

Alex Beck



Dear Southern Vermont Towns,

The annual submissions process has opened for projects to be included in the Southern Vermont Comprehensive Economic Development Strategy (CEDS). The CEDS is an action plan for growing the Southern Vermont economy developed using a federally prescribed regional public process. To access a copy of this document, visit www.SouthernVermontZone.com/ceds. Each year the CEDS is updated with new and updated "CEDS Projects" submissions. The process highlights projects, programs and activities that address southern Vermont's greatest needs and enhance the region's competitiveness. Submissions may range from a company expansion to infrastructure projects, from community facilities to workforce initiatives. We have included a list of last year's CEDS Projects for your reference.

The COVID-19 pandemic has created widespread economic disruption through our country, our state and the southern Vermont Region. This summer a Southern Vermont CEDS Supplement was created to include recommendations for pandemic economic and community development recovery. Projects related to pandemic recovery are welcomed.

CEDS Project submissions are reviewed and ranked based on how each project will advance and impact the CEDS objectives, as well as readiness to begin, partners, and investments made. While the inclusion of a project in the CEDS does not guarantee future investment, it indicates to federal, state and philanthropic funders that the project is aligned with the region's economic and community development goals. This annual process also ensures regional and statewide organizations have a clear understanding of southern Vermont projects in the works or under way. Projects are also submitted to the VT Agency of Commerce and Community Development by BDCC or BCRC on behalf of the submitter as part of a process to increase state-agency awareness of regional activities and needs.

Projects will be accepted through March 1st, 2021. For more information, or to submit your project today, visit www.SouthernVermontZone.com/ceds. Any private or public entity or consortium of entities can submit a project for consideration, but applications will only be accepted from entities directly responsible for implementing the projects. For more information on submitting a project please view visit www.SouthernVermontZone.com/ceds to view a step-by-step tutorial webinar.

Sincerely,

Sarah Lang, Brattleboro Development Credit Corporation | slang@brattleborodevelopment.com

Jonathan Cooper, Bennington County Regional Commission | jcooper@brcvt.org

2020 Southern Vermont CEDS Projects List

Vital Projects

(Alphabetical Order by Submitting Organization)

- BDCC/SeVEDS: Leveraging the Vermont Brand
- BDCC/SeVEDS: Pipelines & Pathways Program
- BDCC/SeVEDS: Southern Vermont Economy Summit
- Building a Positive Community: Quality Youth Development Certification
- Bellows Falls ADC: Robertson Paper Site Redevelopment
- Food Connects: Developing New Markets & Infrastructure to Support Vermont Farmers
- M&S Development: Brattleboro Museum & Art Center
- Putnam Community Health: Putnam Block Redevelopment Phase 2
- SoVT Task Force: Southern Vermont CUD
- Southern Vermont Museum of Natural History: Museum Expansion
- Southwestern Vermont Chamber: Shirenomics
- WRC: Village Water/Wastewater Feasibility

CEDS Projects

(Alphabetical Order by Submitting Organization)

- BDCC/Diverse Workforce Development Committee: Bridge to Brattleboro
- BDCC/SeVEDS: Southern Vermont Workforce Center of Excellence
- BDCC/SeVEDS: SoVT Connectivity Summit/Breakfast
- BDCC/SeVEDS: Knowledge Bites Webinar Series
- BDCC/SeVEDS: Working Communities of Southern Vermont
- BDCC/SeVEDS Hiring Needs Assessment
- BDCC/SeVEDS: Targeted Expertise Recruitment and Retention
- Bellows Falls Area Development Corporation: BFADC - Island St
- Bennington Area Arts Council: Gateways to Bennington Downtown Artist Charrette
- Bennington Area Makers (BAM): Bennington Area Makers (BAM)
- Bennington County Regional Commission: SoVermont Workforce Recruitment Upgrade
- Broad Brook Community Center, Inc.: Broad Brook Community Center
- Community Collaborative for Guilford: Early Childhood Education Center
- Friends of Vernon Center: Vernon Center: A new 21st-century New England village
- Hale Resources: 219 Pleasant Street
- Living History Association, Inc.: Historical & Recreational Park of the Deerfield Valley
- M&S Development: Omega Optical - OPTIC
- Marlboro Committee for Universal Broadband (MCUB): Universal Broadband for Marlboro
- NeighborWorks of Western Vermont: Bennington Rental Rehab

