.00	300.00
57	Road Commissioner Stipend					0.00	
58	Road Crew Payroll/Over Time	17,250.00	683.38	1,979.58	630.92	3,293.88	13,956.12
59	Road Crew Payroll/Straight Time	137,800.00	13,299.75	9,476.13	8,599.12	31,375.00	106,425.00
60	Retirement/Town Contribution	9,300.00	761.34	625.48	539.65	1,926.47	7,373.53
61	Fica/OASDI/SUI- Town Contribution	11,862.00	1,209.73	970.92	765.25	2,965.90	8,896.10
62	Road Material					0.00	
63	Cold Patch					0.00	
64	Rap, Hay, Seed, etc					0.00	
65	Guardrail parts					0.00	
66	Salt		10,437.90	4,655.76	4,904.27	19,997.93	(19,997.93)
67	Sand		14,150.00	7,782.40		21,932.40	(21,932.40)
68	Gravel/ShurPak				9,925.00		
69	1-1/2" Road stone				1,274.00		
70	Road Signs & Posts						
71	Magnesium Chloride						
72	Total Road Material	128,950.00	24,587.90	12,438.16	16,103.27	53,129.33	75,820.67
73	Supplies General						
74	Supplies - Garage Stock		288.28	86.28	209.88	584.44	(584.44)
75	Supplies - Snow Event						
76	Supplies - Sm Tools						
77	Safety Supplies						
78	Annual Lump Sum Estimate						
79	Total Supplies General	4,000.00	288.28	86.28	227.41	601.97	3,398.03
80	Utilities						
81	Electric		119.97	130.25	111.49	361.71	(361.71)
82	Furnace Heat Oil		687.70	691.29	553.29	1,932.28	(1,932.28)
83	Cell Phone Expense (Reim)						
84	Telephone-Garage		98.41	91.38	97.77	287.56	(287.56)
85	Total Utilities	9,500.00	906.08	912.92	762.55	2,581.55	6,918.45
86	Grand Totals	482,520.00	65,576.68	31,639.73	31,530.78	128,747.19	353,772.81

Pikes Falls Painting

129 Pikes Falls Rd. Jamaica, VT

Raschid Joyce
802-379-1004

Chris Schilling
802-875-4312

ESTIMATE FOR;
Windham town office
4/9/20

DESCRIPTION

- Pressure wash structure to remove any loose or flaking paint, dirt, mildew, etc. Let building dry for several days.
- Remove shudders and fill holes with wood filler. Scrape and sand any areas where paint was removed during the cleaning process. Prime all areas of bare wood with Ben Moore oil primer.
- Calk all applicable areas with latex calk.
- Paint three sides in Ben Moore exterior grade white paint, one coat. South side gets 2 coats. Painting will include front entryway and porch components.
- Complete job site clean-up and trash removal.

ESTIMATED LABOR 56 hrs. @ \$47.00/hr.	\$2632.00
ESTIMATED MATERIALS	\$500.00
TOTAL ESTIMATE	\$3132.00

Thank you for considering PFP for your professional needs!

Mark Snyder
54 pine STR
Bellows fall, VT 05101
Cell (802) 376-4660

Contractors Invoice

WORK PERFORMED AT:
Windham Town Office
Building

TO:

DATE: YOUR WORK ORDER NO.: OUR BID NO.:

DESCRIPTION OF WORK PERFORMED

Exterior Painting Estimate

Pressure Wash Entire exterior of building \$400.00

Materials: Exterior Latex Primer 2gals \$46.00

Benmore Et Latex flat white 13gal \$728.00

misc materials: caulking
Sandpaper
plastic
Hole filter \$100.00

Labor: 95 hrs @ \$35.00/hr \$3325.00

~~_____~~
TOTAL COST TO Repaint \$4,599.00

All Material is guaranteed to be as specified, and the above work was performed in accordance with the drawings and specifications provided for the above work and was completed in a substantial workmanlike manner for the agreed sum of _____ Dollars (\$ _____).

This is a Partial Full invoice due and payable by: _____

in accordance with our Agreement Proposal No. _____ Dated _____

PROPOSAL

RECORD CONCRETE, INC.

