**Windham VT Selectboard Meeting Minutes**

**March 14, 2022 Special Meeting**

**Via Zoom**

Kord Scott, selectboard chair

George Dutton, selectboard

Michael Pelton, selectboard

Gail Wyman, assistant town treasurer

Mary McCoy, select board clerk candidate

**Call to Order**

Kord announced the meeting and called it to order at 5:30 PM.

**Additions to Agenda/Announcements/Reminders**

Kord thanked Becky Eliastam for her help with Zoom in setting up written transcripts of selectboard meetings.

**Act on Appointment of Select Board Clerk**

Kord referred to the email he received from Mary McCoy, expressing her interest in the clerk’s position and stating her qualifications.

 **Motion:** To appoint Mary McCoy to the position of selectboard clerk. Moved by Kord,

 and approved by all.

**Public Comment**

Gail stated her agreement with this decision.

**Access to VLCT**

Mary asked to have access to the VLCT website to get a copy of their job description for her new position, and for future needs. Kord will contact VLCT to arrange this, and he’ll send Mary a copy of Windham’s current selectboard clerk’s job description.

**Adjournment**

 **Motion:** To adjourn the selectboard meeting at 7:35 PM. Moved by George, and

 approved by all.

Next regular selectboard meeting is scheduled for March 21, 2022 at 5:30 PM.

Respectfully submitted,

Mary McCoy, newly appointed selectboard clerk