- Old School Enrichment Council, Inc.: Old School Community Center
- Pownal Economic Development Committee: Pownal Town Office
- Public Liberation Unions: Municipalities Data Currencies Matrices
- Retreat Farm: Retreat Farm
- Rich Earth Institute: Rich Earth Institute
- Strolling of the Heifers: Farm Food Innovation Center
- Sustainable Valley Group: SVG - Green Island Project- Great Falls Food Hub
- Sustainable Valley Group: SVG - TLR Master Plan
- Sustainable Valley Group: Bellows Falls Vacuum Coating Training Center
- SVMC: Careqd- Urgent care on phone or computer anywhere, anytime
- Town of Manchester, VT: Main Street Manchester VT sewer expansion study
- Town of Manchester, VT: Black Rock FC / Applejack Stadium Improvements
- Town of Rockingham: BF Historic Train Station purchase and renovation
- Town of Rockingham: TOR - Vilas Bridge
- Town of Rockingham: VofSR Water Supply
- Town of Rockingham: TOR - Bellows Falls Opera House Lower Theater
- Town of Rockingham: TOR - Frank Adams Grist Mill
- Town of Rockingham: TOR - Trails and Outdoor Recreation
- Town of Rockingham: TOR- Area Wide Plan
- Town of Whitingham: Flood Hazard Mitigation in Jacksonville Village
- Town of Whitingham: Whitingham Sewer Infrastructure
- Town of Wilmington: Route 9 Infrastructure Improvement
- Vermont STEMcorps LLC: STEMcorps
- Village of Bellows Falls: VofBF Public Safety Building improvements and ADA
- West River Community Project: Timber Frame Workshop & New Pizza Pavilion
- Wilmington Works: Wilmington Fiber WiFi Project
- Windham Regional Commission: Extending Massachusetts Rail Expansion to Vermont
- Winston Prouty Center: Winston Prouty Campus Development

Cota & Cota

Cota & Cota, Inc.

4 Green Street, Bellows Falls, VT 05101

PHONE (802) 463-0000

FAX (802) 460-3429

INFO@COTA-OIL.COM WWW.COTA-OIL.COM

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December 3, 2020

Windham Town Garage
5976 Windham Hill Rd
Windham VT 05359

Dear Richard Perry:

Thank you for allowing us to send the enclosed Proposal & Agreement to you.
Please initial the first page at the bottom right corner, sign the second page and
return to us, along with your down payment in the enclosed envelope. Keep the
second copy for your records.

If you have any questions, please be sure to contact me at 802-463-0000.

Warm Regards,



Bill Otis

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TOLL FREE (888) COTA-OIL (888-268-2645)

Mailing Address: Main Office, 4 Green Street, Bellows Falls VT 05101
Ph (888) COTA-OIL or (802) 463-0000 Fax 463-9144Name: Windham Town Garage
Job Location & Street: 5976 Windham Hill Rd
Town, State, & Zip: Windham VT 05359
Mail to Address: SAME
Town, State, & Zip: _____Proposal Date: 12-03-20
Estimated by: Bill Otis
Phone: 802-874-7025
Business Ph : _____

We hereby submit specifications and estimates for:

- 1) Pump out Diesel tank
- 2) Move tank to salt shed
- 3) Schedule return to move tank back to containment area
 - a) Customer to hire electrician to connect pump
- 4) Total cost= \$630.00

Proposal & Agreement.

LAST PAGE OF 2 Page(s)

AUTHORIZATION:

I (We) authorize you or your designee to investigate the references and other data furnished by me (us) or any other person pertaining to my (our) credit responsibility. I (We) certify that the information on this application is true and correct and made for the purpose of obtaining credit, and/or opening an account. This information may be used in collection of debts owed by you in the future.

TERMS AND PROVISIONS:

Cota & Cota, Inc., Gay's Fuel Service, Inc., Parker Oil, and/or any other subsidiary of Cota & Cota, Inc., hereinafter these Companies and/or any other subsidiary are referred to as the "Company".

The Agreement, plans and specifications are intended to supplement each other. Change Orders are as directed by the Buyer, construction lender, public body or inspector, any alteration or deviation from the specifications that involve extra cost (subcontract, labor, materials) will be executed only upon the parties entering into a written Change Order. Expenses incurred because of unusual or unanticipated conditions will be paid by the Buyer.

The Company will provide and pay for all labor and materials necessary to complete the Project.

The Buyer shall locate and point out Property Lines to the Company on all projects outside the existing building shell. The Company may, at its option, require the Buyer to provide a licensed land surveyor's map of the property.

The Buyer will maintain property damage insurance at least equal to the Agreement price. The Company will not be responsible for any damage caused by the Buyer or other causes beyond the control of the Company. The Buyer will pay for any restoration work.

The Company will be excused for any delay beyond its reasonable control. These delays may include, but are not limited to, Acts of God, labor disputes, inclement weather, acts of public authority, acts of the Buyer, or other unforeseen contingencies.

If any payment under this Agreement is not made when due, the Company may suspend work on the job until such time as all payments due have been made. Any failure to make payment is subject to a claim enforced against the property in accordance with the applicable lien laws.

The Company may substitute materials without notice to the Buyer in order to allow work to proceed, provided that the substituted materials are of no lesser quality than those listed in the specifications.