P.O. Box 574
Chester, Vermont 05143
Tel. 802/875-3702 Fax 802/875-2085

Date: 4/26/20

PROPOSAL SUBMITTED TO

Name Town of Windham
Street 5976 Windham Hill Rd
City Windham
State Vermont 05359
Telephone Number 874-4211

WORK TO BE PERFORMED AT

Job Name Windham Town Garage Pilasters
City Windham
State Vermont
Date of Plans N/A
Architect PN

We propose to supply the materials to complete the project stated herein:

21 yards of 4000 pound concrete N/A rolls of 6 mil. plastic N/A windows
1500 feet of #5 reinforcement rod N/A floor drains N/A rolls of wire mesh
40 feet of 4'0"x12" concrete footing with #5 @ 12" @ EW reinforcement rod continuous, #5 uprights @ 12" @
_____ feet of _____ concrete footing with _____ reinforcement rod continuous
24 feet of 4'0"x16" concrete wall with (5) #5 reinforcement rod continuous, #5 vertical @ 12" @
24 feet of 7'10"x12" concrete wall with (8) #5 reinforcement rod continuous, #5 vertical @ 12" @
_____ feet of _____ concrete wall with _____ reinforcement rod continuous
_____ feet of _____ concrete wall with _____ reinforcement rod continuous

N/A inch concrete floor with _____ forta fiber or _____ wire mesh reinforcement _____ plastic under slab
N/A inch concrete floor with _____ forta fiber or _____ wire mesh reinforcement _____ plastic under slab
0 inch sonotubes. Sonotubes and bases _____ is included _____ not included. Setting sonotube _____ is included _____ not included

Concrete pumping is included _____ not included. 3 times

Misc. Comments: Price includes drilling and pinning existing well with #5 rebar and epoxy.
4 pilasters.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner.

We propose to do the project listed above for Dollars \$ 15,950.00
Sawcut expansion joint to control cracking for an additional \$ N/A dollars

Payments to be made as follows:

..... Deposit Required Dollars \$ 0
..... Payment for footings and walls when completed
..... 100% upon completion of job

Record Concrete, Inc. will not be responsible for problems related to poor compaction, drainage, waterproofing or damage done by frost. Hot weather curing or cold weather protection are not included upon completion of the work unless otherwise agreed upon. Slabs and floors will crack randomly, unless sawcutting is done to relieve curling stress. We are not responsible for any damage done to radiant heat lines damaged while cutting. Record Concrete, Inc. will not be responsible for excavation work. Excavation for footings is to be within 2" and floor preparation to be within 1/2". Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by Record Concrete, Inc. In the event of litigation relating to the subject matter of this Agreement, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting there from.

