Windham Community Organization

March 29, 2023 Meeting minutes

The meeting was called to order at 5:20 PM. In attendance were Ellen McDuffie, Kathy Jungermann, Pat McLaine, Cindy Kehoe, Dawn Bower, and Pat Cherry.

**Secretary Report:** In Barbara Jean’s absence, Ellen distributed the minutes from our previous meeting on November 30, 2022. Ellen noted that she will take a look at the current WCO email recipients and make adjustments. There was no further discussing regarding the minutes. Pat Cherry made a motion to accept the minutes, Pat McLaine seconded. Minutes were accepted.

**Treasurer’s Report:** Cindy Kehoe.

Balance as of November 30, 2022 $5,473.22

 WCO News & Notes

INCOME:

 Subscriptions $200.00

EXPENSES:

 Postage 12/23/22 52.99

 Postage 2/27/23 52.20

Newsbank Print Shop 12/22/22 224.40

 2/24/23 264.00

Stamps for Tax Receipt mailing 24.00

Good Neighbors Committee

Gas Card 12/14/22 $100.00

 3/2/23 100.00

School Families 500.00

Chester Helping Hands 400.00

Neighborhood Connections 2,000.00

Townshend Food Shelf 400.00

VT Food Bank 200.00

Londonderry Neighbors Pantry 400.00

Service Charge 25.00

 25.00

Paper Statement Fee 11/22 3.00

 12/22 3.00

 1/23 3.00

 2/23 3.00

Balance March 29, 2023 $893.63

It was noted that the increase in printing expenses was due to an anticipated price adjustment from Newsbank Print Shop. Price per issue is now .80 up from .68.

Discussion was held regarding the $50.00 bank charge for balance in the checking account falling below the $1500.00 threshold. Cindy will look into changing banks from TD Bank to M&T Bank.

Pat McLaine was made aware that she will receive an invoice from Microsoft in the amount of $19.95 to renew Microsoft Hotmail Plus (10GB storage) and should forward it to Cindy for payment.

**Committee Reports**:

Good Neighbors Report:

Pat Cherry reported that 2 gas cards were issue to a resident.

News & Notes:

Pat McLaine made everyone aware of the following deadlines: Articles due to editor on 4/19 and issue will go to the printer on 4/26. Discussion was held regarding what articles to put in the upcoming issue. Chicken BBQ will be on 7/15/23. Ellen proposed eliminating addresses on the Grand list who have been sent the Subscription Issue for 2 or more years without responding.

This could potentially save us printing over 150 issues at a substantial savings. All agreed that if Ellen and Phil were able to make this adjustment, they should do so.

The group reviewed the annual Subscription appeal letter and made revisions for clarity. Ellen will make the revisions and the appeal will go into the upcoming May/June issue. Also included in this issue will be an Emergency Response Questionnaire. Imme Maurath, Co-EMD, will submit an article to News&Notes describing how the responses will be used and urging folks to return promptly in the envelope provided. As the cost of a pre-printed return envelope to include with the issue is prohibitive, we will purchase plain envelopes and label them ourselves.

**Old Business:** Nothing to report at this time.

**New Business:**

The WCO annual meeting will be April 26. The Treasurer’s Annual Report will be presented and officers will be elected for the coming year.

Pat McLaine made us aware the Heather Chase, representative of the Windsor-Windham District, will be available to speak with residents on Saturday, April 15 from 10-11 AM. Heather met recently with residents of Chester and Grafton. WCO will sponsor this event. Pat will contact the Meeting House Committee to determine if the building is free so Heather can meet with residents there. Notice of the meeting will be sent by email.

We discussed the logistics for Town Meeting Day including providing lunch for the community. Pat McLaine will draft a letter to the Selectboard and the Meeting House Committee, from the WCO, detailing WCO concerns and the preparations that need to take place prior to May 20.

**Announcements:**

Town Meeting Day is May 20.

Dog registrations due by April 1.

Homestead Tax Exemption must be filed with your VT income taxes.

Motion to adjourn at 7:10 by Ellen McDuffie seconded by Kathy Jungermann

Respectfully Submitted,

Kathy Jungermann/Acting Secretary