This Agreement is to enable the Company to make service available to the Buyer on an economical basis as described in the Service Policy Brochure, and to arrange for payment for heating fuel/service or equipment (not covered by any service plan offered by the Company) in accordance with the Company's Revolving Credit Agreement or any service plan offered by the Company. This Agreement is subject to acceptance by an authorized representative of the Company. In the event any work is necessary prior to acceptance, it will be billed at the Company's standard rates.

Any service plan offered by the Company may be cancelled by either party on 30 days' written notice. The Company's service plans will automatically be renewed on a year to year basis unless and until cancelled by either party on 30 days' written notice.

New Hampshire Statutes-Notice of Lien for Labor and Materials Title XLI Chapter Section 447:2 Notice is hereby given that the Company, 4 Green Street, Bellows Falls, Vermont 05101 does assert a lien against the real estate of the person who is signing said contract and upon which real estate improvements that have been made by the Company, by virtue of a contract with an agent, contractor or subcontractor of the Buyer. This notice is given pursuant to the NH Statutes Title XLI 447:5 that a lien may be claimed on material furnished to said property if prior notice is given.

Vermont Notice is being given pursuant to 9 V.S.A. #1921 for the last of the materials furnished to said property.

REVOLVING CREDIT AGREEMENT:

Credit terms are as described in the Company's Account Application.

EXCLUSIONS:

Neither party may assign this Agreement, or payment due under this Agreement, without the written consent of the other party.

The Company may suspend service if the Buyer fails to make payment pursuant to this Agreement or Account Application or Service Policy Agreement to otherwise perform its obligations as set forth herein. The Company shall not be responsible for damage due to flood, freezing, lack of supplies, loss of heat, fire or other causes beyond its control similar or dissimilar to the aforementioned.

The Company reserves the right to reject any fuel burner unit from coverage. This Agreement specifically DOES NOT COVER those specific exclusions as noted in the Service Policy Brochure.

This document constitutes the entire Agreement of the parties. This Agreement can be modified only by the written Agreement signed by both parties. NOTICE: ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSES WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS HEREOF. RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR HEREUNDER. THE AGREEMENT SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE IN WHICH SERVICES ARE RENDERED.

We Propose hereby to furnish material and labor for the sum of:

dollars (\$ _____).

Payment to be made as follows: **50% Down, remainder due upon completion**

THIS IS MY ORDER: I wish to purchase equipment, materials, & services and I agree to make payment in accordance with the Company's credit terms. I would also like any other services that I may need subject to your acceptance.

- (1) Do not sign this Agreement if any of the spaces intended for the agreed terms are left blank.
- (2) You are entitled to a copy of this Agreement at the time you sign it.
- (3) You may cancel a purchase under this Agreement if it has been consummated by a party thereto at a place other than the address of the Company which may be its main office or branch thereof: provided you notify the Company in writing at its main office or branch by ordinary mail posted by telegram sent or



State of Vermont

Division of Policy and Planning - Mapping Section

219 North Main Street | Barre, VT 05641 - Physical Address

2178 Airport Rd, Unit B | Berlin, VT 05641 - Mailing Address

Webpage: <https://vtrans.vermont.gov/planning/maps/mileage-certificates/2021certs>

Email: aot.mileagecertificates@vermont.gov

Agency of Transportation

Chair, Selectboard
Windham, c/o Town Clerk
5976 Windham Hill Rd
Windham, VT 05359

December 8, 2020

To Town/City/Village Clerk and Selectboard/Trustees:

In previous years, the Vermont Agency of Transportation has mailed the annual Certificate of Highway Mileage to you in January via the U.S. Postal Service for completion and return.

This letter is to let you know that we will be implementing a different approach for the distribution of the 2021 mileage certificates. During the month of December 2020, we will be creating an account for your municipality through the Vermont Secure File Transfer Service, and will be sending an email when your Vermont Agency of Transportation GlobalScape account has been created.

The first line of the email will read "Your Vermont Agency of Transportation GlobalScape account credentials have been created or modified." and will include login credentials. More details about the 2021 mileage certificate process will be sent in a separate email later in December 2020.

The email address we have on file for your municipality is:

windham.town@gmail.com

Please let us know if it is incorrect.

Also, later in December 2020, more information about the new process will be posted at <https://vtrans.vermont.gov/planning/maps/mileage-certificates/2021certs>

Please feel free to contact the Mileage Certificate team with any questions or comments regarding the Mileage Certificates or the process.

Email: aot.mileagecertificates@vermont.gov

Johnathan Croft, Mapping Section Chief
Kerry Alley, Mileage Certificate Specialist
Sara Moulton, Mileage Certificate Specialist

Sincerely,

Johnathan Croft
Mapping Section Chief

JFC/sem