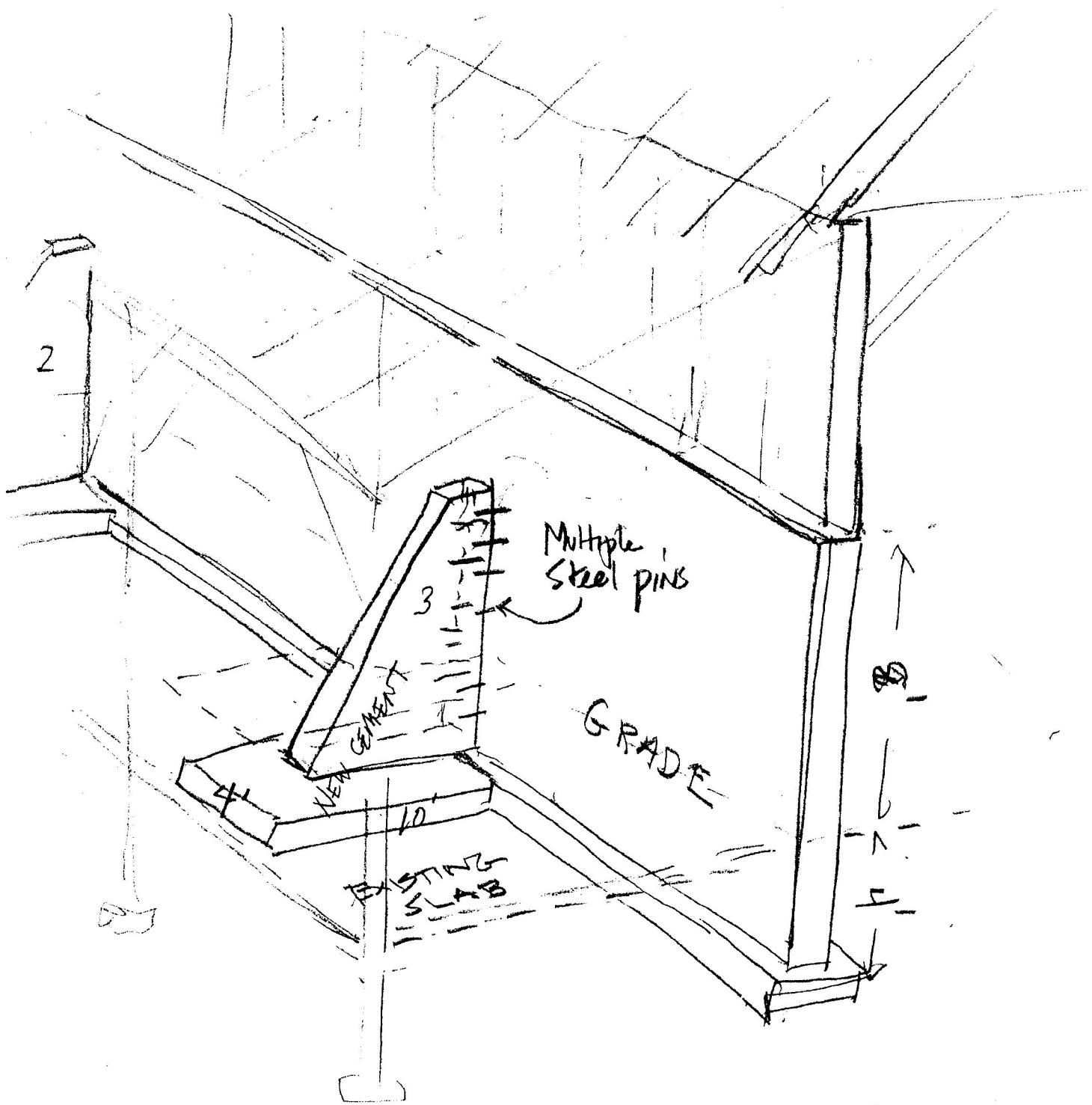
Respectfully submitted [Signature] Charles T. Record

Note ~ This proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined as above.

Signature _____ Date _____



3-buttresses, 1 each at each
of the failures (cracks) in the wall

JA MITCHELL CONTRACTING SERVICES, INC.

340 DUNE WAY

LYNDONVILLE, VT. 05851

(802) 427-1299

Cell: (802) 535-4901

Email: jamcsinc@charter.net

To Whom it may concern;

We are pleased to bid on the Town of Windham roads for the 2020 mowing season. Per our conversations with Kord Scott of the town map, the town has 22.93 miles of roads that need 3 passes on each side, 6.96 miles that need 2 passes on each side and 1.74 miles that need 1 pass on each side. We have priced out each section individually to show the cost of each.

3 passes each side of 22.93 miles: \$9,355.44

2 passes each side of 6.96 miles: \$1,893.12

1 pass each side of 1.74 miles: \$236.64

For a grand total of: \$11,485.20 that will be due upon receipt of invoice.

Depending on the growing season and the acceptance of this proposal, the mowing would be performed mid July, after the completion of the Town of Weston. We can mow earlier if the town needs it, but all mowing must be completed by August 1, 2020. Due to our workload schedule, we work daylight to dark. It will take an estimated week to complete the mowing.

Our articulating boom mowers can reach up to 23' and are equipped with 5' rotary mowing decks. They all have the necessary warning lights.

We mow ground vegetation and brush up to a max diameter on 1 ½". Intersections typically get an extra pass for visibility. Stop, speed limit and warning road signs will have brush or limbs clipped off for visibility, as long as it can be done safely. Any established flower beds or flowering/decorative trees or shrubs that would not be easily recognized to be mowed must be marked clearly. Any roads that might damage the equipment or create safety hazards will be at the contractor's discretion to mow. These details can be discussed in more detail with the road foreman. The tree line is our boundary.

We use road signs for major roads in the work area and will not exceed 3 mile maximum.
Roads that are short, extended into other towns or a deadend will be signed at the entrance.
These details can be worked out with the road foreman.

We will provide the proper insurance and work out any logistics once awarded the proposal.

In closing we want to thank the Town of Windham, for considering our company to bid on your mowing needs.

Sincerely,



Jason Mitchell
President

JA Mitchell Contracting Services, Inc.
