

New Construction or Alterations or Additions to Existing Buildings

- Determine what zoning district your parcel is in (Recreational/Commercial; Hamlet; Forest; Rural Residential; Historic; Resource Protection Area; High Elevation Protection Area) and if there are any restrictions or prohibitions on building there. (See Sections 201.1-201.7 of Zoning Regulations for details*)
- Obtain a zoning permit from the Zoning Administrator unless exempt under Sec. 301B.
- Determine if you need to submit a site plan (See Sec. 202).
- If a site plan is required, include all the information listed in Sec. 204, which includes, but is not limited to the following:
 1. Name and address of owner and abutting landowners
 2. Existing features and structures (a simple drawing is sufficient)
 3. Proposed structure locations and land use areas
 4. Construction sequence and timetable
 5. A riparian management plan
- Business site plans should include landscaping and screening (see Section 401C).
- Septic systems must be approved by the State of Vermont. (Contact Jackie Carr, Permit Specialist, Department of Environmental Conservation, Springfield, VT 802-279-4747.)
- A proposed driveway must be approved by the town Road Commissioner, who is a Select Board member, in consultation with the road foreman. (see Section 401B).
- Driveway access off a state road needs approval from the State of Vermont. (Contact Jackie Carr)
- A permit is required from the Floodplain Administrator for all proposed construction and development in Regulated Flood Hazard Areas (See Sections 707 and 708). See the Vermont Floodplain Atlas https://floodready.vermont.gov/assessment/vt_floodready_atlas or the FEMA website at <https://msc.fema.gov/portal/home> for floodplain maps and information.
- Solar and wind energy systems for on-site electrical consumption are permitted in accordance with the regulations outlined in Sections 505 and 506.

* A complete copy of Windham's Zoning Regulations may be found on the town website (www.townofwindhamvt.com). Printed copies are available in the Town Office.

General Fund Report		Voted 2020	Exp YTD	Bal as of ^{10/30} 9/30	2021 Requests
1	<u>Town Office</u>				
2	Computer Expense & Contracted Services	7,925	3,354	4,571	6,380
3	Not voted 2020 Covid-Janitorial		640		2,080
	Not voted 2020 Covid-Zoom				750
4	2 Wired Guys: Computer Maint				1,100
5	Nemrec Annual License & Cloud		890		1,000
6	New Computer/Monitor				See Zoom
7	Records Retention for Payroll		150		150
8	Not voted 2020 QB Update		318		0
9	Water		279		200
10	Website Management		1,077		1,100
					Includes payroll tax
11	Copier Expense	300	213	87	300
12	Insurance	5,079	3,779	1,300	5,190
13	Liability Property Ins	4,434	2,974	1,460	4,434
14	Constable Mandated Coverage	25	25	0	25
15	Law Enforcement Coverage	211	211	0	211
16	Workers Comp	289	450	-161	400
17	Bond Coverage	120	120	0	120
18	Supplies: Office & Cleaning & Covid	1,000	1,826	-826	1,900
	Office Supplies		1,100		1,200
	General Cleaning Supplies		100		300
	Covid Expense		626		400

Look at what is cleaning, covid general office

Pacifi is indicating a reduction in cost

Town Office 2021 Budget Request

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Noted 2020

EXP. YTD

Balance 10/30/20

2021 Request

2020 Town Office Budget

19	Postage & Delivery	1,650	1,349	301	2,000	consider remote or Australian ballot
20	Public Notices	500	105	0	500	for various reasons
21	Utilities (Elec/Fur. Oil/Propane/Tele)	6,500	6,000	500	7,000	
22	Electric		1,000		1,000	
23	Furnace Heat Oil		2,500		3,000	
24	Propane		0		500	
25	Telephone		2,500		2,500	
	Town Office Total	22,954	16,626	6,328	23,270	

Town Office Receipts

22,954

803.00 non tax revenue
 covid grant reimbursement should be at least is 2000.00+

Covid Purchases

WB Mason is 503.00
 Need Mike to review Credit Card Charges for Covid
 Cleaning 640.00 to Date. Another 360 to year end.

Balance

	General Fund Report	Voted 2020	Exp YTD	Current YTD	2021 Requests
1	<u>Town Clerk</u>				
2	Assistant Town Clerk	6,240	2,216	4,024	6,240
3	Town Clerk-Salary	18,032	16,527	1,505	18,032
4	Employer Fica/Medicare	1,856	1,319	537	1,856
5	Contracted Service-Clerk Training	500	0	500	0
6	Mileage	100	0	100	100
7	Seminars - Workshops	200	0	200	200
8	Vault Reorganization	0	0	0	0
9	Town Clerk Total	26,928	20,062	6,866	26,428

	Town Office Maint. & Improvements		Debits	Credits	Balance
1	2019				21,677
2	2020 Town Meeting Allocation		4,136		25,813
3					
4	Expenses				
5	Election Grant For Drop Box	Finn Hill		830	24,983
6	Generator Contract	Yankee Gen		493	24,490
7	Painting	Pike Falls		3,472	21,018
8	Safety Equip.	Sparky Electric		1,294	19,724
9	New Mixing Valves	Cota & Cota		700	19,024
10					
	Current Balance				19,024
11	Covid Modifications				
12	Counter Barriers				
13	Wall Hand Sanitizer				
14	And any other thoughts				